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**MEMORANDUM**

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**ATTENTION** Senate Graduate Studies Committee    **DATE** January 7, 2025  
**FROM** Mary O'Brien,  
 Chair of Senate Graduate Studies  
 Committee  
**RE:** 2024 Annual Report of SGSC




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I am pleased to submit the 2024 Senate Graduate Studies Committee Annual Report.

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. *To maintain the academic standards established by Senate.*
2. *To review and make recommendations to Senate concerning new graduate programs.*
3. *To review and make recommendations to Senate concerning major changes to graduate programs.*
4. *To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.*
5. *To administer, review and make recommendations to Senate concerning Graduate General Regulations.*
6. *To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.*
7. *To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.*

This report covers the period of January 1, 2024 to December 31, 2024, during which SGSC held 11 meetings and one SGSC Retreat.

**SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2)**

There were two appeals in 2024.

## SGSC Individualized Interdisciplinary Studies Steering Committee

In 2024, five applications were reviewed, five students were offered admission and four accepted. A total of six INS students graduated in 2024, and as of the end of 2024, there are 35 active INS students.

### Discussions on Graduate Education

SGSC discussed various issues including the Faculty of Graduate Studies Proposal, Leave of Absence Policy, English Language Proficiency and AI and co-authorship in theses. Among other issues reviewed were additional credentials and defences and graduation paperwork deadlines. The committee also discussed delineating Masters programs and co-curricular record. SGSC reviewed, recommended, approved and submitted to Senate, curriculum changes related to the addition, deletion and modification of programs and courses.

### Revisions to Policies and Programs

- a) Graduate General Regulations:
  - GGR 1.8.1 Progress Evaluation
  - GGR 1.4.5 Leave of Absence
  - GGR 1.3.3 English Language Proficiency
  - GGR 1.7.7c Laddering Credit
  - GGR 1.3.10 Admission of a Non-degree Student
  - GGR 1.7.7a Transfer Credit and 1.7.7b Advance Credit
  - GGR 1.12.1 Time Limit and 1.12.2 Extensions
  - GGR 1.3.6c Admissions to an Accelerated Master's
  - GGR 1.6.7 Human Subjects Ethics Review
- b) FAS: Sustainable Energy Engineering MEng
- c) FASS: French MA; Linguistics MA; Gender, Sexuality and Women's Studies PhD; Economics MA; Philosophy PhD; Public Policy MPP; Urban Studies M Urb
- d) FCAT: Publishing MPub; IAT MA, IAT MSc, IAT PhD
- e) BUS: MBA, Executive MBA, MOT MBA; IBL EMBA, IBL Graduate Diploma, IBL Graduate Certificate; GDBA; Graduate Certificate in Digital Innovation; Graduate Certificate in Business Analytics; Graduate Certificate in Financial Analysis
- f) SCI: Earth Sciences MSc; MBB MSc; Chemistry MSc, Chemistry PhD

### New Programs Approved and Recommended

FENV: Environmental Science MSc FPP

FENV: Environmental Science PhD FPP

BUS: Global Management Graduate Certificate FPP

BUS: Sustainable Futures Graduate Certificate FPP

### Curriculum Changes Approved

Program Changes	Program Terminations	New Courses	Course Changes	Courses Reinstated	Courses Deleted
30	1	50	51	2	10

## Graduate Admissions, Enrolments and Credentials Awarded

In 2023/24, the overall number of applications stayed steady and increased by just under 1%, with 0.5% decrease in international applicants compared to the previous academic year and just over 4% increase in the number of domestic applicants. The overall number of applications is 4% below the three-year average.

From 2022/23 to 2023/24 the number of offers extended increased by 10%, but new enrollments decreased by 4.5%. International offers have increased by just under 19% in comparison to the previous year. The number of offers accepted decreased slightly, 75% compared to 77% the previous year.

There was a 4% decrease in the total number of credentials awarded however, there was a 5% increase in Masters degrees awarded in 2024 in comparison to the previous year.

<b>Graduate Admissions</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>
Applications	11895	10431	<b>10513</b>
International	8532	7657	7618
Domestic	3363	2774	2895
Offers	2976	2642	<b>2907</b>
International	1394	1240	1473
Domestic	1582	1402	1434
Accepted offers	2312	2029	<b>2179</b>
International	960	860	960
Domestic	1352	1169	1219
New Enrollments	2027	1788	<b>1707</b>
International	786	729	625
Domestic	1241	1059	1082

<b>Enrollments</b>	<b>21/22</b>	<b>22/23</b>	<b>2023/24</b>
<b>Total*</b>	4446	4255	<b>4041</b>
International			1515
Domestic			2526
<b>Degree**</b>	3852	3786	<b>3679</b>
International			1478
Domestic			2201

\*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)

\*\* Total headcount of master's and doctoral students

Credentials Awarded	2022	2023	2024
<b>Masters (M)</b>	1126	1242	<b>1302</b>
International			502
Domestic			800
<b>Doctoral (D)</b>	170	197	<b>170</b>
International			58
Domestic			112
<b>Total (including certificates and diplomas)</b>	1547	1753	<b>1681</b>
International			577
Domestic			1104

SGSC members during 2024 were:

- M. O'Brien, Chair, Dean and Vice Provost of Graduate Studies
- G. Agnes, P. Stern, E. Chenier, M. Kennett, Associate Dean(s), Graduate Studies
- P. Saeedi, Chair FGSC, Applied Sciences
- K. Slaney, Chair FGSC, Arts and Social Sciences
- S. Gupta, Chair (s) FGSC, Business
- A. Eigenfeldt, Chair FGSC, Communication, Art and Technology
- L. Le Mare, E. Gebre, Associate Dean, Graduate Studies in Education
- C. Giovas, Chair FGSC, Environment
- L. McCandless, Director of Graduate Programs, Health Sciences
- V. Williams, Chair FGSC, Science
- M. Khaleghi, C. Lacroix, GSS Executive Representative
- M. Grahame, Associate Director, Graduate Admissions, Records & Registration
- N. White, University Librarian designate
- A. Walter, R. Faris, S. Ali, M. Traversa, R. Puderak, Graduate Students
- Z. Ahmed, Manager, Graduate Curriculum & Policy (non-voting)
- S. Juriga, Recording Secretary (non-voting)