GLOBAL ENGAGEMENT STUDENT COMMITTEE

VOLUNTEER DESCRIPTION

POSITION TITLE: GLOBAL ENGAGEMENT STUDENT COMMITTEE MEMBER
DEPARTMENT: GLOBAL STUDENT CENTRE
REPORTS TO: MICHELLE LOWE
START DATE: JANUARY 2019
APPLICATION DUE: NOVEMBER 19, 2018

POSITION OVERVIEW

The Global Student Centre (GSC) is a student lounge located in AQ 2013 at the SFU Burnaby campus. It is a place for all things global, intercultural and international. It serves as a hub for creating intercultural connections, engaging in dialogue about global issues, and building intercultural engagement amongst the SFU community.

GESC peers work with the GSC team to help develop a community of International and Canadian student leaders at SFU with global and cultural understanding, which enables them to excel academically, professionally, socially, and psychologically. Working in collaboration with the staff at the GSC, the Global Engagement Student Committee is responsible for organizing and facilitating programs and initiatives that:

- Foster intercultural understanding and engagement in the SFU community
- Promote global awareness
- Celebrate diversity through education and festivities, and/or
- Increase community awareness/knowledge of social justice issues
- Create further opportunities for students to make meaningful connections across diverse groups

Duties and Responsibilities

- Attend and actively participate at all mandatory weekly meetings to further committee programming and GSC goals; biweekly meetings are one hour in length at a time convenient to committee members.
- Plan and coordinate at least one large intercultural student-run event/program/project each term in accordance with committee guidelines and budget
- Connect with SFU student clubs to collaborate in events
- Assist with promoting events and programs through social media, posters, and other creative promotional strategies
- Assist with the planning and promotion of GSC programming
- Communicate concerns to the Intercultural Engagement Assistant

This program is a part of Peer Education, a collaboration with Student Engagement & Retention at SFU. Embedded within your role will be a focus on your personal development, including goal-setting and connecting with an experienced Peer Educator, your Peer Coach.

BENEFITS

Benefits of being a Global Engagement Student Committee Member:

Updated: September 2018
• Opportunity to gain knowledge of the GSC, and provide strategic direction for the Centre’s outreach events
• Opportunity to lead and support student-led events and initiatives
• Increase learning in areas of intercultural communication and diversity
• Gain project management and networking skills
• Opportunity to meet other students, and work in a diverse and supportive team
• Enhance marketing, promotions, and event planning skills
• Opportunity to improve communication, interpersonal, leadership, and teamwork skills
• Opportunity to collaborate and connect with other SFU departments and clubs
• Reference letter available upon request with fulfillment of all responsibilities per term
• Connection to a community of Peer Educators (10 + programs from across all SFU campuses)
• Access to ongoing training and professional development opportunities
• Additional support with your personal and professional development goals from your Peer Coach
• Recognition on the your Co-Curricular Record (CCR)
• Opportunity to collaborate and connect with other SFU departments and clubs

TIME COMMITMENT

Peer Educators commit to volunteering for two (2) terms; however, these terms do not need to be consecutive if the student is away for co-op or field school etc. This role requires a commitment of around 40–60 hours per semester (or 3-5 hours per week). This includes all trainings, bi-weekly meetings, event planning, and event facilitation.

MANDATORY TRAINING

ONLINE:

• Prior to the in-person training session, all Peer Educators are required to review and complete
  • Core Training modules in the Canvas training course (approximately 6 hours) - Available in December

IN-PERSON:

• Core Training (All Peer Education Programs) –
  • January 8, 2019: 5:30pm – 8:30pm at Burnaby Campus (3 hours)
• 6 hours of intercultural engagement specific in-person training, TBD

PEER EDUCATION PROFESSIONAL DEVELOPMENT WORKSHOPS:

• Spring term: Saturday February 2, 2019 10:00am – 3:00pm at Surrey Campus (4 hours)

REQUIRED MEETINGS

GROUP MEETINGS:

• Bi-weekly meetings to further committee programming and GSC goals; biweekly meetings are one hour in length at a time convenient to committee members

PEER COACH MEETINGS:

Updated: September 2018
• 3 x 30 minute meetings (per term) with your Peer Coach, at mutually convenient times.

REQUIREMENTS

What we are looking for in our future GESC members:

• Enthusiastic to bring new ideas to the team and make an impact
• Strong experience or interest in intercultural awareness and understanding
• Interest in building a respectful and inclusive community at SFU
• Completed coursework with an international/intercultural focus, and/or interest in global affairs
• Excellent verbal and written communication skills
• Teamwork experience is an asset, and/or willingness to work within a diverse team of students
• Excellent computer and social media skills
• Interest in planning events and collaborating on student-led initiatives at SFU
• Able to liaise with multiple stakeholders and campus partners (i.e. clubs, alumni, faculty etc.)
• Availability to attend all training and professional development sessions specified above

APPLICATION INSTRUCTIONS

Please note that you need to submit the following items with your application.

• Resume
• Completed Application Questions (click on the Attachment, at the bottom of the Opportunity Posting ("Application Information Download"), to download these questions)

You can upload these documents and create your Application Package in your myDocuments area in myInvolvement, by November 19, 2018 @ 4:30 pm PST.

QUESTIONS?

If you have questions about the program, please contact Thuy Tran (Intercultural Engagement Assistant) at iengage@sfu.ca

If you have questions about using myInvolvement, please contact the Student Engagement Administrative team at myinvol-admin@sfu.ca.