WiCS General Meeting Agenda
March 9th, 2023

Attendees: Harpreet, Denise, Clare, Manya, Rachel, Mehreen, Kaitlynn, Valerie, Mantaj, Katie

Meeting started at 6:05pm

- **Updates**
  - **WiCS execs:**
    - **Secretary - Rachel**
      - Meeting minutes uploaded
      - Will add a page on the WiCS website about collab events we held with companies
    - **Treasurer - Manya**
      - Have reimbursed for the Alumni Bubble tea event & FAS formal
      - Will reimburse for the International Women's Day event
    - **Communications Coordinator - Katie**
      - Newsletter is ready
        - Email Katie if you'd like to add new promos to the newsletter - by 8pm today!
    - **Event Coordinator - Kaitlynn & Clare**
      - Biweekly study session - 3/15
        - Leetcode edition
        - Created a signup form
          - **Signup Deadline:** Tuesday March 14th 12pm
          - Will send out reminders to people who have signed up
        - Time: 11:30am-1:30pm
        - Location: TASC1 9204
        - Led by Anagha
        - *Note: Last session this term - March 29th*
      - **UBC WiCS x SFU WiCS event**
        - Will have a final meeting to discuss food & supplies
        - 18 sign-ups so far (SFU students)
    - **Technical Coordinator - Mehreen & Anagha**
      - Waiting for reimbursements for TELUS gift cards
      - Amazon event
        - Proposed date & time: May 11th 8am - 5pm
        - In person
        - Start promotions at the end of April
        - Amazon wants the dietary restrictions and list of attendees 48hrs before the event
      - **CS Diversity event w/ CSSS**
        - 7 confirmed panelists
        - Date & Time: Mar 15th 5pm - 7pm (may extend to 8pm)
        - Location: TASC1 9204
d. Will decide on how to split costs w/ CSSS (~$400)
   i. $225 - Catering from Tim Hortons
   ii. $175 - 7 $25 gift cards
   ○ JavaScript workshop
     a. Proposed date: Thursday April 6th
        i. Could have less showups b/c it is close to the end of the semester
     b. Could possibly blend with the biweekly study session (3/29)?

vi. Grad Coordinator - Vishakha
   ○ Not present

vii. Social Media Coordinators - Angela
   ○ Posted the International Women’s Day giveaway post
   ○ Posted recap for International Women’s Day event
   ○ Posted promo for UBC x SFU WiCS social

• Spring 2023 Events
  • NOTE: add events to the WiCS Google Calendar
  • Social Events
    i. Biweekly study sessions - March 15th, 29th
    ii. UBC WiCS x SFU WiCS Collab event - March 17th, 6-9PM
    iii. FAS Formal - March 24th, 5-1AM
       ○ Increased capacity to 200 people
       ○ CSSS got 5K of funding approved
       ○ Will WiCS invite a faculty member?
          a. Will email potential candidates
       ○ WiCS can provide some funding with remaining funding from Networking Night
       ○ WiCS subsidy
          a. Have confirmed & secured tickets for 10 subsidy sign-ups

• Upcoming technical events?
  i. Collab with CSSS - March 15th, 5-8PM
     ○ Motion for $150 for food/gift cards for CS Diversity event
        a. Motion passed

ii. AWS
• Upcoming grad events?
  i.
• Mentor Lunch - March 28th, 12-1PM
  i. Angel Chang
  ii. Biercraft, Burnaby
  iii. Organized by Archita
  iv. Will make instagram promo post after CS Diversity event (3/15 - )

• IWD Giveaway Update
• Will give away 3 gift cards
• Participation deadline: 3/10

• WiE x WiCS IWD Recap
  • Had 22 attendees
  • 2hrs of board games, kahoot, painting, etc.
  • Food: Pizza + chocolate fountain
  • Motion for $72.44 for cleaning supplies, gift cards, supplies
    i. Motion passed

• Mentorship Program
  • Discussing how to elevate the program for next year
    i. Bring in a faculty member for a Q&A session during the first few weeks
    ii. Will discuss how to allocate funding

• FAS Formal
  • See Spring 2023 Events - Social events

• End of Semester Care Packages
  • 20-25 bags w/ food, stationary, short notes, etc.
    i. Could ask Nesters if they would like to donate anything?
  • Around April 3rd
  • Distributed in the common room

• Elections for 2023-2024 Executive Team
  • Execs start thinking about transfer guides!
    (https://drive.google.com/drive/folders/1H0oSfzeZcNNT6HmwmvCKQIpeIA9Jj6D3?usp=sharing)
  • Election officer - Shiva
  • Elections Timeline

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<thead>
<tr>
<th>Date</th>
<th>Item</th>
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<tbody>
<tr>
<td>March 2nd</td>
<td>Finish Constitution + adding new roles</td>
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<tr>
<td>March 18th</td>
<td><strong>Send out nominations WebSurvey</strong></td>
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<td>March 31st</td>
<td>Nomination Deadline</td>
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<tr>
<td>April 1st</td>
<td><strong>Send out Election WebSurvey</strong></td>
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<tr>
<td>April 14th</td>
<td>Election voting Deadline</td>
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<td>~ end of april?</td>
<td>Send out results</td>
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• Mountain Madness (CSSS) - Sponsor
  • Date: Mid Feb
• $100 prize -- sent
  • Judging not rescheduled yet

• **Root Hacks (SSSS) - Sponsor**
  • **Date:** March 4th
  • $100 sent by cheque

• **StormHacks (SFU Surge) - Sponsor**
  • Will discuss next meeting

• **Ouldooz**
  • Sent her updates about WiCS events to present it to FAS
  • NCWITT (Canada West Coast Alliance) Panelist for NCWIT Aspirations in Computing (AiC)
    i. Event for high school girls
    ii. If you’re interested in volunteering, reach out to Harpreet & Denise
  • Meeting next Tuesday (3/14) to discuss reimbursement budget for CAN-CWIC and GHC

• **Grace Hopper Conference 2023**
  • Will send 2 people and cover costs for them
  • Will have people sign up the next 2 weeks

• **Common Room**
  • Made a list of all items in tasc
    i. [TASC 9204 Cabinet Catalogue](#)
    ii. Don’t buy more of the items highlighted in yellow!
  • Will reach out to figure out how to request cleaning of microwave & fridge
  • MOTION
    i. Photos printing -- $12.63 (motioned already)
    ii. Double sided tape
    iii. Poster board
    iv. Motion for denise -- 8.41 + 3.08 = 11.49
      ○ Motion passed

• **Funding**
  • As of Feb 24th: [WiCS 2022/2023 Funding](#)

• **Open floor**
  • SUB closure on International Women’s Day
    i. Would be better to share their reasoning for shutting it down
    ii. Emailed them about this last year, but received a generic response
• Last Execs meeting
  i. Date: April 6th 6pm
  ii. Will be in-person!
  iii. Will have Starbucks, so please come!

• WiCS Constitution -
  • Copy of WiCS Constitution November 2020 - Approved
  • We will be reviewing two or more items each week

Meeting adjourned at 7:05pm