

Simon Fraser University
Maggie Benston Centre 1100
8888 University Drive
Burnaby, BC V5A 1S6

TEL 778.782.3042
FAX 778.782.3080

gradstudies@sfu.ca
www.sfu.ca/grad

MEMORANDUM

ATTENTION Senate **DATE** July 11, 2024
FROM Mary O'Brien,
Chair of Senate Graduate Studies
Committee (SGSC)
RE: Program Changes



For information:

Acting under delegated authority at its meeting of July 11, 2024, SGSC approved the following curriculum item, effective **Summer 2025**:

Faculty of Arts and Social Sciences

School of Public Policy

- 1) Program Change: Public Policy MPP

Faculty of Communication, Art and Technology

School of Interactive Arts and Technology

- 1) Program Change: Interactive Arts and Technology MA
- 2) Program Change: Interactive Arts and Technology MSc
- 3) Program Change: Interactive Arts and Technology PhD

Faculty of Environment

Department of Archaeology

- 1) Program Change: Archaeology MA
- 2) Program Change: Archaeology PhD

Memo

Attention Mary O'Brien, Dean and Associate Provost, Graduate and Postdoctoral Studies

From Kate Slaney, Associate Dean, Graduate and Postdoctoral Studies, FASS

Subject Items for SGSC

Date June 11, 2024

Dear Mary,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies Committee on June 11, 2024, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

1 School of Public Policy

a) Calendar Changes

- a. Removal of PLCY 835 as a requirement for students in the Applied Project Stream
- b. Co-op now optional for students with related experience
- c. Reduce number of required credits from 70 to 65

b) Course Change

- a. ~~Consolidating PLCY 805 and 806 into a single course~~

To be effective as soon as possible.

Sincerely,



Kathleen (Kate) Slaney
Associate Dean, Faculty of Arts and Social Sciences

To: Kate Slaney, FASS Associate Dean
From: Yushu Zhu, Associate Director, School of Public Policy
cc: Genevieve LaBaron, Director, School of Public Policy
Mohsen Javdani, Graduate Program Chair, School of Public Policy
Date: May 10, 2024
Re: Changes to the Master of Public Policy curricular

Dear Dean Slaney,

As of February 2, 2024, the School of Public Policy approved the following curricular changes to the Master of Public Policy (MPP) to be effective in Summer 2025 or as early as possible:

- 1) Remove the extended policy analysis requirement for students in the Applied Project stream;
- ~~2) Consolidate two required introductory method courses into one method course;~~
- 3) Make co-op optional for students with current or prior work experience in public policy; and
- 4) Reduce required credits for MPP from 70 to 65 credits.

Accompanying the memo is the program change form with the rationale of change and required calendar revisions, as well as the course change form for PLCY 805. We apologize for missing the deadline for the February FGSC meeting and request that you consider circulating these materials to FGSC for review and approval in June. We hope to make these changes effective no later than Summer 2025, if possible, which will bring immediate positive impacts on the learning experiences of our next MPP cohort. Thank you.

Sincerely,
Yushu Zhu



Associate Director, School of Public Policy
Assistant Professor, SPP & URB, SFU

Calendar Entry Change for Master of Public Policy (MPP)

Summary of change:

Our proposed changes of 1, 2, 3, and 5 were reviewed and approved by FASS GSC in June 2024. We request additional changes (4 and 6) based on Pre-SGSC feedback received on June 21, 2024.

- 1) Remove the extended policy analysis requirement for students in the Course-based Option (originally Applied Project option);
- 2) Consolidate two required introductory method courses into one method course;
- 3) Make co-op optional for certain students;
- 4) Change the credit units for the capstone course (PLCY 809) from 10 to 6;
- 5) Reduce required credits for MPP from 70 to a minimum of 61 credits; and
- 6) Update the languages for the two options to reflect the above curriculum changes: Applied Project Option (originally Major Research Project) and Course-based Option (originally Applied Project)

Note: We also update the number of elective courses to reflect changes made in Fall 2022 to replace PLCY 804 (removed) with an additional elective course.

Rationale for change:

SFU MPP program is one of the most intensive public policy programs in Canada. It is a cohort-based program and requires 70 credits (or 14 5-credit course equivalencies) for students to complete within two years. In recent years, we have seen a growing body of working professionals in the program. With growing employment precarity and an economic downturn, our students find it increasingly challenging to juggle work and full-time study. We hope to introduce more flexibility in the curriculum by making the co-op optional conditioned on students' current and prior work experience in the public policy fields and at the discretion of the Director of the School.

The extended essay (PLCY 835) is currently required for students in the Applied Project stream and requires one-on-one supervision. This option provides an opportunity for students to apply policy analysis skills without original data collection which is required for the Major Research Project stream. However, students receive similar training through various courses in our existing curriculum. The BC Priorities Project (PLCY 807) allows students to conduct group-based and client-oriented projects to address practical policy problems. In our elective courses, students undertake analysis and write professionally relevant reports that incorporate research in the subject areas the courses cover. These courses realistically replicate what they would be expected to do in policy analysis positions in the public and private sectors, allow students to experience the range of policy areas, and thus better address pedagogical objectives and student goals than an independent research project.

The two introductory courses of qualitative and quantitative methods in our existing curriculum can be streamlined to introduce students to a range of applied skills and methods

for policy research in the professional world, such as jurisdictional scan, case studies, qualitative interviews, and descriptive quantitative data analysis. The existing introductory quantitative course (PLCY 806) would be made elective and revamped into a course that focuses on data consumption and visualization. More in-depth methodological training can be offered through elective courses that can be better tailored to student interests.

The proposed changes will adapt the program curriculum to a changing and diverse student body, alleviate mental stresses for many students, give students a more flexible and time-efficient path to the completion of the degree, and enhance the School's capacity to offer more courses for the Public Policy Minor program and/or for future professional programs that we are currently developing. Overall, these changes will help better serve our students' learning and career goals and are conducive to our School's long-term growth and sustainability.

Effective term and year: **Summer 2025**

Will this change impact current students? If yes, what is the plan for current students?

Current second-year students will not be impacted because they will have graduated by Spring 2025. Current first-year students will not be significantly impacted. Students who want to do independent research projects can choose the Major Research Project option and others can choose the Applied Project option and take one more elective course to replace the extended policy analysis.

FROM	TO
<p>Program Requirements</p> <p>This program consists of course work, an internship, and either a major research project or an applied project option for a minimum of 70 units.</p> <p>Students must complete all of</p> <p>PLCY 800 - Introduction to Policy Issues and Analysis I (5) PLCY 801 - Economic Foundations of Policy Analysis I (5) PLCY 802 - Economic Foundations of Policy Analysis II (5) PLCY 803 - Political Foundations of Policy Analysis I (5) PLCY 804 - Political Foundations of Policy Analysis II (5)</p>	<p>Program Requirements</p> <p>This program offers an applied project option and course-based option for a minimum of 61 units.</p> <p>Students must complete all of</p> <p>PLCY 800 - Introduction to Policy Issues and Analysis I (5) PLCY 801 - Economic Foundations of Policy Analysis I (5) PLCY 802 - Economic Foundations of Policy Analysis II (5) PLCY 803 - Political Foundations of Policy Analysis I (5)</p>

<p>PLCY 805 - Research Techniques and Quantitative Methods I (5) PLCY 806 - Research Techniques and Quantitative Methods II (5)</p> <p>PLCY 807 - Introduction to Policy Analysis and Issues II (5) PLCY 821 - Indigenous Policy (5)</p> <p>and a Co-op</p> <p>PLCY 850 - Co-op (0)</p> <p>and the requirements from either the major research project or applied project option.</p> <p>Major Research Project Option</p> <p>Students complete</p> <p>PLCY 809 - Major Research Project (10)</p> <p>and three elective PLCY graduate courses**</p> <p>Applied Project Option</p> <p>Students complete</p> <p>PLCY 835 - Extended Policy Analysis (5)</p> <p>and four elective PLCY graduate courses**</p>	<p>PLCY 805 – Public Policy Research Techniques and Methods (5)</p> <p>PLCY 807 - Introduction to Policy Analysis and Issues II (5) PLCY 821 - Indigenous Policy (5)</p> <p>and a Co-op*</p> <p>PLCY 850 - Co-op (0)</p> <p>and the requirements from either the applied project option or the course-based option.</p> <p>Applied Project Option</p> <p>Students complete</p> <p>PLCY 809 - Major Research Project (6)</p> <p>and four elective PLCY graduate courses**</p> <p>Course-based Option</p> <p>Students complete</p> <p>six elective PLCY graduate courses**</p>
--	--

<p>* The program director, in consultation with the student, selects appropriate graduate courses offered by PLCY, affiliated programs and departments.</p>	<p>* Students will supplement their program with a co-op by working for an agency or organization in a position of responsibility for one term. This requirement can be fully or partially waived for students with prior or current work experience in the professional field of public policy after consultation with the School director.</p> <p>** The program director, in consultation with the student, selects appropriate graduate courses offered by PLCY, affiliated programs and departments.</p>
--	---

MEMORANDUM**ATTENTION:** SGSC**FROM:** Arne Eigenfeldt, Chair, FCAT GSC**RE:** Items to be added to the SGSC Meeting Agenda**DATE:** May 8th, 2024

FCAT GSC has voted to approve the following changes at the FCAT GSC meeting that occurred on April 16th, 2024:

School of Interactive Arts and Technology:

- Program Change: Master of Arts Program – (pp.3-5)
- Program Change: Master of Science Program – (pp.6-8)
- Program Change: PhD Program – (pp.9-11)

Please add these items and additional materials to your next meeting agenda.

Thank you.


Arne Eigenfeldt, D.M.
Associate Dean, Academic,
FCAT Chair, FCAT GSC

cc Kate Hennessy, SIAT

el/AE

13450 102 Avenue, Surrey BC
Canada V3T 0A3

TEL 778.782.7499
FAX 778.782.9422

siatgrad@sfu.ca
www.sfu.ca/siat

MEMORANDUM

ATTENTION Arne Eigenfeldt **DATE** April 11, 2024
FROM Kate Hennessy, SIAT Graduate Program Chair **PAGES** 1
RE: SIAT Methodology Change

The School of Interactive Arts and Technology recently approved a program change to the methodology requirements of our Master of Arts, Master of Science, and Doctor of Philosophy. These changes were approved by the School of Interactive Arts and Technology by a live vote on March 5th, 2024 with 17 of 22 eligible members present and voting, all 17 members voted in favour.



Kate Hennessy
Associate Professor and Graduate Chair,
School of Interactive Arts and Technology,
Simon Fraser University

Calendar Entry Change for School of Interactive Arts and Technology Master of Arts

Summary of change:

Our Master's program requires the completion of three core courses, IAT 803, IAT 804, and IAT 806. IAT 804 is a research methodology course designed to provide a broad introduction to different epistemological worldviews, research approaches and methodological traditions of inquiry that are used to conduct research within SIAT. We currently have IAT 801 (Qualitative Research Methods) and IAT 802 (Quantitative Research Methods) as elective options in the calendar. We are broadening the research methodological requirements of the program from requiring IAT 804 to allow students to choose one of IAT 801, IAT 802, and IAT 804. This change will result in Masters students being required to take IAT 803, IAT 806, and one of IAT 801, IAT 802, and IAT 804.

Rationale for change:

1. We receive requests every year from current and prospective students to allow a focused quantitative or qualitative research methods course as an alternative for the broader research methods course currently required in the program.
2. We offer qualitative and quantitative methods courses as electives in the program but typically need to cancel one or the other each year due to low enrollment as students are required to take IAT 804 which has very high enrollment due to it being a required course. These cancellations mean that students who want to take either the quantitative or qualitative course as an elective to receive the focused training they desire may not have the course offered during their degree and thus may be denied the opportunity to develop the desired skills.
3. We anticipate that by allowing students to chose one of the three research methods courses to fulfill their methodology requirement course enrollments across the three methodology courses will stabilize and students will have better access to the methodology training they require for their research.

Effective term and year:

Summer 2025

Will this change impact current students? If yes, what is the plan for current students?

Current students will be impacted by this change and will be able to opt in to the new methodology course requirements.

FROM	TO
Program Requirements	Program Requirements
This program consists of course work and a thesis for a minimum of 33 units or course work and a project for a minimum of 30 units.	This program consists of courses and either a thesis or project. Students complete a minimum of 30 units.
Students must complete	All Options – Core Courses Requirements Students in all options must complete

<p>IAT 803 - Science, Technology & Culture (3)</p> <p>IAT 804 – Foundations of Research Design for Human-Centred Design of Interactive Technologies (3)</p> <p>IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p> <p>and six units of graduate course work which may include up to three units from outside of IAT*</p> <p>and two academic terms of research colloquium</p> <p>IAT 805 - Research Colloquium (0)</p> <p>and the requirements from one of the options below</p> <p>Thesis Option</p> <p>and a thesis</p> <p>IAT 897 - MA Thesis (18)</p> <p>Project Option</p> <p>and an additional nine units of graduate course work which may include up to three units from outside of IAT*</p> <p>and a project</p> <p>IAT 895 - Master of Arts Graduation Project (6)</p> <p>*Subject to supervisory committee approval and graduate program committee approval, students may fulfil this requirement through other appropriate graduate courses at Simon Fraser University or elsewhere (the latter subject to Simon Fraser University rules on external courses). Only one directed reading can be counted towards the program requirements.</p>	<p>IAT 803 - Science, Technology & Culture (3)</p> <p>IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p> <p>one of</p> <p>IAT 801 – Qualitative Research Methods and Design (3)</p> <p>IAT 802 – Quantitative Research Methods and Design (3)</p> <p>IAT 804 – Foundations of Research Design for Human-Centred Design of Interactive Technologies (3)</p> <p>and two academic terms of research colloquium</p> <p>IAT 805 - Research Colloquium (0)</p> <p>Thesis Option</p> <p>and a thesis</p> <p>IAT 897 - MA Thesis (18)</p> <p>Project Option</p> <p>and an additional nine units of graduate course work which may include up to three units from outside of IAT*</p> <p>and a project</p> <p>IAT 895 - Master of Arts Graduation Project (6)</p> <p>*Subject to supervisory committee approval and graduate program committee approval, students may fulfil this requirement through other appropriate graduate courses at Simon Fraser University or elsewhere (the latter subject to Simon Fraser University rules on external courses). Only one directed reading can be counted towards the program requirements.</p>
---	--

<p>Accelerated Master's</p> <p>SFU students accepted in the accelerated master's within the School of Interactive Arts and Technology may apply a maximum of nine graduate course units, taken while completing the bachelor's degree, towards the upper division electives of the bachelor's program and the requirements of the master's degree. At least six of the nine graduate course units must come from IAT 803, 804, or 806. For more information go to: https://www.sfu.ca/gradstudies/apply/programs/accelerated-masters.html.</p>	<p>Accelerated Master's</p> <p>SFU students accepted in the accelerated master's within the School of Interactive Arts and Technology may apply a maximum of nine graduate course units, taken while completing the bachelor's degree, towards the upper division electives of the bachelor's program and the requirements of the master's degree. At least six of the nine graduate course units must come from IAT 803, 804, or 806. For more information go to: https://www.sfu.ca/gradstudies/apply/programs/accelerated-masters.html.</p>
---	---

Calendar Entry Change for School of Interactive Arts and Technology Master of Science

Summary of change:

Our Master's program requires the completion of three core courses, IAT 803, IAT 804, and IAT 806. IAT 804 is a research methodology course designed to provide a broad introduction to different epistemological worldviews, research approaches and methodological traditions of inquiry that are used to conduct research within SIAT. We currently have IAT 801 (Qualitative Research Methods) and IAT 802 (Quantitative Research Methods) as elective options in the calendar. We are broadening the research methodological requirements of the program from requiring IAT 804 to allow students to choose one of IAT 801, IAT 802, and IAT 804. This change will result in Masters students being required to take IAT 803, IAT 806, and one of IAT 801, IAT 802, and IAT 804.

Rationale for change:

1. We receive requests every year from current and prospective students to allow a focused quantitative or qualitative research methods course as an alternative for the broader research methods course currently required in the program.
2. We offer qualitative and quantitative methods courses as electives in the program but typically need to cancel one or the other each year due to low enrollment as students are required to take IAT 804 which has very high enrollment due to it being a required course. These cancellations mean that students who want to take either the quantitative or qualitative course as an elective to receive the focused training they desire may not have the course offered during their degree and thus may be denied the opportunity to develop the desired skills.
3. We anticipate that by allowing students to chose one of the three research methods courses to fulfill their methodology requirement course enrollments across the three methodology courses will stabilize and students will have better access to the methodology training they require for their research.

Effective term and year:

Summer 2025

Will this change impact current students? If yes, what is the plan for current students?

Current students will be impacted by this change and will be able to opt in to the new methodology course requirements.

FROM	TO
Program Requirements	Program Requirements
<p>This program consists of course work and a thesis for a minimum of 33 units or course work and a project for a minimum of 30 units.</p> <p>Students must complete</p>	<p>This program consists of courses and either a thesis or project. Students complete a minimum of 30 units.</p> <p>All Options – Core Courses Requirements</p> <p>Students in all options must complete</p>

<p>IAT 803 - Science, Technology & Culture (3)</p> <p>IAT 804 - Foundations of Research Design for Human Centred Design of Interactive Technologies (3)</p> <p>IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p>	<p>IAT 803 - Science, Technology & Culture (3)</p> <p>IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p> <p>one of</p>
<p>and six units of graduate course work which may include up to three units from outside of IAT*</p>	<p>IAT 801 – Qualitative Research Methods and Design (3)</p> <p>IAT 802 – Quantitative Research Methods and Design (3)</p> <p>IAT 804 – Foundations of Research Design for Human-Centred Design of Interactive Technologies (3)</p>
<p>and two academic terms of research colloquium</p>	<p>and two academic terms of research colloquium</p>
<p>IAT 805 - Research Colloquium (0)</p> <p>and the requirements from one of the options below</p>	<p>IAT 805 - Research Colloquium (0)</p>
<p>Thesis Option</p> <p>and a thesis</p>	<p>Thesis Option</p> <p>Students complete 15 units of course work, of which 9 units must be core courses. Out of the remaining 6 units of elective coursework, 3 units are normally from SIAT graduate courses, and up to 3 units can be taken from other departments*</p>
<p>IAT 898 - MSc Thesis (18)</p> <p>Project Option</p>	<p>and a thesis</p> <p>IAT 898 - MSc Thesis (18)</p>
<p>and an additional nine units of graduate course work which may include up to three units from outside of IAT*</p>	<p>Students complete 24 units of course work, of which 9 units must be core courses. Out of the remaining 15 units of elective courses, 9 units are normally SIAT graduate courses, and 6 units can be taken from other departments*</p>
<p>IAT 896 - Master of Science Graduation Project (6)</p>	<p>and a project to be completed in one term</p> <p>IAT 896 - Master of Science Graduation Project (6)</p> <p>Students will choose an area of specialization and submit a project report. Project topics will be related to research</p>

	<p>areas in SIAT and decided upon with an assigned project supervisor. Project students can register in IAT 896 (MSc Project) once to conduct and complete their project work. A student can register in IAT 896 (MSc Project) a second time only with special permission of the Graduate Program Committee. Students are required to complete a project report and make an oral presentation. The project is examined by two faculty members. The report is required to be submitted to the library as per Graduate General Regulation 1.11.</p> <p>*Subject to supervisory committee approval and graduate program committee approval, students may fulfil this requirement through other appropriate graduate courses at Simon Fraser University or elsewhere (the latter subject to Simon Fraser University rules on external courses). Only one directed reading can be counted towards the program requirements.</p> <p>Accelerated Master's</p> <p>SFU students accepted in the accelerated master's within the School of Interactive Arts and Technology may apply a maximum of nine graduate course units, taken while completing the bachelor's degree, towards the upper division electives of the bachelor's program and the requirements of the master's degree. At least six of the nine graduate course units must come from IAT 803, 804, or 806. For more information go to: https://www.sfu.ca/gradstudies/apply/programs/accelerated-masters.html.</p>
--	---

Calendar Entry Change for School of Interactive Arts and Technology Doctor of Philosophy

Summary of change:

Our PhD program requires the completion of two of three core courses, IAT 803, IAT 804, and IAT 806. IAT 804 is a research methodology course designed to provide a broad introduction to different epistemological worldviews, research approaches and methodological traditions of inquiry that are used to conduct research within SIAT. We currently have IAT 801 (Qualitative Research Methods) and IAT 802 (Quantitative Research Methods) as elective options in the calendar. We are broadening the research methodological requirements of the program from requiring IAT 804 to allow students to choose one of IAT 801, IAT 802, and IAT 804. This change will result in PhD students being required to take two of IAT 803, IAT 806, or a listed research methodology course (IAT 801, IAT 802, or IAT 804).

Rationale for change:

1. We receive requests every year from current and prospective students to allow a focused quantitative or qualitative research methods course as an alternative for the broader research methods course currently required in the program.
2. We offer qualitative and quantitative methods courses as electives in the program but typically need to cancel one or the other each year due to low enrollment as students are required to take IAT 804 which has very high enrollment due to it being a required course. These cancellations mean that students who want to take either the quantitative or qualitative course as an elective to receive the focused training they desire may not have the course offered during their degree and thus may be denied the opportunity to develop the desired skills.
3. We anticipate that by allowing students to chose one of the three research methods courses to fulfill their methodology requirement course enrollments across the three methodology courses will stabilize and students will have better access to the methodology training they require for their research.

Effective term and year:

Summer 2025

Will this change impact current students? If yes, what is the plan for current students?

Current students will be impacted by this change and will be able to opt in to the new methodology course requirements.

FROM	TO
Program Requirements This program consists of courses, two terms of a research colloquium, a comprehensive examination and a thesis. Students complete a minimum of 12 course units, of which 6 units must normally be SIAT graduate courses. For students with a non-SIAT master's, 9 units must normally be SIAT graduate courses.	Program Requirements This program consists of courses, two terms of a research colloquium, a comprehensive examination and a thesis. Students complete a minimum of 12 course units, of which 6 units must normally be SIAT graduate courses. For students with a non-SIAT master's, 9 units must normally be SIAT graduate courses.

<p>Students complete two of</p> <p>IAT 803 - Science, Technology & Culture (3)</p> <p>IAT 804 – Foundations of Research Design for Human-Centred Design of Interactive Technologies (3)</p> <p>IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p> <p>and six graduate units from SIAT graduate courses*</p> <p>and two terms of research colloquium</p> <p>IAT 805 - Research Colloquium (0)</p> <p>and a comprehensive examination</p> <p>IAT 890 - PhD Comprehensive Exam (0)</p> <p>and a thesis</p> <p>IAT 899 - PhD Thesis (18)</p>	<p>Students complete one course from two of the three core areas:</p> <p>Core area 1: IAT 803 - Science, Technology & Culture (3)</p> <p>or</p> <p>Core area 2: IAT 806 - Interdisciplinary Design Approaches to Computing (3)</p> <p>or</p> <p>Core area 3: Research Methodology</p> <p>IAT 801 – Qualitative Research Methods and Design (3)</p> <p>IAT 802 – Quantitative Research Methods and Design (3)</p> <p>IAT 804 – Foundations of Research Design for Human-Centred Design of Interactive Technologies (3)</p> <p>and six graduate units from SIAT graduate courses*</p> <p>and two terms of research colloquium</p> <p>IAT 805 - Research Colloquium (0)</p> <p>and a comprehensive examination</p> <p>IAT 890 - PhD Comprehensive Exam (0)</p> <p>and a thesis</p> <p>IAT 899 - PhD Thesis (18)</p>
--	---

* Subject to supervisory committee approval and graduate program committee approval, students may fulfill this requirement through other appropriate graduate courses at Simon Fraser University or elsewhere (the latter subject to Simon Fraser University rules on

* Subject to supervisory committee approval and graduate program committee approval, students may fulfill this requirement through other appropriate graduate courses at Simon Fraser University or elsewhere (the latter subject to Simon Fraser University rules on

external courses). Only one directed reading can be counted towards the program requirements.

external courses). Only one directed reading can be counted towards the program requirements.

June 7, 2024

TO: Senate Graduate Studies Committee (SGSC)

RE: Graduate Program Calendar Changes

The Faculty of Environment Graduate Studies Committee approves the following graduate program changes proposed by the Department of Archaeology. These calendar language revisions are intended to provide greater clarity to students and supervisors of program requirements. They were originally submitted for SGSC consideration in October 2023 but were not added to the SGSC agenda at that time, pending further revisions. Archaeology requests that these changes now be implemented.

1. Calendar entry change for Master of Arts in Archaeology
2. Calendar entry change for Doctor of Philosophy in Archaeology

Details of the proposed changes are provided in the accompanying documents from Archaeology Graduate Program Chair, Michael Richards.

Please include these items on the SGSC agenda for July 2024.

Sincerely,



Christina Giovas
Associate Dean, Research and Graduate Studies
Faculty of Environment
P: 778 782 9061
E: fenvadr@sfu.ca

DEPARTMENT OF ARCHAEOLOGY
MEMORANDUM

To: Christina Giovas, Associate Dean, Research and Graduate Studies, Faculty of Environment **From:** Michael Richards, Professor, Graduate Program Chair

Re: Graduate Program Changes, Department of Archaeology **Date:** June 5, 2024

The following program changes have been approved by the Department of Archaeology and are forwarded to the Faculty of Environment for approval. These curriculum items should be effective for Summer 2025. Please include them on the next SGSC agenda.

Department of Archaeology

Program Changes for Master of Arts in Archaeology.

Program Changes for Doctor of Philosophy in Archaeology.



Michael Richards, Professor, Graduate Program Chair, Department of Archaeology

cc: File

Calendar Entry Change for Master of Arts in Archaeology

<p>Summary of change: Updates to the language in the calendar entry, to make the program requirements clearer for the students, faculty, and Graduate Studies.</p>
<p>Rationale for change: We have found that when course substitutions or exemptions are requested and submitted, errors often crop up. Often students and supervisors don't ensure that the students are meeting the program requirement of a minimum of 13 graded units. Sometimes Graduate Studies will process a unit exemption in addition to a course substitution, although the students have not met the program's unit requirements. These language and formatting updates are to make the program requirements clearer to everyone.</p>
<p>Effective term and year: Summer 2025</p>
<p>Will this change impact current students? If yes, what is the plan for current students? No. There are no changes to the program, just to the language and layout of the calendar entry.</p>

FROM	TO
<p>Archaeology</p> <p>MASTER OF ARTS</p> <p>The department offers specializations in archaeometry, art, ceramic analysis, cultural resource management, ethnoarchaeology, forensic anthropology, geoarchaeology, historical archaeology, lithic analysis, palaeoanthropology, palaeoethnobotany, skeletal biology, and zooarchaeology.</p> <p>In addition to gaining knowledge and expertise in particular areas of research interest, the student will gain a comprehensive understanding of the discipline and strive to acquire a general knowledge of world prehistory, physical anthropology, and archaeological theory and methods.</p> <p>Depending on enrollment, individual or group courses can be arranged in addition to</p>	<p>Archaeology</p> <p>MASTER OF ARTS</p> <p>The department offers specializations in archaeometry, art, bioanthropology, ceramic analysis, cultural resource management, ethnoarchaeology, forensic anthropology, geoarchaeology, historical archaeology, lithic analysis, palaeoanthropology, palaeoethnobotany, skeletal biology, and zooarchaeology.</p> <p>In addition to gaining knowledge and expertise in particular areas of research interest, the student will gain a comprehensive understanding of the discipline and strive to acquire a general knowledge of world prehistory, physical anthropology, and archaeological theory and methods.</p>

<p><u>regularly scheduled courses.</u></p> <p>Admission Requirements</p> <p>Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar.</p> <p>Program Requirements</p> <p>This program consists of <u>the following sequential steps for a minimum of 33 units:- course requirements, thesis prospectus, colloquium presentation, advancement to candidacy, thesis completion, and defence.</u> <u>The course requirements, thesis prospectus, and the colloquium presentation should be completed by students by the end of the second term.</u></p> <p>Students must complete <u>the following</u></p> <p>ARCH 871 - Archaeological Theory (5)</p> <p><u>ARCH 872 - Graduate Seminar I (1)</u></p> <p><u>ARCH 873 - Graduate Seminar II (1)</u></p> <p>ARCH 876 – Research Design (5)</p> <p>and one or more additional courses with a minimum of three units and approval by the supervisory committee</p> <p>and a thesis</p> <p>ARCH 898 - MA Thesis (18)</p> <p><u>Advancement to Candidacy</u></p> <p><u>A distinction is made between program enrollment and formal advancement to degree candidacy. A candidate is a student who has successfully completed the advancement to candidacy requirements (defined below).</u></p>	<p>Admission Requirements</p> <p>Applicants must satisfy the University admission requirements as stated in Graduate General Regulation 1.3 in the SFU Calendar.</p> <p>Program Requirements</p> <p>This program consists of a minimum of 33 units. Students may be required to complete additional courses at the discretion of the supervisory committee.</p> <p>Students must complete all of</p> <p>ARCH 871 - Archaeological Theory (5)</p> <p>ARCH 876-Research Design (5)</p> <p>and one or more additional courses with a minimum of three units (for a minimum of 13 units) and approval by the supervisory committee</p> <p>Students must complete both</p> <p>ARCH 872-Graduate Seminar I (1)</p> <p>ARCH 873-Graduate Seminar II (1)</p> <p>and a thesis</p> <p>ARCH 898-MA Thesis (18)</p>
---	---

<p><u>Formal advancement to MA candidacy takes place when the following requirements have been met:</u></p> <p><u>Completion of three required graduate courses;</u></p> <p><u>Completion of a prospectus and presentation of a colloquium as part of ARCH 876</u></p> <p>Accelerated Master's</p> <p>SFU students accepted in the accelerated master's within the Department of Archaeology may apply a maximum of 10 graduate course units, taken while completing the bachelor's degree, towards the upper division electives of the bachelor's program and the requirements of the master's degree. For more information go to: https://www.sfu.ca/gradstudies/apply/program_sfaccelerated-masters.html.</p> <p>Thesis</p> <p>The thesis should be focused on problem-oriented research, involving the conceptualization of a problem, and the collection, analysis and interpretation of data. It should normally not exceed 100 pages of text.</p> <p>Program Length</p> <p>Students are required to complete the program requirements in nine terms, and are encouraged to complete in less time.</p> <p>Other Information</p> <p><u>There are no prescribed language requirements but knowledge of a language other than English is desirable. If knowledge of a language is necessary for field work or</u></p>	<p>Accelerated Master's</p> <p>SFU students accepted in the accelerated master's within the Department of Archaeology may apply a maximum of 10 graduate course units, taken while completing the bachelor's degree, towards the upper division electives of the bachelor's program and the requirements of the master's degree. For more information, please contact the Archaeology Graduate Assistant or go to: https://www.sfu.ca/gradstudies/apply/program_sfaccelerated-masters.html.</p> <p>Thesis</p> <p>The thesis should be focused on problem-oriented research, involving the conceptualization of a problem, and the collection, analysis and interpretation of data. It should normally not exceed 100 pages of text.</p> <p>Program Length</p> <p>Students are required to complete the program requirements in nine terms and are encouraged to complete in less time.</p>
---	--

reading, however, the student will be required to attain the necessary language proficiency.

Calendar Entry Change for Doctor of Philosophy in Archaeology

<p>Summary of change: Updates to the language in the calendar entry, to make the program requirements clearer for the students, faculty, and Graduate Studies.</p>
<p>Rationale for change: We have found that when course substitutions or exemptions are requested and submitted, errors often crop up. Often students and supervisors don't ensure that the students are meeting the program requirement of a minimum of 13 graded units. Sometimes Graduate Studies will process a unit exemption in addition to a course substitution, although the students have not met the program's unit requirements. These language and formatting updates are to make the program requirements clearer to everyone.</p>
<p>Effective term and year: Summer 2025</p>
<p>Will this change impact current students? If yes, what is the plan for current students? No. There are no changes to the program, just to the language and layout of the calendar entry.</p>

FROM	TO
<p>Archaeology</p> <p>DOCTOR OF PHILOSOPHY</p> <p>The department offers specializations in archaeometry, art, ceramic analysis, cultural resource management, ethnoarchaeology, forensic anthropology, geoarchaeology, historical archaeology, lithic analysis, palaeoanthropology, palaeoethnobotany, skeletal biology, and zooarchaeology.</p> <p>In addition to gaining knowledge and expertise in particular areas of research interest, the student will gain a comprehensive understanding of the discipline and strive to acquire a general knowledge of world</p>	<p>Archaeology</p> <p>DOCTOR OF PHILOSOPHY</p> <p>The department offers specializations in archaeometry, art, bioanthropology, ceramic analysis, cultural resource management, ethnoarchaeology, forensic anthropology, geoarchaeology, historical archaeology, lithic analysis, palaeoanthropology, palaeoethnobotany, skeletal biology, and zooarchaeology.</p> <p>In addition to gaining knowledge and expertise in particular areas of research interest, the student will gain a comprehensive understanding of the discipline and strive to acquire a general knowledge of world</p>

<p>prehistory, physical anthropology, and archaeological theory and methods.</p> <p>Depending on enrollment, individual or group courses can be arranged in addition to regularly scheduled courses.</p> <p>Admission Requirements</p> <p>Applicants must satisfy the University admission requirements as stated in Graduate General Regulations 1.3 in the SFU Calendar. Normally, students must have completed an MA thesis in order to be admitted to a PhD program at SFU. Students who have an exceptional record of publication may be admitted to the PhD program without an MA thesis.</p> <p>Program Requirements</p> <p>This program consists of the following sequential steps for a minimum of 33 units; course requirements, comprehensive exam, thesis prospectus, colloquium presentation, advancement to candidacy, thesis completion, and defence.</p> <p>Students must complete the following</p> <p>ARCH 871 - Archaeological Theory (5) ARCH 872 Graduate Seminar I (1) ARCH 873 Graduate Seminar II (1) ARCH 876 – Research Design (5)</p> <p>and one or more additional courses with a minimum of three units and approval by the supervisory committee. Doctoral students entering with an MA from the Department of Archaeology at Simon Fraser University are</p>	<p>prehistory, physical anthropology, and archaeological theory and methods.</p> <p>Depending on enrollment, individual or group courses can be arranged in addition to regularly scheduled courses.</p> <p>Admission Requirements</p> <p>Applicants must satisfy the University admission requirements as stated in Graduate General Regulation 1.3 in the SFU Calendar. Normally, students must have completed an MA thesis in order to be admitted to a PhD program at SFU. Students who have an exceptional record of publication may be admitted to the PhD program without an MA thesis.</p> <p>Program Requirements</p> <p>This program consists of the following sequential steps for a minimum of 33 units; course requirements, thesis prospectus, colloquium presentation, comprehensive exam, advancement to candidacy, thesis completion, and defence. Students may be required to complete additional courses at the discretion of the supervisory committee.</p> <p>Students must complete all of</p> <p>ARCH 871 - Archaeological Theory (5) ARCH 876-Research Design (5)</p> <p>and one or more additional courses with a minimum of three units and approval by the supervisory committee. *</p> <p>*Doctoral students entering with an MA from the Department of Archaeology at Simon Fraser University are required to take three alternate courses for a minimum of</p>
--	---

<p>required to take three courses for a minimum of thirteen units.</p>	<p>thirteen units, with approval by the supervisory committee.</p>
<p>and a prospectus and presentation of colloquium</p>	<p>Students must complete both</p> <p>ARCH 872 -Graduate Seminar I (1) ARCH 873 - Graduate Seminar II (1)</p>
<p>ARCH 874 - PhD Prospectus & Colloquium (0)</p>	<p>and a prospectus and presentation of colloquium</p>
<p>and a comprehensive exam</p>	<p>ARCH 874 - PhD Prospectus & Colloquium (0)</p>
<p>ARCH 875 - PhD Comprehensive Examination (0)</p>	<p>and a comprehensive exam</p>
<p>and a thesis</p>	<p>ARCH 875 - PhD Comprehensive Examination (0)</p>
<p>ARCH 899 - PhD Thesis (18)</p>	<p>and a thesis</p>
<p>Comprehensive Exam</p>	<p>ARCH 899 - PhD Thesis (18)</p>
<p>Students write a comprehensive examination prior to candidacy to test general knowledge in archaeology and in three regional or topical areas. Grading is on a satisfactory/unsatisfactory basis but the examination or parts thereof may be repeated once, at the department's discretion.</p>	<p>Comprehensive Exam</p>
<p>Advancement to Candidacy</p>	<p>Students write a comprehensive examination prior to candidacy to test general knowledge in archaeology and in three regional or topical areas. Grading is on a satisfactory/unsatisfactory basis, but the examination or parts thereof may be repeated once, at the department's discretion.</p>
<p>A distinction is made between program enrollment and formal advancement to degree candidacy. A candidate is a student who has successfully completed the advancement to candidacy requirements (defined below).</p>	<p>Advancement to Candidacy</p>
<p>Formal advancement to PhD candidacy takes place when the following requirements have been met:</p>	<p>A distinction is made between program enrollment and formal advancement to degree candidacy. A candidate is a student who has successfully completed the advancement to candidacy requirements (defined below).</p> <p>Formal advancement to PhD candidacy takes place when the following requirements have been met:</p>

<p>Completion of three required graduate courses:</p> <p>Completion of ARCH 874;</p> <p>Completion of ARCH 875.</p> <p>Thesis</p> <p>The defence topic will be the thesis itself and related subject matter. The thesis should present original, problem-oriented research which makes a significant contribution to knowledge.</p> <p>Program Length</p> <p>Students are expected to complete the program requirements within fifteen terms, and are encouraged to complete in less time.</p> <p>Other Information</p> <p>There are no prescribed language requirements but knowledge of a language other than English is desirable. If knowledge of another language is necessary for field work or reading, however, the student will be required to attain the necessary language proficiency.</p>	<p>Completion of required coursework;</p> <p>Completion of ARCH 872 and ARCH 873;</p> <p>Completion of ARCH 874;</p> <p>Completion of ARCH 875.</p> <p>Thesis</p> <p>The defence topic will be the thesis itself and related subject matter. The thesis should present original, problem-oriented research which makes a significant contribution to knowledge.</p> <p>Program Length</p> <p>Students are expected to complete the program requirements within fifteen terms and are encouraged to complete in less time.</p>
---	---