## Women in Computing Science
### Oct 2023 General Meeting

<table>
<thead>
<tr>
<th>Date:</th>
<th>October 19th, 2023</th>
<th>Facilitators:</th>
<th>Harpreet Dubb, Denise Siu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Discord</td>
<td>Meeting Minutes:</td>
<td>Rachel Seong</td>
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</tbody>
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Meeting STARTED at 8:04PM

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### ATTENDEES

| EXECUTIVES                  |                         |                         |                         |                         |
|-----------------------------|-------------------------|-------------------------|-------------------------|
| Harpreet                    | Denise                  | Kaitlynn                | Ayana                   |
| Kimia                       | Rachel                  | Katie                   | Archita                 |

<table>
<thead>
<tr>
<th>MEMBERS</th>
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<tbody>
<tr>
<td>Greg Baker</td>
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### MEETING AGENDA

#### EXECUTIVE UPDATES

1. Secretary - RACHEL
   - Meeting minutes uploaded
   - Added announcement about upcoming events to the website
   - Updated “Mentor Lunch” page to new name: “Lunch & Learn”
   - Added page for WiCS Common room; will add rules to the page as decided

2. Treasurer - MABEL
   - Made all financial reimbursements

3. Communications Coordinator - MANTAJ
   - Newsletter ready to go
     - Received info about some grad teaching jobs; will add this to newsletter
   - Individual email will be sent for upcoming Lunch & Learn @ Surrey

4. Event Coordinator - AYANA & SOPHIA
a. Pumpkin painting social
   i. Not getting pizza; will get chocolate and snacks instead
   ii. Received 10 large pumpkins from Nesters
       1. Would like to post a thank you message on our social
   iii. Will be a team competition b/c not many pumpkins
       1. Will give out gift cards as prizes
b. WiCS x AWM Ice skating social
   i. Will have a final meeting to finalize promo + last-minute details
   ii. Waiting for poster

5. Technical Coordinator - KATIE & ARCHITA
   a. Panel session & resume review with Orbis
      i. Proposed date: Nov 23rd Thursday 6:30PM
         1. Thursday turnouts are generally not the best; may move to Friday 24th
      ii. Telus is interested in joining
         1. Will send ~ 5 panelists + resume reviewers
      iii. Will book TASC 9204 (Conference room)
      iv. Will release sign up form after room is booked
   b. Cybersecurity workshop
      i. TA Strike is resolved
      ii. New date: Oct 30th Monday (Time TBD)
      iii. No helpers needed!
   c. Borealis AI
      i. Will move collab to next semester since this semester is packed with events 😞

6. Grad Coordinator - KIMIA
   a. Grad Halloween party
      i. Date: Oct 31st Tuesday 5-6:30PM (or 4:30-6PM)
      ii. Planning to book TASC 9204
      iii. Will give out prize from draw among first 10 signups + prize for best costume
      iv. Board games + painting + halloween deco + food

7. Mentorship Program Coordinator - KAITLYNN
   a. Making sure groups are having their second meeting by now

8. Social Media Coordinators - GAHEE & JASMINE
   a. Will work on posters for upcoming events:
      i. pumpkin painting, ice skating, cybersecurity, etc.

<table>
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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>October 27th</td>
<td>Pumpkin painting social</td>
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**October 30th**  
Cybersecurity workshop

**November 3rd**  
WiCS x AWM Ice Skating

**November 7th**  
Lunch & Learn - Surrey

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🌟 **DISCUSSIONS**

1. Try/CATCH 2023 Recap  
   a. Went very smoothly 😊
   b. 80 show-ups out of 100 signups

2. WiCS 20th anniversary  
   a. Meet-up for WiCS alumnus  
      i. Guessing ~15 are around locally
   b. Sometime towards the beginning of next year?  
      i. People are usually busy towards the end of the year
   c. Will start planning soon + discuss budget

3. Networking Night 2024 with WiE  
   a. Will begin planning
   b. Planning team volunteers (5-6 from WiCS): Katie, Mantaj, Harpreet, Denise, Rachel
   c. For the future: May implement an application process for non-execs volunteering  
      i. Select volunteers with commitment
      ii. Give opportunities to 1st, 2nd year students for early involvement in WiCS

4. WiCS Common Room  
   a. Changed password
   b. Will finalize room rules + send them out to CSSS and marketing team
   c. Need to be aware that WiCS member definition can be played against if vague or gives room for abuse  
      i. Reference: GHC ’23 with mass male applicants identifying as non-binary at first then he/him
      ii. May need to change member definition if member definition threatens women’s safe space
   d. 📑 WiCS Common Room Rules October 2023  
      i. Will hold a Discord vote for approval of common room rules

5. FAS October meeting recap  
   a. Shared all WiCS events this month
   b. Wants us to share more GHC photos

6. Surrey Lunch & Learn (formerly Mentor Lunch)  
   a. Sign up form going out on Monday Oct 23rd
   b. Will contact Professor again as a reminder
   c. Planned by Mantaj; led by a SoSy member
7. Hoodies, Keychains, Stickers
   a. Hoodies
      i. Handed them all out except 3 (S, M)
      ii. Will save 1 for WiCS Alumni event; 1 for giveaway
   b. Keychains
      i. Will make more keychains next week

8. Applied Science Space in the SUB
   a. Will have meetings to discuss room usage/design:
      i. Meeting every Thursday
      ii. Anyone interested?
   b. SFSS interested in starting an Applied Science Student Union
      i. Discussion meeting: Friday Oct 20th 3pm
      ii. WiCS may not be involved b/c:
         1. Current student unions (FAS DSU) are solid enough
         2. May take our time away from planning WiCS events

9. Yearly Sponsorships
   a. Haven’t heard back from UBC WiCS about their experience/advice on yearly sponsorships

**MOTIONS**

1. Motion $80 for gift cards, food, extra paint for pumpkin painting social
   a. Motioned by Ayana; Seconded by Mantaj
   b. Motion: passed

2. Motion $150 for surrey mentor lunch
   a. Motioned by Mantaj; Seconded by Kimia
   b. Motion: passed

**OPEN FLOOR**

1. TA Strike is coming to an end; can start rescheduling events with more certainty

**ACTION ITEMS**

| RACHEL          | ● Update website with try/catch, ghc  
|                 | ● Add upcoming events  
|                 | ● Upload minutes  
| MABEL           | ● Order the stickers!  
|                 | ● Continue to update finances  
| MANTAJ          | ● Send out newsletter  
<p>|                 | ● Continue working on Lunch &amp; Learn  |</p>
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<tr>
<td>AYANA &amp; SOPHIA</td>
<td>• Get ready for Pumpkin Painting&lt;br&gt;• Finalize budget for Skating event</td>
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<tr>
<td>KATIE &amp; ARCHITA</td>
<td>• Finalize Telus/Orbis details&lt;br&gt;• Get the cybersecurity workshop ready</td>
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<td>KIMIA</td>
<td>• Finalize details for halloween event</td>
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<td>KAITLYNN</td>
<td>• Continue running mentorship program</td>
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<tr>
<td>GAHEE &amp; JASMINE</td>
<td>• Recap post for try/catch, ghc&lt;br&gt;• Post mentor lunch, pumpkin event, grad halloween event, cybersecurity</td>
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Meeting ADJOURNED at 9:03PM