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**MEMORANDUM**

**ATTENTION** Senate **DATE** July 11, 2024  
**FROM** Mary O'Brien,  
Chair of Senate Graduate Studies  
**RE:** Committee (SGSC)  
Course Changes



**For information:**

Acting under delegated authority at its meeting of July 11, 2024, SGSC approved the following course changes, effective **Summer 2025**:

**Faculty of Arts and Social Sciences**

- 1) Course Change (Description): PLCY 805
- 2) Course Change (Units): PLCY 809



## Memo

**Attention** Mary O'Brien, Dean and Associate Provost, Graduate and Postdoctoral Studies

**From** Kate Slaney, Associate Dean, Graduate and Postdoctoral Studies, FASS

**Subject** Items for SGSC

**Date** June 11, 2024

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Dear Mary,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies Committee on June 11, 2024, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

### 1 School of Public Policy

~~a) Calendar Changes~~

- ~~a. Removal of PLCY 825 as a requirement for students in the Applied Project Stream~~
- ~~b. Co-op now optional for students with related experience~~
- ~~c. Reduce number of required credits from 70 to 65~~

b) Course Change

- a. Consolidating PLCY 805 and 806 into a single course

To be effective as soon as possible.

Sincerely,

Kathleen (Kate) Slaney  
Associate Dean, Faculty of Arts and Social Sciences

To: Kate Slaney, FASS Associate Dean  
From: Yushu Zhu, Associate Director, School of Public Policy  
cc: Genevieve LaBaron, Director, School of Public Policy  
Mohsen Javdani, Graduate Program Chair, School of Public Policy  
Date: May 10, 2024  
Re: Changes to the Master of Public Policy curricular

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Dear Dean Slaney,

As of February 2, 2024, the School of Public Policy approved the following curricular changes to the Master of Public Policy (MPP) to be effective in Summer 2025 or as early as possible:

- ~~1) Remove the extended policy analysis requirement for students in the Applied Project stream;~~
- 2) Consolidate two required introductory method courses into one method course;
- ~~3) Make co-op optional for students with current or prior work experience in public policy;~~
- and
- ~~4) Reduce required credits for MPP from 70 to 65 credits.~~

Accompanying the memo is the program change form with the rationale of change and required calendar revisions, as well as the course change form for PLCY 805. We apologize for missing the deadline for the February FGSC meeting and request that you consider circulating these materials to FGSC for review and approval in June. We hope to make these changes effective no later than Summer 2025, if possible, which will bring immediate positive impacts on the learning experiences of our next MPP cohort. Thank you.

Sincerely,  
Yushu Zhu



Associate Director, School of Public Policy  
Assistant Professor, SPP & URB, SFU

## GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

<b>Course Subject/Number</b> PLCY 805	<b>Units</b> 5	<b>Effective Term and Year</b> Summer 2025
<b>Course Title</b> Public Policy Research Techniques and Methods		
<b>Rationale for Change:</b>  To streamline the MPP curriculum by consolidating this intro qualitative course with another introductory quantitative method course PLCY 806.		

### Proposed Changes (Check all that apply)

☐ Course number  
 ☐ Units\*  
 ☐ Title  
 ☒ Description  
 ☐ Prerequisite  
 ☐ Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
<b>Course Subject/Number</b>	<b>Course Subject/Number</b>
<b>Units</b>	<b>Units*</b>
<b>Course Title</b>	<b>Course Title (max 100 characters)</b>
<b>Course Short Title</b>	<b>Course Short Title (max 30 characters)</b>
<b>Description</b>  Overview of social science research appropriate to public policy, including research philosophy and epistemology, and methodologies for data collection, analysis, and program evaluation.	<b>Description</b>  Provides a foundational overview of social science research methodologies appropriate to public policy, including jurisdictional scan, case studies, survey, qualitative interviews, and descriptive data analysis
<b>Prerequisite</b>	<b>Prerequisite</b>
<b>Other</b>	<b>Other</b>



\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

### CONTACT PERSON

<b>Department / School / Program</b> School of Public Policy	<b>Contact name</b> Yushu Zhu	<b>Contact email</b> yushu_zhu@sfu.ca
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### DEPARTMENTAL APPROVAL

<b>Department Graduate Program Committee</b> Mohsen Javdani	<b>Signature</b> 	<b>Date</b> Feb 9, 2024
<b>Department Chair</b> Genevieve LeBaron	<b>Signature</b> 	<b>Date</b> Feb 8, 2024

### FACULTY APPROVAL

<b>Faculty Graduate Studies Committee (FGSC)</b> Kathleen Slaney	<b>Signature</b> 	<b>Date</b> June 11, 2024
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### SENATE GRADUATE STUDIES COMMITTEE APPROVAL

<b>Senate Graduate Studies Committee (SGSC)</b> Mary O'Brien	<b>Signature</b> 	<b>Date</b> July 11, 2024
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#### ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: \_\_\_\_\_  
Course Attribute Value: \_\_\_\_\_  
Instruction Mode: \_\_\_\_\_  
Attendance Type: \_\_\_\_\_

If different from regular units:  
Academic Progress Units: \_\_\_\_\_  
Financial Aid Progress Units: \_\_\_\_\_

## GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

<b>Course Subject/Number</b> PLCY 809	<b>Units</b> 10	<b>Effective Term and Year</b> Summer 2025
<b>Course Title</b> Major Research Project		
<b>Rationale for Change:</b> <div style="border-top: 1px dashed black; height: 1.2em; margin-top: 5px;"></div> To align the units according to capstone standardization.		

### Proposed Changes (Check all that apply)

☐ Course number   
 ☒ Units\*   
 ☐ Title   
 ☐ Description   
 ☐ Prerequisite   
 ☐ Other \_\_\_\_\_

### Complete only the fields to be changed

FROM	TO
<b>Course Subject/Number</b>	<b>Course Subject/Number</b>
<b>Units</b> 10	<b>Units*</b> 6
<b>Course Title</b>	<b>Course Title (max 100 characters)</b>
<b>Course Short Title</b>	<b>Course Short Title (max 30 characters)</b>
<b>Description</b>	<b>Description</b>
<b>Prerequisite</b> NA	<b>Prerequisite</b> NA
<b>Other</b>	<b>Other</b>

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

### CONTACT PERSON

<b>Department / School / Program</b> School of Public Policy	<b>Contact name</b> Yushu Zhu	<b>Contact email</b> yushu_zhu@sfu.ca
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### DEPARTMENTAL APPROVAL

<b>Department Graduate Program Committee</b> Mohsen Javdani	<b>Signature</b> Mohsen Javdani <small>Digitally signed by Mohsen Javdani Date: 2024.06.27 16:14:51 -07'00'</small>	<b>Date</b> June 27, 2024
<b>Department Chair</b> Genevieve LeBaron	<b>Signature</b> Genevieve LeBaron <small>Digitally signed by Genevieve LeBaron Date: 2024.06.27 21:31:29 +01'00'</small>	<b>Date</b> June 27, 2024

### FACULTY APPROVAL

<b>Faculty Graduate Studies Committee (FGSC)</b> Kathleen Slaney	<b>Signature</b> Kathleen Slaney <small>Digitally signed by Kathleen Slaney Date: 2024.06.28 07:09:57 -07'00'</small>	<b>Date</b> June 28, 2024
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### SENATE GRADUATE STUDIES COMMITTEE APPROVAL

<b>Senate Graduate Studies Committee (SGSC)</b> Mary O'Brien	<b>Signature</b> 	<b>Date</b> July 11, 2024
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#### ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: \_\_\_\_\_  
Course Attribute Value: \_\_\_\_\_  
Instruction Mode: \_\_\_\_\_  
Attendance Type: \_\_\_\_\_

If different from regular units:  
Academic Progress Units: \_\_\_\_\_  
Financial Aid Progress Units: \_\_\_\_\_