SFU FACULTY OF GRADUATE STUDIES

MEMORANDUM

ATTENTION	Senate	**DATE**	June 9, 2025
FROM	Mary O'Brien, Chair of Senate Graduate Studies Committee (SGSC)		
RE:	New Course		

For information:

Acting under delegated authority at its meeting of **June 3, 2025**, SGSC approved the following curriculum item, effective **Spring 2026:**

Faculty of Environment

School of Resource and Environmental Management

1) New Course: REM 669 Directed Studies

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at https://docushare.sfu.ca/dsweb/View/Collection-12682

T: 778.782.8797
F: 778.782.8788
www.fenv.sfu.ca

Simon Fraser. University
TASC2 8800
8888 University Drive
Burnaby, BC Canada V5A 1S6

SFU FACULTY OF | OFFICE OF
ENVIRONMENT | THE DEAN

May 13, 2025

TO: Senate Graduate Studies Committee (SGSC)

RE: Graduate Program Calendar Changes

The Faculty of Environment Graduate Studies Committee approves the following graduate program changes proposed by the School of Resource and Environmental Management.

> *REM 802 Course deletion and removal from calendar*
> *REM 669 New course proposal for a three-unit Directed Studies*

Details of the proposed changes are provided in the accompanying documents from REM Program Director, Sean Markey. An overlap check has not been performed for REM 669 at the FGSC level as this is a Directed Studies course with a unique curriculum for each offering.
.
Please include these items on the next SGSC agenda. As they are minor, the FENV GSC requests that these changes be implemented for Fall 2025, if possible.

Sincerely,

Christina Giovas
Associate Dean, Research and Graduate Studies
Faculty of Environment
P: 778 782 906 I
E: fenvadr@sfu.ca

SFU FACULTY OF ENVIRONMENT | RESOURCE AND ENVIRONMENTAL MANAGEMENT

MEMO

To: Christina Giovas, Associate Dean, Faculty of Environment

From: Sean Markey, Program Director, Resource and Environmental Management

Re: Calendar changes for Fall 2025 or Spring 2026

Date: 2 May 2025

The following course deletion and addition have been approved by the School of Resource and Environmental Management and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

School of Resource and Environmental Management

~~*REM 802 Course deletion and removal from calendar*~~
REM 669 New course proposal for a three-unit Directed Studies

Please see attached course forms for updated language. REM 802 was removed from the PhD program in 2020 but corresponding course deletion paperwork was never submitted. The course has not been offered since 2019. REM would like to add a three-unit option to its Directed Studies offerings. Course description is identical to REM 664 or 665, but a three-unit option. We feel that these are simple changes that could be included in the fall calendar even on short notice, but we respect the SGSC timelines and accept it may be necessary to wait until Spring 2026.

_____

Sean Markey, REM Director

NEW GRADUATE COURSE PROPOSAL

Course Subject (eg. PSYC) REM	**Number (eg. 810)** 669	**Units (eg. 4)** 3

Course title
(max. 100 characters)   Directed Studies

Short title
(for enrollment/transcript, max. 30 characters)   Directed Studies

Course description for SFU Calendar (course descriptions should be brief and should never begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max. 50 words)

Directed studies under the supervision of a faculty supervisor or instructor. Topics will be decided by instructor.

Rationale for introduction of this course (if more space is required, add a separate page)

We have two course codes for five unit directed studies but occasionally a three-unit course is needed. Same rationale as 664 and 665, but just a three unit version of those courses. Course title and description is the same.

Term of initial offering (eg. Fall 2019) Spring 2026	**Course delivery** (eg. 3 hrs/week for 13 weeks) Independent study in 1 term
Frequency of offerings/year As needed	**Estimated enrollment per offering** variable

▰ EQUIVALENT COURSES

Courses that replicates the content of this course to such an extent that students should not receive credit for both courses. Please select the one that is most relevant.

☐ **SEQUENTIAL COURSE** [is not hard coded in the student information management system (SIMS).] Students who have taken (place relevant course(s) in the blank below (ex: STAT 603)) first may not then take this course for further credit.	☐ **ONE-WAY EQUIVALENCY** [is not hard coded in SIMS.] (Place relevant course(s) in the blank below (ex: STAT 603)) will be accepted in lieu of this course.	☐ **TWO-WAY EQUIVALENCY** [is hard coded and enforced by SIMS.] Students with credit for (place relevant course(s) in the blank below (ex: STAT 603)) may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? ☐YES ☐NO
Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

Prerequisite and/or Corequisite
Admission to REM Graduate program (MRM or PhD)

Criminal record check required? ☐ Yes (if yes is selected, add this as prerequisite)	**Additional course fees?** ☐Yes ☑No

Campus where course will be taught ☐ Burnaby ☐Surrey ☐Vancouver ☐Great Northern Way ☐Off campus

Course Components * ☐Lecture ☐Seminar ☐Lab ☐Capstone ☐Practicum ☐Online ☑Other: _self-directed_

Grading Basis ☑Letter grades ☐Satisfactory/ Unsatisfactory ☐In Progress / Complete

* See important definitions on the curriculum website.

Repeat for credit? ☐ Yes ☑ No	Total completions allowed? 1	Repeat within a term? ☐ Yes ☑ No
Required course? ☐ Yes ☑ No	Final exam required? ☐ Yes ☑ No	

Combined with an undergraduate course? ☐ Yes ☑ No   If yes, identify which undergraduate course and the additional course requirements for graduate students. Please include a copy of the undergraduate course outline and fill out the Equivalent Courses section above.
Instructors may choose to include participation in undergraduate lectures as part of the course outline. Directed studies courses have unique course outlines which are approved by REM GSC at time of enrollment.

▶ RESOURCES

If additional resources are required to offer this course, provide information on the source(s) of those additional resources.

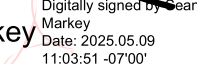| **Faculty member(s) who will normally teach this course** |
|---|
| Any |
| **Additional faculty members, space, and/or specialized equipment required in order to offer this course** |
| None |

▶ CONTACT PERSON

Academic Unit / Program	Name (typically, Graduate Program Chair)	Email rem_gradasst@sfu.ca
REM	Vanessa Cowley	

▶ ACADEMIC UNIT APPROVAL

☐ A course outline / syllabus is included

Non-departmentalized faculties need not sign

Graduate Program Committee Cliff Atleo	Signature	Date 8 May 2025
Department Chair Sean Markey	Signature Sean Markey Digitally signed by Sean Markey Date: 2025.05.09 11:03:51 -07'00'	Date May 9, 2025

▶ FACULTY APPROVAL

The course form and outline must be sent by FGSC to the chairs of each FGSC (fgsc-list@sfu.ca) to check for an overlap in content

Overlap check done? ☐ YES N/A

This approval indicates that all the necessary course content and overlap concerns have been resolved. The Faculty/Academic Unit commits to providing the necessary resources.

Faculty Graduate Studies Committee	Signature Christina Giovas Digitally signed by Christina Giovas Date: 2025.05.13 10:36:23 -07'00'	Date

A library review will be conducted. If additional funds are necessary, Graduate Studies will contact the academic unit prior to SGSC.

▶ SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee Mary O'Brien	Signature	Date June 18, 2025