WiCS General Meeting Agenda  
March 2nd, 2023

Attendees: Harpreet, Denise, Clare, Rachel, Mehreen, Kaitlynn, Katie, Manya, Angela

Meeting started at 6:03pm

- **Updates**
  - **WiCS execs:**
    i. **Secretary - Rachel**
      - Meeting minutes uploaded
      - Will add March events to the Upcoming Events section on the WiCS website
    ii. **Treasurer - Manya**
      - Reimbursed for the CSSS Mountain Madness hackathon prizes
      - Reimbursed for the Starbucks gift cards for the Mentorship program
    iii. **Communications Coordinator - Katie**
      - Newsletter will be sent out tonight
    iv. **Event Coordinator - Kaitlynn & Clare**
      - Biweekly study session on 3/1
        a. Leetcode edition
        b. No one show up; perhaps due to last minute planning/promo
        c. Suggestion: Have a sign-up? Hybrid sessions?
      - UBC WiCS x SFU WiCS
        a. Date: March 17th
        b. Location: False Creek (booked)
        c. Motion for $200
          i. Motion passed
      - End-of-semester event
        a. Details TBD
        b. Happy Hour with faculty & staff; non-alcoholic cocktails
    v. **Technical Coordinator - Mehreen & Anagha**
      - Teck event
        a. Went well :)
      - Telus resume workshop
        a. ~20 attendees; they found it very informative!
        b. Will send receipts to Manya for reimbursement
      - CS Diversity collab event
        a. Will continue to contact those who have signed up but have not confirmed their attendance yet
    vi. **Grad Coordinator - Vishakha**
      - Not present
    vii. **Social Media Coordinators - Angela**
      - Made all promo posts on Instagram for the upcoming events
- Will soon begin the Instagram Giveaway for International Women’s Day
  a. Only for SFU students
  b. Will give out gift cards
  c. To participate, write a comment + tag someone + follow the WiCS account
  d. Participation deadline: Friday March 10th at 11:59pm
- Motion for $82.68 for the Alumni Bubble tea Event
  a. Motion passed

**Spring 2023 Events**
- NOTE: add events to the [WiCS Google Calendar](#)
- Social Events
  i. **IWD - March 8th, 6-8PM**
     - Encourage you to attend for at least 30 min!
     - Let Harpreet know if you would like to volunteer to help out; meeting at 5:30pm
  ii. Biweekly study sessions - March 15th, 29th
  iii. UBC WiCS x SFU WiCS Collab event - March 17th, 6-9PM
  iv. FAS Formal - March 24th, 5-1AM
- Upcoming technical events? - get more details
  i. Collab with CSSS - March 15th, 5-8PM
  ii. Collab with Women’s Centre
  iii. AWS
- Upcoming grad events?
  i. Burnaby Mentor Lunch - March 28th, 12-1PM
     i. Angel Chang
     ii. Biercraft, Burnaby
     iii. Organized by Archita
  ii. Surrey Mentor Lunch
     i. May be postponed to next semester; tight on time
     ii. Will reach out to Ouladoo
     iii. Organized by Katie

**Teck Event Recap**
- Attendees enjoyed it a lot! Good conversations, good food.
- Experienced some delays, waiting on those who signed up but never showed up
  i. Would be good to collect a second medium to contact attendees to check whether they are attending (e.g. phone number)

**Alumni Event Recap**
• Jenn answered the questions that the participants had submitted beforehand
• Had nice, informal conversations afterwards :)
• Everyone had their cameras on the whole time -> better engagement!

• Biweekly Study Session Recap
  • See exec updates - events coordinator

• Telus Event Recap
  • See exec updates - technical coordinator

• Mentorship Program
  • Sent out the last couple Starbucks gift cards to the mentorship groups
  • Planning to give out larger gift cards at the end of the semester

• FAS Formal
  • WiCS ticket reimbursements
    • i. Motion for $100 as reimbursements for the WiCS attendees
    • ii. Limited the ticket reimbursements to 13 people
      • o limit was reached in a couple hours
    • iii. 4-5 out of the signups were willing to sit at the WiCS table at the formal
  • CSSS will invite faculty members; should WiCS do too?
    • i. WiCS will have to pay for the faculty tickets
    • ii. WiCS should invite 1 faculty member
      • o Oudooz? Sumo?

• Elections for 2023-2024 Executive Team
  • Election officer - Harpreet
  • Elections Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
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</thead>
<tbody>
<tr>
<td>March 2nd</td>
<td>Finish Constitution + adding new roles</td>
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<tr>
<td>March 18th</td>
<td><strong>Send out nominations WebSurvey</strong></td>
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<td>March 31st</td>
<td>Nomination Deadline</td>
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<td>April 1st</td>
<td><strong>Send out Election WebSurvey</strong></td>
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<td>April 14th</td>
<td>Election voting Deadline</td>
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<td>~ end of april?</td>
<td>Send out results</td>
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• Mountain Madness (CSSS) - Sponsor
  • Judging was postponed due to snow
  • Reimbursements are complete!
• **Root Hacks (SSSS) - Sponsor**
  • Date: March 4th Saturday
  • WiCS has sponsored prizes for this event, but will not be present at the event

• **StormHacks (SFU Surge) - Sponsor**
  • Motion for $100 for prizes to sponsor this event
    i.  Motion passed
  • Will use the same award criteria used for the Mountain Madness awards

• **FAS Collaboration Event**
  • Ultimate frisbee @ Terry Fox field
  • WiCS will step back from this event
    i.  Reason: responsibilities will carry on to the next round of execs; not ideal

• **Camp Career (Andy)**
  • Angela will help advertise this event
  • Looking for mentors! More info was shared in Discord

• **Common Room**
  • Emailed Lee with some requests regarding the new common room
    i.  His response
      o  Can unlock the door that leads straight to the WiCS room, instead of through the common area, during the day
      o  They will likely find/buy furniture we need, within reason
      o  They suggest us to move to the new room
        a.  Will likely be forced to move out eventually b/c of renovations
        b.  Future options may not be as nice
  • Harpreet and Denise will be organizing the WiCS cabinet from 2-4pm this Saturday
    i.  Let them know if you would like to help out!
  • Motion for $12.63 for photos printed for the WiCS common room
    i.  Motion passed
  • Got a new barbeque; sharing with CSSS

• **Funding**
  • As of Feb 24th: [WICS 2022/2023 Funding](#)

• **Open floor**
  • Year-end Execs Social?
    i.  Will continue to discuss the location, time, event ideas, etc.
  • Last Execs meeting
    i.  Date: April 6th 6pm
    ii.  Will be in-person!
iii. Will have Starbucks, so please come!

- WiCS Constitution - review of #1, 2 and look at #3, #4
  - We will be reviewing two or more items each week

Meeting adjourned at 7:02pm