WiCS General Meeting Agenda
February 9th, 2023

Attendees: Harpreet, Denis, Katie, Rachel, Mehreen, Clare, Doris, Kaitlynn

Meeting started at 6:03pm

- Updates
  - WiCS execs:
    i. Secretary - Rachel
       - Meeting minutes uploaded
       - Upcoming events are shared on wics website event page
       - Networking night recap is shared on wics website
    ii. Treasurer - Manya
       - Has reimbursed Denise and Clare
       - Will reimburse for networking night after receiving receipts
    iii. Communications Coordinator - Katie
       - Newsletter ready (includes biweekly study session & valentine’s day social info)
    iv. Event Coordinator - Kaitlynn & Clare
       - Valentine’s day card making event
         a. Will bring materials from CSSS
         b. Not sure if we’ll be selling flowers
            i. No parties willing to donate any
         c. Motion for $12.57 for chocolate
            i. Motion passed
       - Biweekly study session
         a. Feb 15 in SUB
         b. Booked rooms in TASC for March 1,15
       - DUS dodgeball event
         a. Proposed Date: Feb 15 or 27
         b. Location: Education gym
         c. Any WiCS execs willing to attend? (5-10)
            i. Respond by Sunday 12th
       - UBC WiCS x SFU WiCS event
         a. Currently discussing the venue
    v. Technical Coordinator - Mehreen & Anagha
       - Amazon collab
         a. Early April/May
         b. Office tour, resume/ interview workshop, DeepRacer
       - Telus collab
         a. Resume workshop
         b. Date: have requested for Feb 27th; no response yet
       - Teck Resource event
         a. 11 registrations so far
         b. Registration deadline: Feb 15th
c. Will send out a reminder post
   - CS Diversity event
     a. March 15th

vi. **Grad Coordinator - Vishakha**
   - Know your industry session
     a. Have received one positive response
     b. [https://www.linkedin.com/in/smritimishra/](https://www.linkedin.com/in/smritimishra/)
     c. Confirm details (date, time, in-person/ online, and a headshot/ bio) and add to promotions sheet by Feb 16th

vii. **Social Media Coordinators - Angela**
   - Made the following Instagram posts:
     a. Networking night recap post
     b. Tech event promo
     c. Valentine’s day social promo
   - [Posting For Spring 2023](#)

- **Spring 2023 Events**
  
  - NOTE: add events to the [WiCS Google Calendar](#)
  
  - Alumni Event
  
  - Social Events
    i. Biweekly study sessions
    ii. UBC WiCS x SFU WiCS Collab event
    iii. Valentine’s Day Card making
    iv. FAS Formal
  
  - Upcoming technical events?
    i. Collab with CSSS, Diversity in CS - March 15th
    ii. AWS
    iii. Telus
    iv. Teck

- **Upcoming grad events?**
  i. 

- **WiCS Swag Items**
  
  - [WiCS merch 2023](#)
  
  - Ordered 50 phone card holders (black with white lettering)
    i. Will be here by the 20th!
    ii. Motion $108,54 for the product cost
      o motion passed

- **Mentorship Program**
  
  - Resume workshop (happened on Feb 8th)
    i. 1 participant
    ii. Could pick a better time slot to avoid conflicts with lecture times? Maybe evenings?
iii. Motion for $20 gift card for Nicole (workshop host)
   ○ Motion passed

● Have been contacting mentees to check their willingness to continue with the program
   i. A lot of positive responses
   ii. Mentees have been saying that they haven’t heard anything from their mentors
      ○ Will help reconnect the mentors & mentees

● Networking Night 2023 - February 2nd Recap
   ● ~60 attendees
   ● Most mentors/panelists showed up
   ● Recap posts were made on Instagram and on wics website

● FAS Collaboration Event
   ● Organized by SFU Aerospace Team
   ● Fill out when 2 meet in discord if you’re interested in attending

● FAS Formal
   ● Location: Anvil Center
   ● Date: March 24th
   ● Has received $10,000 grant from SFSS
   ● Next planning meeting: Sunday 12th 3pm
      i. irregular meeting days
      ii. If you’re interested in helping out with planning, reach out to Kaitlynn

● Remaining budget
   ● 🌐 WiCS 2022/2023 Funding
   ● External event fund - $150
   ● Technical career webinars - $110
   ● WiCS board - $50
   ● Common room - $107.24
      i. Board games - $50
   ● Virtual outreach - $50
   ● -----

● Mountain Madness (CSSS) - Sponsor
   ● WiCS exec as a judge to decide the WiCS sponsored award?
      i. Note: judge cannot participate in the hackathon

● System Hacks (SSSS) - Sponsor
   ● Date: March 4th
   ● Sponsor amount?
      i. < $100 per prize
• If interested in judging at the event (day of), notify co-presidents
• If interested in being present at the event as a mentor, notify co-presidents

• New WiCS Position/Elections
  • Mentorship program coordinator
    i. Plan 1-2 events per semester? (e.g. resume workshops, socials)
    ii. Also some events targeting first-years?
  • WiCS representative?
    i. Attend Clubs’ Day, Welcome Day, etc. as a WiCS representative

• Common Room
  • Have received an offer of a new common room (check email); opinions on this?
    i. Slightly larger compared to current room
    ii. Setup explanation is a little confusing; a tour would be helpful
    iii. Should consider noise level, being close to the CSSS common room

• Open floor
  • WiCS common room
    i. Harpreet & Denise will catalog all items in the WiCS common room
      ○ Let them know if you want to help out!
    ii. Filing cabinet needs to be fixed
    iii. Some gift cards were stolen from the cabinet
      ○ Need a more secure place for valuables; lock box?
  • Burnaby mentor lunch
    i. Archita is planning it
    ii. Professor TBD

• WiCS Constitution - review of #1, 2 and look at #3, #4
  • Copy of WiCS Constitution November 2020 - Approved

Meeting adjourned at 7:00pm