Student Safety Engagement Program
General Volunteer – Job Description

Position Overview
As a volunteer member you will have the opportunity to get involved with the community, explore career paths, and gain volunteer experience related to Safety and Risk Services. You will serve an integral part of facilitating a safe and secure academic environment in partnership with Safety and Risk Services. You will be provided the opportunity to develop relevant and transferable life skills for post-university settings. You will be working alongside other volunteers as well as the Leadership Team.

Volunteer requirements:
• Current SFU student in good academic standing (min. GPA 2.0)
• A minimum of one semester participation

As a volunteer, your responsibilities will include (but are not limited to):
• Performing program-essential shifts;
• Assisting, organizing, and facilitating community engagement events;
• Submit shift reports; and
• Attend Safety and Risk Service events in the Surrey, Burnaby, and Vancouver SFU campuses.

Opportunities that may be available to volunteers during their involvement with Safety and Risk Services include (but are not limited to):
• Standard First Aid and CPR-C Training;
• Event Organization;
• Project Development;
• Paid Leadership Positions; and
• Paid Parking Enforcement Positions.
Time Commitment

The position requires a minimum of **one semester participation**. This role requires a minimum of **40 hours of contribution per semester**, which allows for some flexibility during exam seasons.

- To be eligible for recognition on SFU’s Co-Curricular Record, volunteers must contribute a minimum of **10 hours**.
- Volunteers are required to provide a minimum of **80 volunteer hours** to be eligible for a reference request.

Volunteers are able to work all year round in the Spring, Summer, and Fall semester due to the operational requirements of the student program.

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Program Essential Shifts

Below is a list of all program essential shifts that a volunteer may pursue:

- Campus Information and Lost & Found;
- Community Outreach Event Organization;
- Hotspot Theft Prevention;
- Auto Theft Prevention;
- Speed Watch;
- Safety Audits;
- Community Presence;
- Bike Presence; and
- Moving Traffic Survey.

***The ideal candidate would be participating in all program activities.***
Benefits of Being a Volunteer Member

• Opportunities for Leadership Training;
• Opportunities for Event Organization Training;
• Opportunities to Attend Free Professional Development Workshops/Training;
• Opportunity for Program/Project Development;
• Professional Networking; and
• Reference Upon Request from Program Supervisor, Program Manager, Program Director, or Program Senior Director.

Application Information

What we are looking for in our future Volunteer Members:

• Interest to Perform Program Essential Tasks
• Enthusiasm to Learn New Skills
• Exposure to Public Speaking
• Genuine Interest in Community Service

To Apply, email sfucsp@sfu.ca with the following subject line:

[Your Name] Volunteer Member Application for Season Year

Attach the following documents:

• Cover Letter
• Professional Resume

Competitive applicants will be selected for an interview. All interviews will be held at

SFU Burnaby Campus, Discovery 1.