Classroom Safety Script

Please review the following safety information with your class at the beginning of each semester.

Reporting an Emergency

In an emergency call 911.

- If possible, call 911 from a campus phone and Campus Security will be automatically notified of the call location. A phone is located in every classroom. <indicate where the phone is located>

- Urgent support is provided 24/7 by Campus Security at all three campuses. Campus Security provides emergency response and support, first aid and helps guide emergency responders to the right place on campus quickly.

<table>
<thead>
<tr>
<th>Emergency Line</th>
<th>778-782-4500</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Urgent Security/ First Aid)</td>
<td></td>
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<table>
<thead>
<tr>
<th>Non-Emergency Line</th>
<th>778-782-7991</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Security/ Safe Walk)</td>
<td></td>
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</table>

- This information is noted in several places in the classroom including: on campus phones, on blue “Assistance Phone” signage, and on classroom emergency posters <indicate the location of these items>
- Please also take a moment to add these numbers to your mobile devices.

Evacuation Procedures

- Familiarize yourself with the evacuation maps and assembly locations posted on the walls all over campus.
- Burnaby campus assembly areas are can also be found at: www.sfu.ca/emergency.
- If we need to evacuate this room, the exit routes are <indicate where exit route are located>
- We will meet outside at this location’s assembly point <indicate where the class would meet once outside>

Emergency Notifications

- In an emergency, visit www.sfu.ca and follow @SFU on Twitter.
- Download the SFU snap app and enable push notifications to receive messages on your mobile device: www.sfu.ca/sfualerts
- These communication channels are also used in the event of class cancellation due to an emergency

Safe Walk

- Campus Security is available to escort you anywhere on campus 24/7. Contact Campus Security’s non-emergency line (778-782-7991) to request a Safe Walk.

See Something, Say Something

- Report suspicious persons or objects to Campus Security immediately. Safety is a shared responsibility.

Hazard Specific Procedures

- Review the emergency procedures poster in our classroom that detail specific procedures in the event of a fire, earthquake, active threat, cardiac arrest, severe weather event, or a hazardous outdoor environment.
- AEDs have been installed throughout all three campuses. AED campus locations can be found at www.sfu.ca/aed.<indicate where the nearest AEDs are located>

For more information visit:
www.sfu.ca/emergency