WiCS General Meeting Agenda  
April 6th, 2023

Attendees: Harpreet, Denise, Katie, Rachel, Clare, Angela, Anagha, Mehreen, Manya

Meeting started at 6:07pm

- Updates
  - WiCS execs:
    i. Secretary - Rachel
       o Meeting minutes uploaded
       o Will update constitution on the WiCS website
    ii. Treasurer - Manya
        o Reimbursed for care packages, happy hour mixer
        o Total expense of the year: $4503
        o Remaining: $2073
           a. Allocated to the coming summer term
    iii. Communications Coordinator - Katie
         o Newsletter is ready
         a. Will include Deedhacks promo
    iv. Event Coordinator - Kaitlynn & Clare
        o Happy hour mixer
           a. Event went well! Lots of show-ups and new faces 😊
              i. 30-40 people
              ii. First years and some grad students too
           b. Jeopardy & snacks
        c. Gave away earnest ice cream gift cards + remaining care packages
        d. Motion for $110 for extra food ordered
           i. Motion passed
           ii. Have sent receipts to Manya
    v. Technical Coordinator - Mehreen & Anagha
       o Amazon event
          a. May 11th 8am-5pm
          b. ~30 signups so far
          c. Tentative social media promo schedule
             i. March 25: Promote in newsletter
             ii. April 11: Promote in tech-channel in WiCS discord
             iii. April 14: Get the headshots from Amazon
             iv. April 19: Promote on social media (Instagram)
             v. April 24-27: Start posting 1-2 panelist headshots per day on Instagram
             vi. April 21: Post deepracer info
             vii. April 28-29: Post reviews
             viii. April 30: Post registration reminder on Instagram/Discord (1 week left to register)
ix. May 12-14 Post recap of event on social media  
vi. **Grad Coordinator - Vishakha**  
   ○ No updates 

vii. **Social Media Coordinators - Angela**  
   ○ Instagram posts made: Happy hour promo, exec election announcements 
   ○ Will post: GHC application reminder, a semester/annual recap post 
   ○ Made updates to WiCS Facebook page

- **Happy Hour Recap**  
  - See exec updates - Event Coordinator

- **End of Semester Care Packages Recap**  
  - Total cost - $120.21  
  - [WiCS End of Semester Care Packages](#)

- **Amazon x WiCS Updates**  
  - See exec updates - Technical Coordinator

- **Mentorship Program**  
  - Will send mentorship gift cards today/tomorrow

- **Grace Hopper Conference 2023**  
  - Deadline extended to April 7th  
  - Selection Committee: Harpreet, Anagha, Rachel  
    i. Meeting @ 8:30am on Saturday; contact Harpreet if you'd like to join

- **Elections for 2023-2024 Executive Team**  
  - **Execs start thinking about transfer guides! Deadline: end of April**  
    (https://drive.google.com/drive/folders/1H0cSfzeZcNNT6HmwmvCKQIpeI9Jj6D3?usp=sharing)  
    i. Add on or edit the existing guides if you’d like  
  - Election officer - Shiva  
  - Elections Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
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<tbody>
<tr>
<td>March 2nd</td>
<td>Finish Constitution + adding new roles</td>
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<td>March 18th</td>
<td>Send-out nominations WebSurvey</td>
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<td>April 2nd</td>
<td>Nomination Deadline</td>
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<tr>
<td>April 3rd</td>
<td>Send-out Election WebSurvey</td>
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<td>April 17th</td>
<td>Election voting Deadline</td>
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<td>~ end of April?</td>
<td>Contact elected people, ask them to choose if they were elected for more than one position</td>
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<td></td>
<td>Send out results</td>
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- 25 nominations; 75 votes
- Issue
  - Some people seem to be asking their friends to vote for them + voting “no confidence” for all other positions
    - 5 positions have “no confidence” voted the most 😞
    - Solution decided:
      - Add a “no opinion” option - different from “no confidence”
        - If voter selects “no opinion”, the vote goes to the highest voted person for that position
      - Sumo and Shiva will filter votes to make sure the votes come from only WiCS members
        - If this solution doesn’t solve anything, we will run by-elections for “no confidence” dominated positions

- End of year recap
  - [https://jamboard.google.com/d/1L5c-3Kpql6YwH1T_s8trRnLoHfWs_R0KQqHQXnJzxbk/edit?usp=sharing](https://jamboard.google.com/d/1L5c-3Kpql6YwH1T_s8trRnLoHfWs_R0KQqHQXnJzxbk/edit?usp=sharing)

- WiCS Co-Presidents Feedback
  - [https://forms.gle/VqufjUYM86oV1t626](https://forms.gle/VqufjUYM86oV1t626)

- Open Floor
  - End-of-semester exec social?
    - After finals
    - One day to get brunch, walk around, etc. <3???
    - Will sent out a when2meet

Meeting adjourned at 7:01pm