

**MEMORANDUM**

ATTENTION Senate **DATE** January 14, 2025 
FROM Dilson Rassier, Provost and Vice-President **PAGES** 1/4
Academic, and Chair, SCUP
RE: Suspension of Admission to the French Studies Extended Minor (SCUP 25-06)

At its meeting on January 8, 2025, SCUP reviewed and approved the suspension of admission to the French Studies Extended Minor in the Department of French within the Faculty of Arts and Social Sciences.

Motion: That Senate approve and the suspension of admission to the French Studies Extended Minor in the Department of French within the Faculty of Arts and Social Sciences, effective Fall 2025.

C: Sarah Henzi, Undergraduate Chair, Department of French

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MEMORANDUM

ATTENTION Senate Committee on University Priorities DATE December 6, 2024
FROM Paul Kingsbury, Vice-Chair PAGES 1/1
 Senate Committee on Undergraduate
 Studies
RE: Faculty of Arts and Social Sciences (SCUS 24- 97) 

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of December 5, 2024 gives rise to the following recommendation:

Motion

That SCUP approves the suspension of admission to the French Studies Extended Minor in the Department of French within the Faculty of Arts and Social Sciences, effective Fall 2025.

The relevant documentation for review by SCUP is attached.

Proposal to suspend admissions to a program

NOTE: Suspension of admissions to a program does not result in the termination of a program. After a program has been suspended for at least two semesters, an academic unit follows the process to terminate the program. Or, if no students are currently enrolled in the program, academic units can consider the fast track option.

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study

French Studies Extended Minor

2. Location of the program

Department of French

3. Faculty(ies), Department(s), or School(s) offering the program

FASS

4. Proposed date for suspension

Fall 2025

5. Reasons for suspension of admissions, such as:

FREN has undergone a significant curricular reform, making our new Major and Minor programs more accessible and flexible to our students. In addition, the extended program has seen little if no enrollment in 8 months. As such, we have decided to close the program.

6. Plan for suspension, including:

- a) Steps taken to consult with students

The department advisor will be contacting the remaining students in the program, whom should all be graduating within the next 4 terms (although some might have finished the Extended Minor, their Major might still not be complete).

b) Steps taken to consult with impacted instructors and staff

Suspension was approved by the UG Curriculum committee on July 31, 2024. The information was conveyed to the department members at the department meeting on August 21, 2024.

c) Steps taken to ensure students in the program have the opportunity to complete the program

The remaining students will be "grandfathered" into the old Extended Minor while those preferring the flexibility of the new Minor will be transferred to the new program.

d) Confirmation of consultation with other impacted departments and faculties

N/A

7. Draft Calendar entry detailing suspension of admissions to the program

The Department of French is suspending admissions to its Extended Minor Program effective September 2025. Please contact the Department advisor for information about our Minor and Major programs.

8. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed).

Dr. Sarah Henzi, UG Chair, Department of French, shenzi@sfu.ca