Contract Term
Extension Application

This form is for residents applying for an early move-in or late move-out date, outside of the contract dates.

Extensions are granted based on availability and are generally approved for academic or program needs that require the student to be on campus, or in extenuating circumstances. It is not always possible to approve extensions and students should make their travel plans based on the move-in and move-out dates.

Submit your form by email to housing@sfu.ca or in person to SFU’s Residence and Housing Office. You will be notified by email. If approved, the applicable fees will be charged to your student account.

Fees: $40 / day or prorated weekly residence fees for extensions that are longer than 7 days

Name: ___________________________________________ Student Number: ___________________________________________

Phone Number: ________________________________ Email Address: ___________________________________________

☐ I am requesting an early move-in date of ____________________________
   (date)

   Reasons for request (ie. university-related such as academic or athletic requirements):
   __________________________________________

☐ I am requesting a late move-out date of ____________________________
   (date)

   Reasons for request (ie. university-related such as academic or athletic requirements):
   __________________________________________

☐ I acknowledge and agree that with any extension of the Residence Contract dates, all the provisions of the Residence Contract and Handbook will continue to apply.

Date: ________________________________ (mm/dd/year)    Signature: ________________________________

Residence Admin. Bldg. A1001
8888 University Drive, Burnaby, BC
Canada V5A 1S6

TEL 778.782.4201          housing@sfu.ca
FAX 778.782.5903          www.sfu.ca/students/residences