WiCS General Meeting Agenda
March 23rd, 2023

Attendees: Harpreet, Denise, Kaitlynn, Rachel, Angela, Clare

Meeting started at 6:04pm

• Updates
  • WiCS execs:
    i. Secretary - Rachel
       o Meeting minutes uploaded
       o Created a Technical Events page on the WiCS website
    ii. Treasurer - Manya
       o Reimbursed for the FAS formal, UBC WiCS collab event
    iii. Communications Coordinator - Katie
       o Newsletter will be sent tonight (including deed hacks promotions and amazon event)
       o Solo newsletter for elections were sent as well
    iv. Event Coordinator - Kaitlynn & Clare
       o Happy hour event
          o Will promote in this week’s newsletter
          o Have Earnest gift cards left
             i. Will give out to the first x # of people who rsvp
    v. Technical Coordinator - Mehreen & Anagha
       o CS diversity collab
          o Purchased extra donuts and fruit platter
          o Total cost from WiCS was $184.53 (motioned for $150 prior to event) thus need remainder to be reimbursed
             i. Motion for $34.53, used to increase the gift card values from $20 to $25
                ● Motion passed
          o see spreadsheet (view budget tab on bottom): https://docs.google.com/spreadsheets/d/1CBsDZGcep-npRqPTpbDVZCe91PTuHmsEqg89JIXBW7Wg/edit
       o Amazon collab
          o Finalized date of May 11 @ 8am - 5pm
          o Anagha will be covering for the day of
          o Informed Katie and Angela about promotions
             i. Should be in newsletter this week
          o Instagram and discord posts will go early next month
       o JavaScript workshop
          o Anagha will be conducting this; she will provide updates to the presidents
    vi. Grad Coordinator - Vishakha
       o Not present
    vii. Social Media Coordinators - Angela
• Spring 2023 Events
  • NOTE: add events to the [WiCS Google Calendar](#)
  • Social Events
    i. UBC WiCS
    ii. FAS Formal - March 24th, 5-1AM
    iii. Happy Hour
  • Technical events
    i. JavaScript workshop
    ii. AWS - May 11th
  • Grad events
    i. Mentor Lunch - March 28th, 12-1PM
      i. Angel Chang
      ii. Biercraft, Burnaby
      iii. Organized by Archita
      iv. Have 7 signups

• UBC x SFU WiCS Event Recap
  • Went well! Lots of show ups 😊
  • Had 25 sign-ups; 10 show-ups
  • Reimbursements
    i. Treasurer of UBC WiCS will send all receipts
    ii. Costs will be split in half between UBC WiCS & SFU WiCS
  • UBC WiCS is willing to do another collab sometime

• Mentorship Program
  • No updates

• FAS Formal
  • Invited Ouldooz

• End of Semester Care Packages
  • [WiCS End of Semester Care Packages](#)
  • ~30 packages
  • Will motion after everything is finalized
• **Ouldooz (CS Funding)**
  • Sent her a report of our proposed budget for next year
  • [https://docs.google.com/document/d/1PFoY4jVlfhXPPI-R3marS8SHcOEM0EosEUFkcl1Ycdk/edit](https://docs.google.com/document/d/1PFoY4jVlfhXPPI-R3marS8SHcOEM0EosEUFkcl1Ycdk/edit)

• **Grace Hopper Conference 2023**
  • 2 FAS grants
  • Application Deadline: April 7 11:59PM
  • Need a recipient decision committee
    • Note: Committee members cannot apply for the grant

• **Common Room**
  • Will move in at the end of April
  • Will be provided chairs, worktables, etc.

• **Women in Data Science - Sponsorship Opportunity**
  • Warren, one of the panelists from the CS Diversity Talk, reached out to us
  • Event Date: April 14
  • Location: Microsoft Vancouver office
  • Sponsorship details:
    • Amount: $250(lowest) - $1000
    • Will be given:
      • 1 free ticket to event
      • Logo on social media + slides
      • Table at career fair
  • Pool amount with CSSS and DSSS?
    • Reached out to Valerie on an update, haven't heard back
  • Once we decide on our answer, I will let Warren and the others know via email
  • Request promotions for the event (edited)
  • Execs voted against the sponsorship

• **Elections for 2023-2024 Executive Team**
  • Execs start thinking about transfer guides!
    • [https://drive.google.com/drive/folders/1H0oSfzeZcNNT6HmwmvCKQlpelA9Jj6D3?usp=sharing](https://drive.google.com/drive/folders/1H0oSfzeZcNNT6HmwmvCKQlpelA9Jj6D3?usp=sharing)
  • Election officer - Shiva
  • The nomination is going well; 4 applications so far
  • Reminders
    • March 24th: will send a reminder that they have a week left to apply
    • March 30th: another reminder that they have one day left
    • March 31st: last reminder
    • will email Katie + Angela a draft of the reminders
  • Elections Timeline
<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 2nd</td>
<td>Finish Constitution + adding new roles</td>
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<tr>
<td>March 18th</td>
<td>Send out nominations WebSurvey</td>
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<tr>
<td>March 31st</td>
<td>Nomination Deadline</td>
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<tr>
<td>April 1st</td>
<td>Send out Election WebSurvey</td>
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<tr>
<td>April 14th</td>
<td>Election voting Deadline</td>
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<tr>
<td>~ end of april?</td>
<td>Send out results</td>
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- Open floor
  -
- **WiCS Constitution - #5**
  - WiCS Constitution January 2023 - Pending
  - We will be reviewing two or more items each week

*Meeting adjourned at 6:39pm*