SFU CAMPS HEAD INSTRUCTOR
GIRLS FITNESS CAMP

POSITION TITLE: SFU Camps Head Instructor – Fitness

POSITION SUMMARY:
This position is responsible for the operation of the following fitness camps:
• Girls Rock, girls ages 9-11 years
• HERstory girls ages 12-15 years
Specific duties include preparing lesson/activity plans, supervising and coordinating activities, mentoring volunteers, and ensuring the smooth operation of the camp. Please see Fitness Camp description for details.

DUTIES AND RESPONSIBILITIES:
• Be a role model to campers and represent SFU in a positive manner
• Create an inclusive and supportive environment for campers to try new activities, have fun, & build confidence
• Plan, prepare and instruct fitness and wellness activities
• Supervise campers and participate in activities when guest instructor present
• Manage safety risks, and follow SFU Camp procedures for first aid, record keeping and emergency assistance
• Ensure all campers are accounted for at all times, including following proper sign in and sign out procedures
• Ensure the proper and safe use of camp facilities and equipment
• Communicate with parents regarding field trips, behavior issues, etc.
• Communicate with supervisors regarding attendance, lesson plans, problem campers, volunteer feedback, etc.
• Attend all training and staff meetings throughout camp
• Know and follow SFU Camps procedures as laid out in SFU Camp Manual
• Maintain timely and accurate camp budget
• Provide report including written feedback and suggestions at closing of camp
• Other related duties as assigned

QUALIFICATIONS:
• Due to the nature of this camp, the instructor must be a female
• Valid Standard First Aid & CPR C
• Personal Training, Weight Training and/or Group Fitness certification
• Experience working with children, experience working with girls is an asset
• Experience with teaching/leading/coaching a variety of fitness activities
• Holistic view on health including knowledge of wellness, fitness and nutrition, and ability to empower
• Strong leadership skills, responsible, organized, enthusiastic, supportive, and able to adapt
• Criminal Record check (within last 3 years) required upon accepting position

TERMS OF EMPLOYMENT:
Staff Training: Week in June - TBA
Camps in Session: July 14 – 18, 21 – 25 and August 11 – 15, 18 - 22
Camp times are 12:30pm-3:30pm M-F
Camp planning: Ongoing
*Note: Camp sessions dependent on camps meeting minimum registration numbers

PAY STRUCTURE: Dependent on qualifications and experience.

APPLICATION DEADLINE: Sunday, April 27, 2014 at 11:59PM

Please submit a cover letter and resume to Samantha Garcia – Recreation Coordinator: slgarcia@sfu.ca

Only those candidates selected for an interview will be contacted.