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SFU.CA/GRADUATE-STUDIES

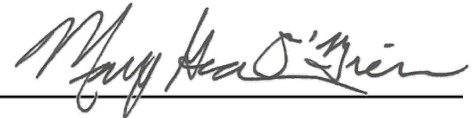
MEMORANDUM

ATTENTION Senate

DATE August 21, 2025

FROM Mary O'Brien,
Chair of Senate Graduate Studies
Committee (SGSC)

RE: Course Changes



For information:

Acting under delegated authority at its meeting of **July 8, 2025**, SGSC approved the following course changes, effective **Summer 2026**:

Faculty of Arts and Social Sciences

Department of Gerontology

- 1) Course Change (Title): GERO 802
Course Change (Description): GERO 811
Course Change (Description): GERO 820
Course Change (Description): GERO 850

Faculty of Science

Department of Biological Sciences

- 2) Course Change (Description, Prerequisite): BISC 854



Memo

Attention Mary O'Brien, Vice-Provost and Dean, Graduate Studies

From Kate. Slaney, Associate Dean, Graduate and Postdoctoral Studies, FASS

Subject Items for SGSC

Date May 26, 2025

Dear Mary,

The following items were approved by the Faculty of Arts and Social Sciences Graduate Studies Committee on May 13, 2025, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda. In addition, we anticipate submitting two more NOI proposals for the July meeting (by the June 4th material submission deadline). We will follow up with those submissions once they are finalized.

1 School of Public Policy

~~New Program Proposal — Master of Public and International Affairs (MPIA)~~
~~To be effective for Fall 2027~~

2 Department of Gerontology

Course Change for GERO 802, 811, 820, 850
To be effective for Summer 2026

3 Department of Psychology

~~Calendar Change~~
~~To be effective for Spring 2026 or at the earliest possible effective term~~

Please add these items for consideration at the next SGSC meeting. Thank you.

Sincerely,



Kathleen (Kate) Slaney
Associate Dean, Graduate and Postdoctoral Studies,
Faculty of Arts and Social Sciences
Simon Fraser University

T:778-782-5065
geradmin@sfu.ca
sfu.ca/gerontology

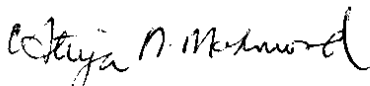
Department of Gerontology
Simon Fraser University
#2800-515 West Hastings St.
Vancouver, British Columbia
Canada V6B 5K3

March 24, 2025

To: Dr. Kate Slaney, Associate Dean, Graduate and Postdoctoral Studies
From: Atiya Mahmood
Re: GERO Course Change Requests for Summer 2026

Department of Gerontology would like to put forth the following course change requests for GERO 802 / 811 / 820 / 850. We are seeking approval from the Faculty of Arts and Social Sciences (FASS) prior to submission to the Senate Graduate Studies Committee. These curriculum items should be effective for Summer 2026.

Sincerely,



Dr. Atiya Mahmood (She/Her)
Professor | Graduate Program Chair
Gerontology Department

GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

Course Subject/Number	GERO 802	Units	4	Effective Term and Year	Summer 2026
Course Title Development and Evaluation of Health Promotion Programs for the Elderly					
Rationale for Change (if more space is required, add a separate page): To update the terminology in the title to more inclusive language.					

Proposed Changes (Check all that apply)

☐ Course number ☐ Units* ☒ Title ☐ Description ☐ Prerequisite ☐ Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Development and Evaluation of Health Promotion Programs for the Elderly	Course Title (max 100 characters) Development and Evaluation of Health Promotion Programs for Older Adults
Course Short Title	Course Short Title (max 30 characters)
Description	Description (course descriptions should be brief and should not begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words)
Prerequisite	Prerequisite
Other	Other

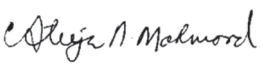

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


➔ CONTACT PERSON

Department / School / Program Gerontology	Contact name Dora Lau	Contact email geradmin@sfu.ca
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➔ DEPARTMENTAL APPROVAL

Department Graduate Program Committee Dr. Atiya Mahmood	Signature 	Date March 24, 2025
Department Chair Dr. Barbara Mitchell	Signature 	Date March 24, 2025

➔ FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dr. Kathleen Slaney	Signature 	Date May 25, 2025
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➔ SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Mary O'Brien	Signature 	Date August 13, 2025
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ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: _____

Course Attribute Value: _____

Instruction Mode: _____

Attendance Type: _____

If different from regular units:

Academic Progress Units: _____

Financial Aid Progress Units: _____

GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

Course Subject/Number	GERO 811	Units	4	Effective Term and Year	Summer 2026
Course Title Institutional Living Environments					
Rationale for Change (if more space is required, add a separate page): To update the course description to be in alignment with calendar language.					

Proposed Changes (Check all that apply)

☐ Course number ☐ Units* ☐ Title ☒ Description ☐ Prerequisite ☐ Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description This course focuses on design issues, theory, research and policy relevant to planning, developing and managing institutional living environments for dependent adults.	Description (course descriptions should be brief and should not begin with phrases such as “This course will...” or “The purpose of this course is...” If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words) Examination of design issues, theory, research and policy relevant to planning, developing and managing institutional living environments for older adults with care needs.
Prerequisite	Prerequisite
Other	Other

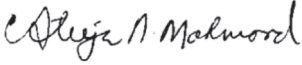

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

Department / School / Program Gerontology	Contact name Dora Lau	Contact email geradmin@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Dr. Atiya Mahmood	Signature 	Date Mar. 24, 2025
Department Chair Dr. Barbara Mitchell	Signature 	Date March 24, 2025

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dr. Kathleen Slaney	Signature 	Date May 25, 2026
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Mary O'Brien	Signature 	Date August 13, 2025
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ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: _____

Course Attribute Value: _____

Instruction Mode: _____

Attendance Type: _____

If different from regular units:

Academic Progress Units: _____

Financial Aid Progress Units: _____

GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

Course Subject/Number GERO 820	Units 4	Effective Term and Year Summer 2026
Course Title Principles and Practices of Health Promotion		
Rationale for Change (if more space is required, add a separate page): To update the course description to be in alignment with calendar language.		

Proposed Changes (Check all that apply)

☐ Course number
 ☐ Units*
 ☐ Title
 ☒ Description
 ☐ Prerequisite
 ☐ Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description This course is designed to cover and critically evaluate concepts, models and theories of health promotion and wellness in the aging population. These methods of implementation will be discussed in relation to individual and structural health system issues facing the aged.	Description <small>(course descriptions should be brief and should not begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words)</small> Evaluation of health promotion for older adults through examination of concepts, models and theories. These methods of implementation will be discussed in relation to topics relevant to gerontology.
Prerequisite	Prerequisite
Other	Other

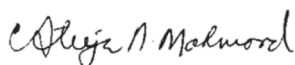

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


➔ CONTACT PERSON

Department / School / Program Gerontology	Contact name Dora Lau	Contact email geradmin@sfu.ca
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➔ DEPARTMENTAL APPROVAL

Department Graduate Program Committee Dr. Atiya Mahmood	Signature 	Date March 24, 2025
Department Chair Dr. Barbara Mitchell	Signature 	Date March 24, 2025

➔ FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dr. Kathleen Slaney	Signature 	Date May 25 2025
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➔ SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Mary O'Brien	Signature 	Date August 13, 2025
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ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: _____

Course Attribute Value: _____

Instruction Mode: _____

Attendance Type: _____

If different from regular units:

Academic Progress Units: _____

Financial Aid Progress Units: _____

GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

Course Subject/Number GERO 850	Units 4	Effective Term and Year Summer 2026
Course Title MA Practicum		
Rationale for Change (if more space is required, add a separate page): To update the course description to be in alignment with calendar language.		

Proposed Changes (Check all that apply)

☐ Course number
 ☐ Units*
 ☐ Title
 ☒ Description
 ☐ Prerequisite
 ☐ Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Students who do not have prior work experience in gerontology will secure placement in a public or private organization connected to gerontology. The work they undertake must be of sufficient depth and breadth to allow the student the opportunity to demonstrate his or her acquired knowledge and skills. Students will be required to produce a work report that will be an appraisal of the student's work experience. Graded on a satisfactory/unsatisfactory basis.	Description (course descriptions should be brief and should not begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words) Placement opportunity in a public or private organization connected to gerontology. The work they undertake must be of sufficient depth and breadth to allow them the opportunity to demonstrate their acquired knowledge and skills. Graded on a satisfactory/unsatisfactory basis.
Prerequisite	Prerequisite
Other	Other

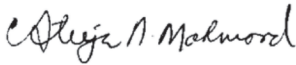

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


➔ CONTACT PERSON

Department / School / Program Gerontology	Contact name Dora Lau	Contact email geradmin@sfu.ca
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➔ DEPARTMENTAL APPROVAL

Department Graduate Program Committee Dr. Atiya Mahmood	Signature 	Date March 25, 2025
Department Chair Dr. Barbara Mitchell	Signature 	Date March 25, 2025

➔ FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dr. Kathleen Slaney	Signature 	Date May 25, 2025
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➔ SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Mary O'Brien	Signature 	Date August 13, 2025
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ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: _____

Course Attribute Value: _____

Instruction Mode: _____

Attendance Type: _____

If different from regular units:

Academic Progress Units: _____

Financial Aid Progress Units: _____



MEMO

Faculty of
Science

ATTENTION: Senate Graduate Studies Committee

FROM: Vance Williams, Associate Dean Research and Graduate Studies,
Faculty of Science

RE: Proposed Course Change Spring 2026, Faculty of Science

DATE: June 6, 2025

Dear SGSC,

The following curriculum change has been approved by the Faculty of Science and is being submitted to the Senate Graduate Studies committee for approval.

The following course change is being proposed:

BISC 854 Ecotoxicology

Enclosed are the documents in support of these changes.

Sincerely

A handwritten signature in blue ink that reads "Vance Williams".

Vance Williams

Associate Dean Research and Graduate Studies, Faculty of Science

29 April 2025

Michael Hart, Professor
Graduate Program Chair
Biological Sciences

Dear Vance,

Attached please find proposed changes to the course description and prerequisites for BISC 854 Ecotoxicology. These changes were developed by Chris Kennedy (MET Director) and approved by the BISC graduate studies committee. The intention of the changes is to update the description to match the content from recent and planned course offerings, and to remove unnecessary undergraduate prerequisites for this graduate course. Thanks for sending them up through your committee to SGSC.

Sincerely,
Mike



GRADUATE COURSE CHANGE

Attach a separate document if more space is required.

Course Subject/Number BISC 854	Units 3	Effective Term and Year Summer 2026
Course Title Ecotoxicology		
Rationale for Change (if more space is required, add a separate page): Expand accessibility by eliminating unnecessary undergraduate course prerequisites. Edit some redundant and outdated language in the course description.		

Proposed Changes (Check all that apply)

☐ Course number
☐ Units*
☐ Title
☒ Description
☒ Prerequisite
☐ Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description The proposed course will detail the physiochemical factors that influence contaminant behavior in aquatic and terrestrial ecosystems.	Description <small>(course descriptions should be brief and should not begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description. Max of 50 words)</small> The fate of contaminants and their effects on the structure, function, and dynamics of ecological systems.
Prerequisite Prerequisite: BISC 101, 312, CHEM 102, and 103. Recommended: BISC 414.	Prerequisite Recommended: BISC 414.
Other	Other


* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

➤ **CONTACT PERSON**

Department / School / Program Biological Sciences	Contact name Chris Kennedy	Contact email christopher_kennedy@
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➤ **DEPARTMENTAL APPROVAL**

Department Graduate Program Committee Michael Hart	Signature 	Date 22 April 2025
Department Chair Tony Williams	Signature Tony D Williams <small>Digitally signed by Tony D Williams Date: 2025.04.22 11:48:18 -07'00'</small>	Date 22 April 2025

➤ **FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Vance Williams	Signature Vance Williams <small>Digitally signed by Vance Williams Date: 2025.05.01 11:09:59 -07'00'</small>	Date May 1, 2025
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➤ **SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Mary O'Brien	Signature 	Date August 13, 2025
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ADMINISTRATIVE SECTION (for Graduate Studies only)

Course Attribute: _____
Course Attribute Value: _____
Instruction Mode: _____
Attendance Type: _____

If different from regular units:
Academic Progress Units: _____
Financial Aid Progress Units: _____