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> 8888 University Drive Burnaby, BC Canada V5A 1S6

**MEMORANDUM** 

ATTENTION Senate Date December 12, 2024

Peter Hall, Vice-Provost and Associate PAGES 1/35

Vice-President Academic, on behalf of Dilson Rassier, Provost and Vice-President

Academic and Chair, SCUP

**RE:** Program Change for the Graduate Certificate in Digital Innovation (SCUP 24 - 57)

At its meeting on December 4, 2024, SCUP reviewed and approved the program changes for the Graduate Certificate in Digital Innovation.

**Motion:** That Senate approve and recommend to the Board of Governors the program changes for the Graduate Certificate in Digital Innovation within Beedie School of Business, effective Fall 2025.

## **For Information**

Included with the program changes and approved by SGSC under delegated authority are the following curriculum changes, effective Fall 2025.

## New Courses:

- 1. BUS 575 Product Management
- 2. BUS 576 Responsible Innovation
- 3. BUS 577 Platform Power: Business in the Digital Age
- 4. BUS 578 New Venture Creation: From Concept to Scale

## Course Changes:

1. BUS 714 (title)

C: Sudheer Gupta, Associate Dean, Graduate Programs, Beedie School of Business



Simon Fraser University Maggie Benston Centre 1100 8888 University Drive Burnaby, BC V5A 1S6 TEL 778.782.3042 FAX 778.782.3080 gradstudies@sfu.ca www.sfu.ca/grad

May Head Then

**MEMORANDUM** 

**ATTENTION** Senate Committee on University

DATE November 20, 2024

Priorities (SCUP)

FROM Mary O'Brien,

Chair of Senate Graduate Studies

Committee (SGSC)

**RE:** Program Changes

**For Approval:** At its meeting on November 20, 2024, the SGSC approved the following program changes and is recommending them to SCUP for approval, effective **Fall 2025:** 

## **Motion:**

That SCUP approve and recommend to Senate the program changes for the Graduate Certificate in Digital Innovation within the Beedie School of Business, effective Fall 2025.

**For Information:** Included with the program changes and approved by SGSC under delegated authority are the following curriculum changes, effective Fall 2025:

- 1) Calendar Entry Change: Graduate Certificate in Digital Innovation
- 2) New Course: BUS 575 Product Management
  - New Course: BUS 576 Responsible Innovation
  - New Course: BUS 577 Platform Power: Business in the Digital Age
  - New Course: BUS 578 New Venture Creation: From Concept to Scale
- 3) Course Change: (Title): BUS 714



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#### Memo to SGSC

To: **Senate Graduate Studies Committee** 

From: Sudheer Gupta, Associate Dean, Graduate Programs

Program Changes, Certificate Proposals and Roadmap for Graduate Business Programs Re:

Date: October 9, 2024

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval.

Please include them on the next SGSC agenda.

- **Innovation and Value Creation Certificate**
- Sustainable Futures Certificate
- Update to Business Analytics Graduate Certificate
  - Readmap for Grad Programs
- Changes to Deedic Graduate Programs

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

Sudheer Gupta

Associate Dean, Graduate Programs, Beedie School of Business









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MEMORANDUM -

ATTENTION Mary O'Brien, Vice-Provost and Dean, Graduate Studies

Sudheer Gupta, Associate Dean, Graduate Programs, SFU Beedie School of Business **FROM** 

RE: Changes to Beedie Graduate Programs

DATE October 24, 2024

Beedie Graduate Programs has been reviewing its portfolio of programs since May 2023, focused on the following programs and cohorts: Full Time MBA (FT) (including the Early Career cohort), Part Time MBA (PT) (including Online MBA cohort), Management of Technology MBA (MOT), and Graduate Diploma in Business Administration (GDBA). The Review Committee worked with three main objectives:

- 1. Make our programs more student centric by improving flexibility, optionality and accessibility in curriculum and delivery mode
- Refresh and modernize the curriculum to ensure students are ready for tomorrow's challenges
- Simplify and streamline the program portfolio and structure to realize efficiencies in program management, marketing and recruitment that would enable sustainable growth in our graduate programs.

The committee engaged in extensive data collection and analysis, benchmarking, and consultations with and feedback from our various communities, and provided regular updates on its work in the form of written reports and presentations. All data and reports are available. The committee's main recommendations are summarized below:

Current	Proposed
Set study plans (no curriculum choices)	Core (required courses) + Electives and Certificates (choices)
FT on 3/2 credit structure; PT, MOT, & GDBA on 4/2 credit structure	Credit structure alignment across all MBA programs
Fixed cohort structure	Multi-cohort structure for Core and Electives
Fixed class locations for each program (Segal, Surrey, or Online)	Flexible class locations for students to tailor their learning journeys

The proposed changes were discussed and approved by the SFU Beedie GCC (Apr 24, 2024), SGSC (June 4), SCUP (July 10), and Senate (Sep 9).

The following elaborates on some of these recommendations and how they are being implemented.









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#### 1. Revised Core, Electives and Certificates:

Our approved program changes outlined the following structure:

"Students complete...": (40 credits of core courses, all of which are already approved courses offered regularly in our programs),

"and a minimum of 6 elective graduate units from Business, chosen in consultation with the academic director," "and a minimum of 12 units from an approved Graduate Certificate, or 12 additional graduate units from Business, chosen in consultation with the academic director."

To better align our programs with the Beedie School's mission and values, our proposed certificates directly address our School priorities: Innovation and Entrepreneurship, Sustainability, and Global Perspective. This brings more consistency in our programs and also addresses one of the main recommendations in our last external review as noted in Senate-approved 2023 Beedie School of Business Accreditation Action Plan (Senate S.23-09). We are proposing two additional certificates to address the strong needs of the business community and student demand that also leverage our faculty strengths: Digital Transformation and Business Analytics, and Financial Analysis.

To reduce unnecessary effort and duplication, we looked at our approved certificates to assess if those could be revised to meet the current and future needs. Of the five certificates currently planned, three are existing ones which we are modifying, two are new. The attached roadmap shows all certificates we intend to offer and the all the courses currently approved or in process as part of this redesign. We are also leveraging existing courses to the extent possible. Some details follow:

- Digital Transformation & Business Analytics: This certificate was approved in 2021 as part of our Masters in Management (MiM) new degree proposal. The MiM proposal was not approved and therefore the program was never launched. Consequently, the approved certificates were not launched either. While the core learning outcomes and other details remain the same, the certificate is being updated to meet the current and future needs and reflect more updated content in the form of new courses that have wider appeal across redesigned programs. Name is being changed to reflect the refreshed curriculum.
- (ii) Innovation and Value Creation: This certificate was also part of MiM approvals with the same rationale for updated content and name change as above.
- (iii) Global Management: New certificate proposal.
- (iv) Sustainable Futures: New certificate proposal.
- (v) Financial Analysis. This is an existing certificate that has been used as an exit pathway for our MSc Finance students. We are making changes to make it more attractive to graduate students in all MBA programs. This allows our school to leverage resources across multiple programs which not only reduces expenses but provides students with more course options. Course changes are being made to reflect the current state of knowledge, practice and course offerings.

We do not anticipate any additional new certificate offerings for these programs in the next two years.

## 2. Course Changes and New Courses:

The program redesign also necessitated several changes to existing courses (including name change and/or unit change) to better align the streamlined core with electives and certificates, and update course content to reflect the latest knowledge and practice. These changes include:

BUS 703 (Managerial Economics): Unit decrease (SGSC approved June 4, 2024).









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BUS 730 (Indigenous Business Environments in Community): Unit decrease (SGSC approved June 4, 2024). BUS 710 (Global Business Environment): Title change to more accurately reflect updated content of this course which now becomes part of redesigned core and is a prerequisite for all courses in Global Management certificate. (submitted to SGSC for approval.)

BUS 714 (Innovation and Entrepreneurship): Title change to more accurately reflect updated content of this course which now becomes part of redesigned core and is a prerequisite for all courses in Innovation and Value Creation certificate. (not yet submitted for approval.)

Additionally, the program redesign necessitated creation of 15 new courses which could be offered as electives and packaged with existing courses towards one or more of the five certificates noted above. These are listed below and have been or are being submitted to SGSC for approval:

BUS 567: Embedding Sustainability into Strategy

BUS 568: Being in Good Relations with Indigenous Peoples

BUS 571: Sustainable Value Chains BUS 573: Responsible Marketing

BUS 574: Strategy for Nonprofit and Public Sector Leaders

BUS 575: Product Management BUS 576: Responsible Innovation

BUS 577: Platform Power: Business in the Digital Age BUS 578: New Venture Creation: From Concept to Scale

BUS 732: Global Strategy

BUS 743: Macroeconomics, Government, and Business in the Global Economy

BUS 785: Advanced Business Analytics

BUS 787: AI in Business BUS 788: Customer Analytics

BUS 789: Marketing and Generative AI

In designing new courses, our faculty worked collaboratively, adopted a holistic, cross-disciplinary perspective, minimized content overlap, and leveraged latest research and practice. Each certificate has 6 units of core coursework, including at least one core course that is not part of the MBA core, to ensure common learning outcomes. Most certificates have more electives listed than the minimum needed to ensure choices for students and provide flexibility for the School in meeting student demand with limited resources and faculty availability. There are also several approved graduate courses, of which a small subset could be offered in any given year as stand-alone electives to provide more choices to students.

After these certificates and related new courses and course changes are approved, we do not foresee any other major changes in the next two years for these programs and cohorts (full time, part-time including online, and GDBA). Minor changes may happen such as adding a few courses, deleting an unused course or modifying a course if absolutely needed. We remain committed to minimizing unnecessary changes and paperwork for either of our teams.

For further clarity and completeness, we have attached the following documents as requested:

- 1. A roadmap summarizing the revised MBA curriculum, certificates and courses.
- 2. An Excel spreadsheet listing all of our graduate credentials, courses and their status.









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We appreciate your help in implementing our redesigned graduate programs and ensuring our credentials meet the highest standards our students expect and deserve.

Please do not hesitate to contact me in case of any questions or concerns.

Sudheer Gupta

Associate Dean, Graduate Programs

Beedie School of Business Simon Fraser University







## **Calendar Entry Change for [Digital Innovation]**

Summary of change:

Title and short description have been updated to reflect a focus on designing new products, services, processes and business models in an era of constant, disruptive change.

The course list has been expanded to offer flexibility and student curriculum choice. The program length has been extended by one term to allow MBA students enrolled both full-time and part-time adequate completion time.

Rationale for change:

This graduate certificate was approved in 2021 but has never been offered. It will be offered starting Fall 2025, in alignment with the MBA calendar changes that were approved by SGSC in June 2024. The certificate's goals, contribution to SFU's academic mission, enrolment plan, faculty resources, graduation requirements, and potential employment outcomes remain the same as the 2021 Full Program Proposal.

The certificate title, short description, and course list have been broadened to align with the MBA academic calendar changes effective Fall 2025, providing optionality for students regarding course topics and delivery mode, and flexibility for curriculum to stay modernized and on-trend with market demands particularly in the fast-changing space of innovative business solution design. BUS 714 (current MBA program requirement) has been included to allow for future laddering of this certificate into the MBA program. The program length has been extended by one term to allow MBA students enrolled both full-time and part-time adequate completion time.

Effective term and year:

Fall 2025

Will this change impact current students? If yes, what is the plan for current students?

No impact – there are currently no students enrolled in this certificate, with no offering or enrolment prior to Fall 2025.

FROM	TO
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## **Digital Innovation**

GRADUATE CERTIFICATE

The graduate certificate in digital innovation features programming in the qualitative principles of database and business solutions design with an emphasis on critical thinking, consulting, and communication skills. Students in the program will learn how to adapt to and implement technology within an organization.

# Admission Requirements

Applicants must satisfy the University General Regulation 1.3 in the SFU Calendar. For more information, please contact the Beedie School of Business.

## **Program Requirements**

This program consists of course requirements for a minimum of 12 units. Course work may be substituted at the discretion of the academic director.

Students must complete all of

## Innovation and Value Creation

GRADUATE CERTIFICATE

The graduate certificate in innovation and value creation offers frameworks and practice for designing new products, services, processes, and business models.

Organizations today operate at an accelerating rate of change. Global competition, evolving customer demands, new technologies, and significant investments aimed at disrupting industry norms are shortening product and business model lifecycles. Organizations need to substantially re-imagine what they do and how they do it, or face disruption by entrants who recognize and leverage these changes.

This program will equip students with the tools and insights needed to thrive in an era of constant change, whether they are aiming to spearhead product development, drive strategic renewal, or launch their own venture.

## Admission Requirements

Applicants must satisfy the University admission requirements as stated in Graduate General Regulation 1.3 in the SFU Calendar. For more information, please contact the Beedie School of Business.

## **Program Requirements**

This program consists of course requirements for a minimum of 12 units. Course work may be substituted at the discretion of the **Dean** and Vice-Provost of Graduate Studies.

**Students must complete the following:** 

BUS 588 - Strategic Consulting and Advising (3) BUS 589 - Business Solutions Design (3) BUS 590 - Innovation and Change Management (3) BUS 592 - Special Topics (3) BUS 714 - Innovation and
Entrepreneurship (3) \*
BUS 578 - New Venture Creation:
From Concept to Scale

And an additional 6 units from the following:

BUS 575- Product Management (3)
BUS 576 - Responsible Innovation (3)
BUS 577 - Platform Power: Business
in the Digital Age (3)
BUS 588 - Strategic Consulting and
Advising (3)
BUS 590 - Innovation and Change
Management (3)

BUS 721- Special Topics in Business Administration (3)

\*Students who complete BUS 714 as part of MBA program requirements will select an alternate certificate course. Students who complete BUS 714 as part of certificate requirements and then ladder into the MBA program will select an alternate MBA elective.

## **Program Length**

Students are expected to complete the program requirements within two terms.

# Program Length

Students are expected to complete the program requirements within **three** terms.



## **NEW GRADUATE COURSE PROPOSAL**

Course Subject (eg. PSYC)	BUS	Number (eg. 810)	575	Units (eg. 4) 3	
Course title Product Management max. 100 characters)					
Short title (for enrollment/transcript, ma	Short title (for enrollment/transcript, max. 30 characters)  Product Management				
				n with phrases such as "This course will" or the description. Max. 50 words)	
				customer discovery; design thinking; personas and user stories; competitor analysis; pricing methods and product metrics.	
Rationale for introduction of This course is proposed	•	-		d Value Creation Certificate.	
<b>Term of initial offering</b> (eg. Fall 2019)	Fall 2025		Course delivery (eg. 3 hrs/week for 1	<sub>3 weeks)</sub> 3.5 hours for 10 weeks	
Frequency of offerings/year	2		Estimated enrollme	ent 25	
EQUIVALENT  Courses that replicates the content		ent that students should i	not receive credit for bot	h courses. Please select the one that is most relevant.	
SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]  (Place relevant court		HE-WAY EQUIVALENCY hard coded in SIMS.] relevant course(s) in the 603)) will be accepted in	is hard coded and enforced by SIMS.] Students with credit for (place relevant course		
Does the partner academic unit Please also have the partner ac				alency for their course(s).	
Prerequisite and/or Corequi	isite				
Bus 714 (prereq)					
Criminal record check requ	ired?  Yes (if yes is	selected, add this as p	rerequisite)	Additional course fees? ☐ Yes <b>I</b> No	
Campus where course will b	oe taught 🗌 Burnaby [	Surrey Varico	uver Great Nortl	nern Way 🗹 Off campus	
Course Components *	Lecture  Seminar	Lab Capston	ne Practicum [	Online Other:	
Grading Basis Letter g	rades Satisfactory/ U	nsatisfactory	Progress / Complete		

<sup>\*</sup> See important definitions on the curriculum website.

Repeat for credit?	Yes No	Total completions allowed? 1	Repeat within a term? Yes V No
Required course?	☐Yes 🗹 No	Final exam required? Yes V No	
		Yes No If yes, identify which undergraduate undergraduate course outline and fill out the Equation	
RESOUR If additional resource		nis course, provide information on the source(	(s) of those additional resources.
Faculty member(s) v	who will normally teach th	iis course	
Andrew Harries,	Sarah Lubik		
·		ecialized equipment required in order to offer th	nis course
Academic Unit / Pro	CT PERSON	Name (typically, Graduate Program Chair)	
Beedie Graduate Program		Maria Szymczak	Email mdelguer@sfu.ca
Non-departmentalize  Graduate Program G  Sudheer Gupta  Department Chair	ed faculties need not sign Committee	Signature	Date November 15, 2024
_		Signature	Date
FACULT	Y APPROVAL		
The course form and	l outline must be sent by	FGSC to the chairs of each FGSC (fgsc-list@	sfu.ca) to check for an overlap in content
Overlap check do	ne? 🗸 YES		
	tes that all the necessary g the necessary resources	course content and overlap concerns have be s.	en resolved. The Faculty/Academic Unit
Faculty Graduate St	tudies Committee	Signature	Date
A library review will be conducted. If additional funds are necessary, Graduate Studies will contact the academic unit prior to SGSC.  SENATE GRADUATE STUDIES COMMITTEE APPROVAL			
Senate Graduate Stu	udies Committee	Simulation 201	Date
Mary O'Brien		Signature May Has Green	November 20, 2024
ADMINISTRATI Library Check: Course Attribute: _ Course Attribute Va Instruction Mode: _ Attendance Type:	VE SECTION (for Gradua	If different from regular ur Academic Progress Units: Financial Aid Progress Un	



## BUS 575 G100: Product Management

Instructors: Andrew Harries or Sarah Lubik Semester: Fall 2025

#### **COURSE DESCRIPTION**

The product manager is the CEO or General Manager of his or her products, building and leading cross-functional teams dedicated to the product's success, and it is an ideal grounding for those looking to understand how to create products and services customers will love, aspiring to general management or starting their own business.

Topics covered include defining the role of the product manager; product lifecycles (PLC) and PM activities at each stage of the PLC; customer discovery; design thinking; personas and user stories; product-market fit; agile vs. waterfall development methodologies; minimum viable product (MVP); user journey mapping; roadmaps; competitor analysis; pricing methods and product metrics.

The course features guest talks from product managers who will share their experience on how product management is done at some of the most successful companies.

## **LEARNING OBJECTIVES**

Acquiring deep market knowledge and creating value are at the heart of product management. Those completing this course will learn how to discover unique and actionable insights from customers and turn those insights into products and services that customers want to buy. In addition, you will learn how to build, align and lead high performance product teams and incorporate relevant and actionable analytics to boost your product's performance.

## REQUIRED BOOK AND MATERIALS

- 1. Cagan, Marty. *Inspired: How to Create Tech Products Customers Love, Second Edition*. Wiley. ISBN: 1119387507 and 978-1119387503. Available on Amazon.ca, ebooks.com and on Kindle.
- 2. Other materials will be posted in class Modules.

## LEARNING AND ASSESSMENT

Evaluation in the course will be based on a combination of class participation, individual and group assignments and a midterm examination.

Individual	Exams	40%
	Class Participation	10%
	Group Participation	10%
Group	Group Project Assignments	40%
	Total	100%



Product Lifecycle Management

SCHEDULE
The following summarizes each weekly module.
Session 1
Introduction to Product Management
Session 2
Discovering Problems Worth Solving With Design Thinking
Session 3
Customer Discovery; Personas and User Stories
Session 4
Customer Journey Mapping
Session 5
Development Methodologies: Agile vs. Waterfall
Session 6
Minimum Viable Product and Product roadmaps
Session 7
Pricing
Session 8
Product Metrics
Session 9
Market and Competitor Analysis; The Product Launch
Session 10



## About the course instructor

Andrew Harries is the Tom Foord Associate Professor of Practice in Innovation and Entrepreneurship at SFU's Beedie School of Business. At SFU Beedie he blends the latest in entrepreneurial theory and practice in his courses on innovation and entrepreneurship, resourcing new ventures and product & brand management.

Andrew chairs the board of Hailo Data, a startup developing transformative supply chain solutions for independent hospitality operators. He previously chaired the board at Contractually through its acquisition by Coupa Software, a leading procurement automation software vendor, in December 2015. In 2004 Andrew co-founded Zeugma Systems Inc. where he served for six years as the President and CEO.

In 1993 Andrew co-founded Sierra Wireless Inc., where he served in a variety of executive roles including the creation and leadership of the company's sales, marketing and product management functions. During his 11 years at Sierra Wireless the company grew from inception through IPO to over \$200m in annual revenues and in 1999 topped Deloitte's "Canadian Fast 50" list as Canada's fastest growing company. Prior to co-founding Sierra Wireless Andrew was a senior product line manager at Motorola Inc.

Andrew serves on the advisory board of Science World British Columbia, where in 2010-2013 he chaired the board of directors through a \$38m expansion and a major capital campaign. Andrew holds three US patents and a Master of Business Administration from Simon Fraser University. He is a former recipient of EY's Entrepreneur of the Year award and in 2023 was inducted into the BC Innovators Hall of Fame.



## **NEW GRADUATE COURSE PROPOSAL**

Course Subject (eg. PSYC)	BUS	Number (eg. 810)	576	Units (eg. 4) 3
Course title (max. 100 characters)	responsible innovation			
Short title (for enrollment/transcript, ma	x. 30 characters) Resp	ponsible Innovat	tion	
				n with phrases such as "This course will" or the description. Max. 50 words)
-	inge, human rights, and privacy. Stu			doption of innovations intersect with an array of social and the dark side of innovation, shifting the mindset to view them as
Rationale for introduction of	of this course (if more space	ce is required, add a s	eparate page)	
This course is proposed		ives in the reviso	Course delivery	d Value Creation Certificate.
(eg. Fall 2019)	Fall 2025		(eg. 3 hrs/week for 1	
Frequency of offerings/year	2		Estimated enrollme per offering	ent 25
EQUIVALENT		.41 1 1 . 11		l Di lui du' da
Courses that replicates the content	of this course to such an exte	ent that students should i	not receive credit for bot	h courses. Please select the one that is most relevant.
SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).] Students who have taken (place relevant course(s) in the blank below (ex: STAT 603)) first may not then take this course for further credit.		hard coded in SIMS.] relevant course(s) in the	[is hard coded and enforced by SIMS.] e blank below (ex: Students with credit for (place relevant course(s) in	
Does the partner academic unit agree that this is a two-way equivalency? YES NO  Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).				
Prerequisite and/or Corequi	isite			
BUS 714 & BUS 716 (both prereq)				
Criminal record check requ	ired? Yes (if yes is	selected, add this as p	rerequisite)	Additional course fees? ☐ Yes ✓ No
Campus where course will be taught ☐ Burnaby ☐ Surrey				
Course Components * Lecture  Seminar Lab Capstone Practicum Online Other:				
Grading Basis Letter g	rades Satisfactory/ U	nsatisfactory	Progress / Complete	

<sup>\*</sup> See important definitions on the curriculum website.

Repeat for credit?	Total completions allowed 9.1	Dancat within a town? Veg Z No			
Repeat for credit? Yes No	Total completions allowed? 1	Repeat within a term? Yes No			
Required course? Yes No Final exam required? Yes No					
	Combined with an undergraduate course? Yes No If yes, identify which undergraduate course and the additional course requirements for graduate students. Please include a copy of the undergraduate course outline and fill out the Equivalent Courses section above.				
RESOURCES If additional resources are required to offer the	nis course, provide information on the source	(s) of those additional resources.			
Faculty member(s) who will normally teach the	his course				
Simon Ford, Kam Phung					
CONTACT PERSON	ecialized equipment required in order to offer tl	nis course			
Academic Unit / Program	Name (typically, Graduate Program Chair)	m dalayan@afy aa			
Beedie Graduate Program	Maria Szymczak	Email mdelguer@sfu.ca			
A course outline / syllabus is included  Non-departmentalized faculties need not sign  Graduate Program Committee  Sudheer Gupta	Signature	Date November 15, 2024			
Department Chair	Signature	Date			
FACULTY APPROVAL					
The course form and outline must be sent by	FGSC to the chairs of each FGSC (fgsc-list(e	sfu.ca) to check for an overlap in content			
Overlap check done?  YES					
This approval indicates that all the necessary course content and overlap concerns have been resolved. The Faculty/Academic Unit commits to providing the necessary resources.					
<b>Faculty Graduate Studies Committee</b>	Signature	Date			
A library review will be conducted. If additional funds are necessary, Graduate Studies will contact the academic unit prior to SGSC.					
SENATE GRADUATE STUDIES COMMITTEE APPROVAL					
Senate Graduate Studies Committee Mary O'Brien	Signature May Head Then	Date November 20, 2024			
ADMINISTRATIVE SECTION (for Gradua Library Check:  Course Attribute:  Course Attribute Value:  Instruction Mode:  Attendance Type:	· /				



## **BUS 576:**

## **Responsible Innovation**

Instructor: Simon Ford (on teaching leave till Spring 2026), Kam Phung	Semester:
Email: simon_ford@sfu.ca	Note:

## **Course Description**

This active learning course is designed as a responsible innovation incubator in which you will practice generating responsible innovation concepts. You will explore how the creation and adoption of innovations intersect with an array of social and environmental issues such as climate change, human rights, and privacy. Through exploring both user and societal needs, you will identify key problems and needs associated with the dark side of innovation, shifting your mindset to view them as opportunities to challenge existing economic and organizational models. Building on learning from eco-design and inclusive design principles, traditional knowledge, and sustainable business models, you will generate innovative solutions to these problems.

## **Objectives**

This course aims to improve your ability to generate responsible solutions and create change in response to user and societal needs. After taking the course, you will be able to:

- Understand why responsible innovation is necessary
- Apply techniques for identifying and analyzing user and societal needs
- Analyze existing solutions and challenges to identify opportunities for change
- · Evaluate opportunities for impactful and responsible innovation
- · Generate innovative solutions to social and environmental problems

## **Course Structure**

This course will consist of a mixture of lectures, discussions, individual and small group exercises, asynchronous video content, and group project time.

The course will be delivered synchronously and you are expected to attend and participate as required in all class activities. If you are unable to attend because of circumstances beyond your control you should notify both your instructor and your team.

#### **Books and Materials**

There is no required textbook. Instead, a selection of practical readings, podcasts and videos will be provided on Canvas.

## **Learning and Assessments**

## **Assessment summary**



Evaluation in the course will be based on a combination of group and individual work. As in all large courses in the Beedie School of Business, grading norms will be observed.

	Total	100%
Group	Responsible Innovation Incubator – Final Solution Presentation	20%
Group	Responsible Innovation Incubator – Problem Identification Presentation	20%
	Peer Evaluation	10%
maividuai	Change Agent for Responsible Innovation Memo	20%
Individual	Innovation Investigation	20%
	Reflections	10%

Reflections Date:

As an active learning course without exams, you are expected to reflect on your learning. At regular interval throughout the course, you will receive prompts on Canvas about the topics and activities to guide your reflection.

## **Innovation Investigation**

Date:

Having learned about examples of responsible innovations, you'll select a contemporary innovation that was not discussed during the session and investigate it. You're free to select an innovation that addresses any of the environmental or social issues discussed in the course. Your submission will summarize your understanding of why and how this innovation came into being, the challenges faced during its development and implementation, and the ways in which it is currently bringing positive impacts to the world.

#### Change Agent for Responsible Innovation Memo

Date:

In this assignment you will compose a detailed memo for yourself, where you reflect on what it means to be a change agent for responsible innovation and evaluating your current self as a potential change agent. In doing so, you will explore and integrate key ideas and concepts from the course and identify how you could become a more effective change agent for responsible innovation given you current position in society.

## Responsible Innovation Incubator – Problem Identification Presentation

Date:

The first stage of the Responsible Innovation Incubator involves your team identifying, reframing, and refining your understanding of a problem that represents an opportunity for innovation. This assignment will require your team to document the problem identification process that you went through while applying the tools introduced in the previous sessions, and present your outcome in class.

## Responsible Innovation Incubator – Final Solution Presentation

Date:



The Responsible Innovation Incubator comes to an end with your team presenting your chosen solution and business model to the problem you identified earlier in the course. Along with showcasing what you have developed, during the presentation you're also expected to demonstrate how you iteratively improved your solution and reflect on how you used the tools introduced in the course.

Peer Evaluation Date:

A peer evaluation will be conducted at the end of the Responsible Innovation Incubator so that you can provide feedback on the contributions of your project team members.

#### **Inclusiveness and Accommodations**

Read the <u>Diversity and Inclusion Community Guidelines</u> and operate from these guidelines while in class, tutorials and any team meetings outside class

All of us have different access needs; some of these may be readily apparent, while others may not. Each student is equally important to the success of the course, so we will work together to make sure that everyone can participate. I want all students to have the opportunity to perform at their highest potential. If a student has a disability that may require accommodations, please notify the Centre for Accessible Learning (https://www.sfu.ca/students/accessible-learning.html) as soon as possible. The Centre for Accessible Learning exists to ensure that fair and reasonable accommodations are made for students who need them.

## **Course Schedule**

Readings for each module can be found on Canvas.

Module		Description
1	Introduction to Responsible Innovation	In this module, we'll discuss why responsible innovation is necessary and what it means to be a responsible innovator.  Subtopics:  Motivations for responsible innovation Ethical responsibilities of innovators Sustainability and social dimensions, including justice, equity, diversity and inclusion
2	Organizational Approaches to Responsible Innovation	In this module, we'll explore how leading organizations have developed and introduced responsible innovations.  Subtopics:  Responsible innovation exemplars Organizational practices for creating responsible innovations Sustainable business models Adoption challenges of responsible innovations
3	Becoming a Change Agent for	In this module, we'll investigate what it takes to become a change agent for responsible innovation and reflect on how you could become one.

	Responsible Innovation	Subtopics:      Social entrepreneurship     Intrapreneurs     Tempered radicals
4	Responsible Innovation Incubator – Kickoff	In this module we'll kickoff our Responsible Innovation Incubator, learning about frameworks and approaches for identifying needs and generating responsible innovations.  Subtopics:  Equity-centred design and liberatory design principles Systems thinking
5	Problem Identification #1	In this module, a range of problem identification techniques will be introduced and practiced that make use of two superpowers: asking questions and having empathy.  Subtopics:  Five Whys Fishbone diagram Observations Interviews
6	Problem Identification #2	Not all problems can easily be solved and sometimes they need to be looked at from alternative perspectives. In this module, we'll practice taking some of these alternative perspectives.  Subtopics:  Challenging assumptions Problem reframing What is "the job to be done?"
7	Responsible Innovation Incubator – Problem Sharing Developing Responsible Innovation Solutions #1	In the first half of this module, teams will present the environmental or social problems they've identified as opportunities for innovative responses.  In the second half, we'll begin to explore techniques for developing responsible innovation solutions.
8	Developing Responsible Innovation Solutions #2	The topic from the previous module will be continued, as we practice using these techniques for developing responsible innovation solutions in relation to the problems previously identified.  Subtopics:  • Eco-design and biomimicry • Inclusive and equitable design

		Community-led innovation		
9	Developing Responsible Business Models	In this module, we'll look at examples of organizations with responsible business models. We'll use these as prompts to help you identify what business model elements would be appropriate for your chosen solution.		
		<ul> <li>User and customer relationships</li> <li>Scaling and impact</li> <li>Revenues and funding</li> </ul>		
10	Responsible Innovation Incubator – Final Solutions Presentations	In this final module, your team will present its final solution, and you'll learn how other teams approached the solution development process.		



## **NEW GRADUATE COURSE PROPOSAL**

Course Subject (eg. PSYC) BUS Number (eg. 810			577	Units (eg. 4) 3		
Course title (max. 100 characters)	I lation I ower. Dusiness in the Digital rige					
Short title (for enrollment/transcript, ma	x. 30 characters) Plat	form Power				
				n with phrases such as "This course will" or e description. Max. 50 words)		
		•		digital technologies to create and run platform businesses. nologies behind the rise of digital platform businesses.		
Rationale for introduction of	•	-				
This course is propose	d as one of the elect	ives in the revisor	ed Innovation an	d Value Creation Certificate.		
			T			
Term of initial offering (eg. Fall 2019)	Fall 2025		Course delivery (eg. 3 hrs/week for 1	3 weeks) 3.5 hours for 10 weeks		
Frequency of offerings/year	2		Estimated enrollme per offering	ent 25		
EQUIVALENT Courses that replicates the content		ent that students should 1	not receive credit for bot	h courses. Please select the one that is most relevant.		
SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]		ONE-WAY EQUIVALENCY [is not hard coded in SIMS.] (Place relevant course(s) in the blank below (ex: STAT 603)) will be accepted in lieu of this course.		TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.] Students with credit for (place relevant course(s) in the blank below (ex: STAT 603)) may not take this course for further credit.		
Does the partner academic unit				alency for their course(s).		
Prerequisite and/or Corequ	isite					
Bus 714 (prereq)						
Criminal record check requ	ired?  Yes (if yes is	selected, add this as p	rerequisite)	Additional course fees? ☐Yes ✓No		
Campus where course will b	oe taught 🗌 Burnaby 🏻 [	Surrey Vanco	uver Great Nortl	nern Way 🖸 Off campus		
Course Components *	Lecture  Seminar	Lab Capstor	ne Practicum [	Online Other:		
Grading Basis Letter g	rades Satisfactory/ U	nsatisfactory	Progress / Complete			

<sup>\*</sup> See important definitions on the curriculum website.

Repeat for credit? Yes V No	Total completions allowed? 1	Repeat within a term? Yes V No				
Required course? Yes V No	Required course? Yes No Final exam required? Yes No					
	Yes <b>[</b> No If yes, identify which undergradual ne undergraduate course outline and fill out the Eq					
RESOURCES If additional resources are required to offer the	nis course, provide information on the source	(s) of those additional resources.				
Faculty member(s) who will normally teach the	nis course					
Ian McCarthy, Pek Soh, Jie Mein Go	h					
Additional faculty members, space, and/or specific contact person	ecialized equipment required in order to offer tl	nis course				
Academic Unit / Program	Name (typically, Graduate Program Chair)					
Beedie Graduate Program	Maria Szymczak	Email mdelguer@sfu.ca				
A course outline / syllabus is included  Non-departmentalized faculties need not sign  Graduate Program Committee  Sudheer Gupta	Signature	Date November 15, 2024				
Department Chair	Signature	Date				
FACULTY APPROVAL						
The course form and outline must be sent by	FGSC to the chairs of each FGSC (fgsc-list@	usfu.ca) to check for an overlap in content				
Overlap check done?  YES						
This approval indicates that all the necessary commits to providing the necessary resource	course content and overlap concerns have be s.	en resolved. The Faculty/Academic Unit				
<b>Faculty Graduate Studies Committee</b>	Signature	Date				
A library review will be conducted. If addition	onal funds are necessary, Graduate Studies wi	ll contact the academic unit prior to SGSC.				
SENATE GRADUATE STU	DIES COMMITTEE APPROVAL					
Senate Graduate Studies Committee Mary O'Brien	Signature May Head Tree	Date November 20, 2024				
ADMINISTRATIVE SECTION (for Graduate Studies office only)  Library Check:  Course Attribute:  Course Attribute Value:  Instruction Mode:  Academic Progress Units:  Financial Aid Progress Units:  Attendance Type:						



BUS 577 G100: Platform Power: Business in the Digital Age

**Instructors**: Ian McCarthy or Pek Soh and Jie **Semester**:

Mein Goh Class Times & Location: TBD

Author: imccarth@sfu.ca LMS: canvas.sfu.ca

### **COURSE DESCRIPTION**

Several of the largest companies in the world by market capitalization (Meta, Alphabet, Amazon, Microsoft, and Apple) rely on digital platforms. These and many other businesses embraced and shaped digital technologies to create and run platform businesses. The course takes a strategic innovation approach to understand the dynamics, business models, tactics, regulations, and technologies behind the rise of digital platform businesses.

The course involves class discussions and a significant amount of group exercise work examining how the theory, methods, and tools presented combine and relate to practice and problems in building and running platforms. We also play games and simulations.

#### **LEARNING OBJECTIVES**

- Define what platforms are and how they create and capture value.
- Analyze and evaluate different platform business models.
- Understand how to launch, scale, and sustain a platform business.
- Review the operational and regulatory challenges of a digital platform business.
- Explore how immersive and Generative AI technologies will shape platforms.

#### **COURSE READINGS**

This course has three primary types of reading:

- 1. Select short sections from the book "Platform Revolution: How Networked Markets Are Transforming the Economy--And How to Make Them Work," by Parker, Van Allstyne, and Choudary, 2016. You do not need to purchase the textbook. I will provide these short sections.
- 2. Cases: We will use these to understand how different aspects of operations management apply to different business situations.
- 3. Papers: These are intended to promote thinking about and insights on theories, tools and issues not covered by the course text and cases.

You should carefully work through all the readings prescribed for each class. Doing so will help you to (i) make valuable contributions during class, (ii) play the course simulations, and (iii) complete assignments effectively.



#### **LEARNING AND ASSESSMENT**

- Individual participation = 20%
- Group video presentation = 30%
- Individual applied assignment = 50%

#### **SCHEDULE**

The following summarizes each weekly module.

#### **Session 1: Platform Fundamentals**

- Introduction to digital platforms and how they differ from product and service centric business models.
- Review the different types of platforms in different industries and their impact.
- Learn how platforms create and capture value for and from users.

### Session 2: Network Effects: The Engine of Platform Growth

- The concept of network effects and modularity and their role in platform success.
- Understand the different types of effects and associated value creation and capture.
- Introductory review of strategies for building network effects

## Session 3: Platform Ecosystems: A Strategic Perspective

- Introduce the concept of digital platform ecosystems and their components.
- Explore the ecological approaches to strategizing within platform ecosystems.
- Analyze the roles of various actors: platform owners, producers, consumers, and partners.

#### Session 4: Platforms and user-generated content

- Examine business models that leverage user-generated content for value creation.
- Review the legal and ethical considerations surrounding user-generated content.

#### Session 5 Building and Scaling a Platform

- Understand the chicken-or-egg problem.
- Review the disintermediation, network bridging strategies, and multi-homing.

## **Session 6: Sustaining a Platform**

- Examine the life-cycle of a platform and how platforms leverage data and analytics for growth and personalization.
- Review the key platform operations and performance management issues.
- Learn about the role of Application Programming Interfaces (APIs) in platform ecosystems.



#### **Session 7: Platforms and Generative AI**

- An introduction to Generative AI technology.
- Examine how platform data are used to develop Generative AI technology.
- Examine how this technology enhances and redefines platform functionality and value.

## **Session 8: Platform Trust:**

- Review the veracity risks that platforms present to society.
- Misinformation, disinformation and deepfakes
- Review how platforms build and lose trust.

## **Session 9: Platform Regulation**

- Analyze the ethical and societal implications of platforms.
- Review competition regulations.
- Contrast and compare platform business models and regulations across different geographical regions.

## **Session 10: The Future of Digital Platforms**

- Examine emerging trends shaping the future of digital platforms.
- The state of Metaverse realms.



## About the proposed course instructor

lan McCarthy - Is the W.J. VanDusen Professor of Innovation & Operations Management. His research and teaching focus on how organizations should be created, designed and managed to succeed in different industries. He is interested in the strategic management of innovation, process design, industry dynamics, change management, and dealing with workplace bullshit. He works with companies to help them change their strategies and associated processes and practices.

He is a qualified chartered engineer. He was previously a professor at the University of Warwick and the University of Sheffield and a Fulbright Scholar at the Georgia Institute of Technology. He has also held management positions at Philips Electronics and Alcan.

He posts on X at @toffeemen68

Feel free to connect with him at LinkedIn: <a href="https://www.linkedin.com/in/ianmccarthy1/">https://www.linkedin.com/in/ianmccarthy1/</a>



## **NEW GRADUATE COURSE PROPOSAL**

Course Subject (eg. PSYC)	BUS	Number (eg. 810) 578		Units (eg. 4) 3	
Course title (max. 100 characters)	New Venture Creat	ion: From Conc	ept to Scale		
Short title (for enrollment/transcript, max.	30 characters) New	Venture Creation	on		
Course description for SFU C "The purpose of this course is				n with phrases such as "This course will" or e description. Max. 50 words)	
Topics covered include the business model team; sources of funding at each venture sta	canvas (BMC) and the importance age; terms and term sheets; equity	e of finding product/market f vs. debt; venture capital; the	it at the outset of your ventur capitalization ('Cap') table;	e; choosing co-founders; building and incentivizing your core options, warrants and share classes; the venture pitch; scaling up a new venture idea from inception to investor-ready.	
Rationale for introduction of t	this course (if more space	e is required, add a se	eparate page)		
This course is proposed	as one of the core	courses in the re	vised Innovation	n and Value Creation Certificate.	
Term of initial offering (eg. Fall 2019) Fall 2025			Course delivery (eg. 3 hrs/week for 13 weeks) 3.5 hours for 10 weeks		
Frequency of offerings/year	2		Estimated enrollment per offering 25		
EQUIVALENT	COURSES				
		nt that students should r	not receive credit for both	h courses. Please select the one that is most relevant.	
SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]		ONE-WAY EQUIVALENCY [is not hard coded in SIMS.] (Place relevant course(s) in the blank below (ex: STAT 603)) will be accepted in lieu of this course.		TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.] Students with credit for (place relevant course(s) in the blank below (ex: STAT 603)) may not take this course for further credit.	
Does the partner academic unit a Please also have the partner aca				alency for their course(s).	
Prerequisite and/or Corequisi	ite				
Bus 714 (pre-req)					
Criminal record check require	red? Yes (if yes is s	elected, add this as pr	rerequisite)	Additional course fees? Yes No	
Campus where course will be	taught Burnaby	Surrey  Vancou	ıver Great North	nern Way 🖸 Off campus	
Course Components *	Lecture <b>7</b> Seminar [	Lab Capston	e Practicum	Online Other:	
Grading Basis Letter grad	des Satisfactory/ Ui	nsatisfactory	Progress / Complete		

<sup>\*</sup> See important definitions on the curriculum website.

Repeat for credit?	Yes Vo	Total completions allowed? 1	Repeat within a term? Yes V No			
Required course?	Required course?  Yes No Final exam required? Yes No					
		Yes <b>I</b> No If yes, identify which undergraduate undergraduate course outline and fill out the Ed	nte course and the additional course requirements quivalent Courses section above.			
RESOUR If additional resource		nis course, provide information on the source	e(s) of those additional resources.			
Faculty member(s) w	ho will normally teach th	is course				
Andrew Harries,	Simon Ford					
·		ecialized equipment required in order to offer t	his course			
	T PERSON	Name (typically, Chadyata Duoguam Chain)	T			
Academic Unit / Prog Beedie Graduate Program	gram	Name (typically, Graduate Program Chair)  Maria Szymczak	Email mdelguer@sfu.ca			
	e / syllabus is included d faculties need not sign Committee	Signature Signature	Date November 15, 2024  Date			
FACILIT	Y APPROVAL					
	outline must be sent by	FGSC to the chairs of each FGSC (fgsc-list(	@sfu.ca) to check for an overlap in content			
	tes that all the necessary	course content and overlap concerns have b s.	een resolved. The Faculty/Academic Unit			
Faculty Graduate Stu	udies Committee	Signature	Date			
•		onal funds are necessary, Graduate Studies w	ill contact the academic unit prior to SGSC.			
Senate Graduate Stu	dies Committee	Signature M. I.	Data N			
Mary O'Brien		Signature May Head Green	Date November 20, 2024			
ADMINISTRATIV Library Check: Course Attribute: Course Attribute Va Instruction Mode: Attendance Type:	/E SECTION (for Gradua	te Studies office only)  If different from regular w Academic Progress Units Financial Aid Progress U	:			



## BUS 578- G100: New Venture Creation: From Concept to Scale

Instructors: Andrew Harries or Simon Ford Semester:

Author: aharries@sfu.ca Class Times & Location TBD LMS: canvas.sfu.ca Prerequisites: Core I&E Course

#### **COURSE DESCRIPTION**

This course is for students who may consider launching a new venture or joining one in the future. It is also for students considering a career in venture capital.

Topics covered include the business model canvas (BMC) and the importance of finding product/market fit at the outset of your venture; choosing co-founders; building and incentivizing your core team; sources of funding at each venture stage; terms and term sheets; equity vs. debt; venture capital; the capitalization ('Cap') table; options, warrants and share classes; the venture pitch; scaling up and forms of exit.

At the core of the course is the new venture project, where teams get hands-on with the Lean Startup process by pursuing a new venture idea from inception to investor-ready. The team will model assumptions, test them through customer discovery and iterate this search process until you have found a problem worth solving, identified the Persona who has the problem and defined a minimum viable product (MVP) with demonstrable product-market fit. The final deliverable is an investor pitch.

During the semester we will meet and hear from founders who have started, scaled and exited businesses and from investors who are actively funding new ventures.

## **LEARNING OBJECTIVES**

In this course students will learn how to identify and evaluate new business opportunities; secure the resources required to build the team, fund the venture and scale the business; pitch to investors; build enterprise value and what to consider when evaluating value capture via an exit.

## REQUIRED BOOK AND MATERIALS

- 1. Steve Blank and Bob Dorf, *The Startup Owner's Manual* (2020) from Wiley (ISBN 978-1-119-69068-9 and 978-1-119-69072-6). This book is available from Amazon.
- 2. Alex Osterwalder and Yves Pigneur, *Business Model Generation* (2010), Wiley, ISBN 9780470876411. This book is available online.
- 3. Selected readings and videos

## LEARNING AND ASSESSMENT

Evaluation in the course will be based on a combination of class participation, individual and group assignments and a midterm examination.

Individual	Exams	35%
	Class Participation	15%
	Group Participation	10%
Group	Group Project Assignments	40%
	Total	100%



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The following summarizes each weekly module.

#### Session 1

The New Venture: The Quest for Product Market Fit and Business Model Design

#### Session 2

Discovering Problems Worth Solving With Design Thinking; Customer Discovery

#### Session 3

Venture Presentation #1

## Session 4

Building the Founding Team; Sources of Capital

#### Session 5

Financing Terms and Term Sheets; Valuations

#### Session 6

Venture Presentation #2

## **Session 7**

The Capitalization Table; Venture Financing Case Studies

## **Session 8**

New Venturing in Established Organizations

#### Session 9

Timing; Scaling the Enterprise; Exits

## Session 10

Venture Presentation #3: The Venture Pitch



## About the course instructor

Andrew Harries is the Tom Foord Associate Professor of Practice in Innovation and Entrepreneurship at SFU's Beedie School of Business. At SFU Beedie he blends the latest in entrepreneurial theory and practice in his courses on innovation and entrepreneurship, resourcing new ventures and product & brand management.

Andrew chairs the board of Hailo Data, a startup developing transformative supply chain solutions for independent hospitality operators. He previously chaired the board at Contractually through its acquisition by Coupa Software, a leading procurement automation software vendor, in December 2015. In 2004 Andrew co-founded Zeugma Systems Inc. where he served for six years as the President and CEO.

In 1993 Andrew co-founded Sierra Wireless Inc., where he served in a variety of executive roles including the creation and leadership of the company's sales, marketing and product management functions. During his 11 years at Sierra Wireless the company grew from inception through IPO to over \$200m in annual revenues and in 1999 topped Deloitte's "Canadian Fast 50" list as Canada's fastest growing company. Prior to co-founding Sierra Wireless Andrew was a senior product line manager at Motorola Inc.

Andrew serves on the advisory board of Science World British Columbia, where in 2010-2013 he chaired the board of directors through a \$38m expansion and a major capital campaign. Andrew holds three US patents and a Master of Business Administration from Simon Fraser University. He is a former recipient of EY's Entrepreneur of the Year award and in 2023 was inducted into the BC Innovators Hall of Fame.



## GRADUATE COURSE CHANGE

Attach a separate document if more space is required. Course Subject/Number BUS 714 Units 3 Effective Term and Year Fall 2025 **Course Title** Entrepreneurship Rationale for Change (if more space is required, add a separate page): Course title being updated to align better with updated content as the core intro course on Innovation and Entrepreneurship in the new MBA core and Innovation and Value Creation Certificate. Course title also aligns with equivalent courses in other Business Graduate programs. Propsed Changes (Check all that apply) ☐ Course number ☐ Units\* **✓** Title ☐ Description ☐ Prerequisite ☐ Other Complete only the fields to be changed **FROM** TO **Course Subject/Number** Course Subject/Number Units\* Units **Course Title** Course Title (max 100 characters) Entrepreneruship Innovation and Entrepreneurship **Course Short Title Course Short Title (max 30 characters)** Innovation&Entrepreneurship **Description** Description (course descriptions should be brief and should not begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words) **Prerequisite Prerequisite** Other Other

<sup>\*</sup> Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

CONTACT PERSON Department / School / Program Contact name Maria Szymczak Contact email mdelguer@fu.ca Beedie School of Business **DEPARTMENTAL APPROVAL Department Graduate Program Committee** Date Signature **Department Chair** Signature Date FACULTY APPROVAL **Faculty Graduate Studies Committee (FGSC)** Oct 24, 2024 Signature Date Sudheer Gupta SENATE GRADUATE STUDIES COMMITTEE APPROVAL **Senate Graduate Studies Committee (SGSC)** Signature Date Mary O'Brien November 20, 2024 **ADMINISTRATIVE SECTION (for Graduate Studies only)** Course Attribute: If different from regular units: Course Attribute Value: Academic Progress Units:

Financial Aid Progress Units:

Instruction Mode: \_

Attendance Type: \_

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.