Women in Computing Science
Oct 2023 General Meeting

Date: October 5th, 2023
Facilitators: Harpreet Dubb, Denise Siu
Location: Discord
Meeting Minutes: Rachel Seong

Meeting STARTED at 8:05PM

ATTENDEES

EXECUTIVES

Denise  Harpreet  Ayana  Gahee
Katie  Kimia  Mabel  Mantaj
Jasmine

MEMBERS

Grace  sumo

MEETING AGENDA

🌟 EXECUTIVE UPDATES

1. Technical Coordinator - KATIE & ARCHITA
   a. Creating schedules and PPTs for cybersecurity workshop
      i. 21 signups!!!!!
   b. Emailed previous company sponsors for collaboration events
   c. Google x WICS Q&A
      i. Postponed due to TA strike and picket lines
      ii. Sent internship opportunities, will include in next newsletter
   d. Will have a call with Orbis Investments
   e. Borealis is busy, will follow up next week

2. Secretary - RACHEL
   a. Uploaded meeting minutes
   b. Added Mentor Lunch, Cybersecurity Workshop, Grad Biercraft event photos to website

3. Treasurer - MABEL
4. Communications Coordinator - MANTAJ
   a. Solo email for the Cybersecurity event will be out
   b. Fixed newsletter issues on Android
   c. Summer mentor lunch updates (See discussion)

5. Event Coordinator - AYANA & SOPHIA
   a. Will have a meeting with AWM to discuss ice skating event details
      i. Ice skating happening on November 3rd
      ii. Google forms done, will send to marketing coordinators
      iii. Will figure out budget after number of signups
   b. Pumpkin painting planned for Friday, October 27
      i. Contacted Nesters for pumpkins, asked for 20-30 small or 10 big pumpkins, waiting to hear back
      ii. If no response, Ayana will go in person and talk to them

6. Grad Coordinator - KIMIA
   a. Grad BierCraft event recap
      i. Went well, 24 signups!! 11 people showed up!!
      ii. Created a group chat with attendees
      iii. Uploaded pictures to drive
   b. Planning to have an event at Burnaby campus, will look more into TA picket lines and decide the best time
   c. UBC WiCS event planned for spring semester

7. Mentorship Program Coordinator - KAITLYNN
   a. No updates

8. Social Media Coordinators - GAHEE & JASMINE
   a. Will repost Try/CATCH
   b. Discord post for mentor lunch, deadline is October 8th
   c. Discord post and Instagram story for FAS Frisbee Tournament

**UPCOMING EVENTS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>October 6th</td>
<td>SSSS x WiCS Girlies Noon</td>
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<tr>
<td>October 11th</td>
<td>Cybersecurity Workshop</td>
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<tr>
<td>October 12th</td>
<td>Mentor Lunch - Burnaby</td>
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1. WiCS Common Room
   a. WiCS member let them in
   b. Men in the common room, were extremely rude when told to leave
   c. Posted a discord announcement about CR rules
      i. To our new and old members, we want to remind you of our common room rules.
         1. The room is for Women in Computer Science.
         2. The number of non-WiCS members in this room can not exceed WiCS members.
         3. Treat each other with respect; this space is intended to be safe for all.
         4. Do not share the password with non-WiCS members.
      ii. Failure to comply with these rules will lead to restricted access to the room. As a member, we ask that you adhere to these rules and ensure that others are aware of them as well.
   d. Clarify rules and post them
      i. Print them out and put them in the CR
      ii. Post on socials
   e. Change password
   f. Talk to CSSS
      i. Make an announcement on their server since we have a shared space with them
      ii. Have an agreement to put a slideshow of pictures, shared screen
      iii. A slide with the rules as well
      iv. Talk to Val/Sean/Justin about incident and then send involve both teams for the resolution
      v. Bring up microwave use
   g. Talk to Lee
      i. Previously brought up concerns before the move
      ii. Let him know what we are currently do, and see if he has any ideas
      iii. CC sumo
   h. Common Room rules
      i. The room is for Women in Computer Science.
      ii. The number of non-WiCS members in this room can not exceed WiCS members.
      iii. Treat each other with respect; this space is intended to be safe for all.
      iv. Do not share the password with non-WiCS members.
   i. Timeline
      i. Finalize rules by next week’s meeting
      ii. Reach out to CSSS and email Lee
      iii. Post rules

2. WiCS-CSSS Communication
   a. Channel in both servers, all execs added
3. End of Semester Care Packages
   a. Jasmine is interested!

4. Burnaby + Surrey Mentor Lunch
   a. Burnaby - organized by Stephanie
      i. 6 signups, deadline is October 8th
      ii. Instagram story and discord post
      iii. Advertised in the newsletter
   b. Surrey - organized by Mantaj
      i. IAT Professor agreed!
      ii. Tuesday, November 7, 12pm
      iii. Whitespot (King George)

5. Hoodies, Keychains, Stickers
   a. Hoodie shipping date is October 9th
   b. Sticker
      i. $146 for 50 4 x 6 sheets of 6
      ii. $80 for 100 WiCS stickers
      iii. = $250
      iv. Will order it this week from Sticker Mule
   c. Will make more keychains

6. Yearly Sponsorships
   a. Create sponsorship package
   b. Meet with UBC WiCS
   c. Tiers or have bundles
      i. Ex. be a yearly sponsor and then get lots of benefits when they sponsor Try/CATCH
   d. FAS and School of CS are already yearly sponsors
   e. Reach out to someone in FAS Advancement to clarify sponsorship rules

7. Try/CATCH 2023
   a. ~ 70 signups
   b. Happening Oct 14

🌟 MOTIONS

1. Motion $250 for Stickers
   a. Motioned by Mabel; Seconded by Gahee
   b. Motion: passed

🌟 OPEN FLOOR

1. SSSS x WiCS Girlies Noon planning going well!!!
2. CSDC Meeting WiCS Updates - [June - Aug 2023 CSDC WiCS Updates](#)
3. TSSU Strike
a. 2015 strike only lasted a week, so might end soon
b. Can't picket on weekend

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<td><strong>RACHEL</strong></td>
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| ● Upload meeting minutes  
● Update photos on website and WiCS calendar |
| **MABEL**    |
| ● Order stickers  
● Continue reimbursements and updating budget |
| **MANTAJ**   |
| ● Continue organizing mentor lunch  
● Send out newsletter |
| **AYANA & SOPHIA** |
| ● Finalize AWM budget and details  
● Finalize date for pumpkin event and details |
| **KATIE & ARCHITA** |
| ● Continue coordination with companies  
● Finalize dates for next event |
| **KIMIA**    |
| ● Plan details for next grad event |
| **KAITLYNN** |
| ● Continue running mentorship program |
| **GAHEE & JASMINE** |
| ● Jasmine - start planning items in semester end care packages  
● Post discord and instagram story for burnaby mentor lunch and FAS event  
● Last push for try/catch |

Meeting ADJOURNED at 9:10PM