**WiCS**

Women in Computing Science

**Sept 2023 General Meeting**

<table>
<thead>
<tr>
<th>Date: September 21st, 2023</th>
<th>Facilitators: Harpreet Dubb, Denise Siu</th>
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</thead>
<tbody>
<tr>
<td>Location: Discord</td>
<td>Meeting Minutes: Rachel Seong</td>
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Meeting STARTED at 8:07PM

### ATTENDEES

**EXECUTIVES**

<table>
<thead>
<tr>
<th>Denise</th>
<th>Harpreet</th>
<th>Ayana</th>
<th>Kaitlynn</th>
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<tbody>
<tr>
<td>Mantaj</td>
<td>Mabel</td>
<td>Jasmine</td>
<td>Katie</td>
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<tr>
<td>Gahee</td>
<td>Sophia</td>
<td>Archita</td>
<td>Rachel</td>
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**MEMBERS**

<table>
<thead>
<tr>
<th>Maria</th>
<th>Gurneet</th>
<th>Eliza</th>
<th>Emily</th>
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<tbody>
<tr>
<td>sumo</td>
<td>Blossom</td>
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### MEETING AGENDA

**🌟 EXECUTIVE UPDATES**

1. Secretary - RACHEL
   - Meeting minutes uploaded
   - Mentorship program kickoff event & grad BierCraft event promos added to the website

2. Treasurer - MABEL
   - Reimbursed for sushi for the FROSH Lunch

3. Communications Coordinator - MANTAJ
   - UBC WiCS event
     - Mantaj attended
   - Speaker at the event is willing to do a talk at SFU; Mantaj shared her contact info
   - CS 50th anniversary event
     - Will take tablecloths + WiCS banner from the common room for the event
ii. Mantaj & Gahee attending
   c. Google x WICS Q&A Session
      i. Google wants to know which topics WiCS members are interested in
         1. Will send out a survey

4. Event Coordinator - AYANA & SOPHIA
   a. Women in MATH collab
      i. Proposed date: Early October
         1. May need to move to November b/c other social events in October (e.g. SSSS x WiCS)
      ii. Ice skating
      iii. Will meet with Women in MATH and finalize details by this week
   b. FROSH Lunch
      i. Lots of attendees; ~30
      ii. Had just enough food 😁
      iii. Thank you to the volunteers!

5. Technical Coordinator - KATIE & ARCHITA
   a. Cybersecurity workshop
      i. Proposed date: October 11th
      ii. Targeting 1st, 2nd years
      iii. Will book a room soon (likely ASB 9703)
   b. Game dev workshop
      i. Start in October
      ii. Planning in process
   c. Office tour
      i. Staying in contact with Borealis
   d. Rewrite the code
      i. In communication with them about a future collab

6. Grad Coordinator - KIMIA
   a. Grad BierCraft event
      i. Date: Sep 29th 5-6PM
      ii. Location: BierCraft, Cornerstone
      iii. First 10 signups will be reimbursed a menu item
   b. Planning a UBC WiCS x SFU WiCS grad students collab

7. Mentorship Program Coordinator - KAITLYNN
   a. Created all mentorship groups + discord channel
   b. Welcome kickoff event
      i. Date: Sep 22
      ii. Have recruited panelists + created presentation
      iii. Menu: Korean fried chicken + samosas
      iv. Denise will help set up + bring drinks

8. Social Media Coordinators - GAHEE & JASMINE
a. Posted grad biercraft promo
b. Will promote try/catch on the WiCS instagram + other high school instagram accounts
c. WiCS hoodies
   i. 18 pre-orders so far
   ii. Will order 25 as planned

☀️ UPCOMING EVENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>September 22th</td>
<td>Mentorship Social</td>
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<tr>
<td>September 23rd</td>
<td>CS 50th Anniversary</td>
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<tr>
<td>September 29th</td>
<td>Grad BierCraft Night</td>
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<tr>
<td>October 11th</td>
<td>Cybersecurity Workshop</td>
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<tr>
<td>Late October/ early November</td>
<td>Ice Skating Social</td>
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☀️ DISCUSSIONS

1. FROSH Lunch + Icebreaker recap
   a. See exec updates - event coordinators
   b. Had some second degree CS students too!

2. Burnaby + Surrey Mentor Lunch planning
   a. Burnaby mentor lunch
      i. Led by Stephanie 😊
      ii. Will ask Angelica or Ouldooz to come as the FAS prof
      iii. Expected date: Mid-late October
   b. Surrey mentor lunch
      i. Planned by Mantaj; someone else needs to host it
         1. Maybe someone in SoSy? b/c closer to Surrey

3. Merch
   a. Sticker designs are ready; thank you Mabel!
      i. Will order $200 worth of stickers
   b. Will make more WiCS keychains

4. Display Case
   a. WiCS exec photos and past event posters will be put up in the next few days
5. FAS Student Affairs Unit (SAU) Meeting Recap
   a. Denise attended for this month
   b. Monthly meetings about how events went / debrief
   c. This month’s meeting debrief
      i. FAS encourages more group collabs
      ii. FAS wants us to tag them on social media posts
      iii. We can request to put WiCS events on the FAS calendar
           1. Note: must be SFU student only events
      iv. FAS is bringing guest speakers for topics useful for clubs: design, networking, public speaking
      v. FAS is looking to have FAS “legacy” items (e.g. varsity jackets)

6. Google x WiCS Q&A Session
   a. See exec updates - communications coordinator
   b. Technical coordinators will take over to plan/coordinate this event

7. Try/CATCH 2023
   a. 32 registrations so far
   b. Will continue to promote the event through various channels
   c. Theme: “Control Your Future”
      i. Theme colors: Pink & black

8. Networking Night 2024
   a. Event in Jan/Feb 2024
   b. Will start planning mid October; after Try/Catch
   c. Volunteers for the networking night planning committee?
      i. Weekly meetings for 2-3 months
      ii. Volunteers so far: Jasmine, Katie, Mantaj

9. Exec T-shirts
   a. Will have “Exec” and the year on them?

10. SSSS x WiCS Grlies
    a. Date: October 6th
    b. WiCS & SSSS will each motion for $100
       i. WiCS part of budget coming from the WiCS events budget
    c. Bracelet making!

**MOTIONS**

1. Motion $65 for **Grad BierCraft Night**
   a. Motioned by Mantaj; Seconded by Gahee
   b. Motion: passed

2. Motion $10 for **WiCS Board Printing**
   a. Motioned by Denise; Seconded by Katie
   b. Motion: passed
3. Motion $350 for **Hoodies**
   a. Motioned by; Seconded by Mantaj
   b. Motion: passed

4. Motion $15 for **Keychain Supplies**
   a. Motioned by Denise; Seconded by Ayana
   b. Motion: passed

5. Motion $100 for **WiCS x SSSS Girlies Social**
   a. Motioned by Gahee; Seconded by Kaitlynn
   b. Motion: passed

6. Motion $25 for **WiCS Cybersecurity Workshop**
   a. Motioned by Katie; Seconded by Gahee
   b. Motion: passed

7. Motion $40 for **Mentorship Program Kickoff Event Panelist Gift Cards**
   a. Motioned by Kaitlynn; Seconded by Ayana
   b. Motion: passed

**OPEN FLOOR**

1. Some late Fall event ideas:
   a. Gingerbread house making competition

**ACTION ITEMS**

<table>
<thead>
<tr>
<th>RACHEL</th>
<th>● Upload meeting minutes</th>
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<tr>
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<td>● Post Cybersecurity workshop, WiCS x SSSS Girlies</td>
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<thead>
<tr>
<th>MABEL</th>
<th>● Final version of top 3 stickers</th>
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<tr>
<td></td>
<td>● Add to display case</td>
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<tr>
<td></td>
<td>● Reimbursements for Mentorship Program Social, Keychain supplies, Board Printing, Hoodies</td>
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<tr>
<th>MANTAJ</th>
<th>● Send Google details to Katie + Archita</th>
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<tr>
<td></td>
<td>● Start planning mentor lunch</td>
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<td>● Newsletter</td>
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<tr>
<th>AYANA &amp; SOPHIA</th>
<th>● Finalize Skating event details</th>
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<tr>
<td></td>
<td>● SSSS x WiCS Girlies event planning</td>
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<td>● Start thinking about planning the halloween social</td>
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<th>KATIE &amp; ARCHITA</th>
<th>● Coordinate Google Q&amp;A - finalize date, figure out theme</th>
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<tr>
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<td>● Cybersecurity workshop planning</td>
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| **KIMIA**          | ● Host BierCraft social  
|                   | ● Set a date for UBC or WiE collab  
| **KAITLYNN**      | ● Facilitate mentorship meetings  
|                   | ● Mentorship kickoff planning + recap  
| **GAHEE & JASMINE** | ● Start on cybersecurity, ice skating, and ssss girkies posters  
|                    | ● Post Try/CATCH on all platforms  
  
Meeting ADJOURNED at 9:10PM