WiCS General Meeting Minutes
October 13, 2020

Attendees: Noble, sumo, Dawn, Raksha, Atia, Lina, Shiva, Doris, Harpreet, Anna, Jeffrey

Meeting started, 11:00 AM.

1. Updates -
   a. WiCS execs:
      i. Presidents - Jennifer, Noble
         ● Discord is set up and already to go - survey will be sent out
      ii. Secretary - Anna
          ● No significant updates; last week’s meeting minutes have been uploaded onto the website
      iii. Treasurer - Shiva
          ● Planning mentor lunch with Harpreet, set for Friday Nov. 6, WebSurvey completed (send a week before the event), mentor: Parmit Chilana
      iv. Communications Coordinator - Doris
          ● All slots for Shannon’s 1:1 resume reviews have been filled
      v. Events Coordinator - Harpreet
          ● Trivia night ready, promoting the event now
      vi. Technical Coordinator - Raksha
          ● Host first Code Mavens
          ● Will coordinate with marketing/social media
          ● Start out with workshops next week
             a. 1. Profile development and code Mavens
             b. 2. Product development
             c. 3. Special topics in cs - seminars
             d. Info session this week
             e. 9:30 AM - 10:30 AM
      vii. Grad Coordinator - Atia
          ● Wants to contact female faculty members from other school to conduct meetings with female grads - will likely have connections with SFU already
             a. i.e. coffee chats
          ● Mentorship events - wants a stipend for coffee chats
             a. Distribute digital gift cards (~$5 pax)
      viii. Social Media Coordinator - Denise, Lina
           ● Will post event recaps stories on IG this week
2. **Trivia Night**
   - **Motion:** Harpreet motions $50 for Trivia Night
     i. Seconded by Shiva.
     ii. All in favour - motion passes.

3. **Mentor Lunch**
   - As updated above.

4. **Google Workshop**
   - Resume, Interview-prep, general google info session happening this week
   - Work on marketing the events

5. **Constitution**
   - Presidents want to hold a constitution meeting to revise current constitute sometime next week
     - Update executive position descriptions
     - Executives should attend

6. **Open Floor**
   - **Dawn** - Events Calendar; not updated with meeting Zoom links
     - Anna will follow up with this and update the WiCS Google calendar
     - Look into adding on a “secure” page on the website
   - **UBC WiCS president follow up?** - **Atia**
     - Interest in hosting a joint SFU-UBC research event - possible grad event idea

*Meeting adjourned, 11:26 AM.*