Date: March 20, 2024

Facilitators: Harpreet Dubb, Denise Siu

Location: Discord

Meeting Minutes: Rachel Seong

Meeting STARTED at 7:05PM

ATTENDEES

EXECUTIVES

Archita
Harpreet
Mantaj
Denise

Gahee
Mabel
Sophia
Kimia

Ayana
Kaitlynn

MEMBERS

Emily Qin
Isabelle Kwan

MEETING AGENDA

🌟 EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded
   b. Shared WiCS election nomination info on website

2. Treasurer - MABEL
   a. Reimbursement of Lunch & Learn
   b. Budget for CS Funding

3. Communications Coordinator - MANTAJ
   a. Sent out newsletter

4. Event Coordinator - AYANA & SOPHIA
   a. Mint Tech Talk Social
      i. Finalized food and schedule
      ii. 19 registrations, reminder will be sent out
iii. People are allowed to come by without registration
b. Movie & Chill - Year End Social
   i. April 2 at 3pm-5:30pm in ASB 9896
   ii. Deciding on food and movie with polls
   iii. Room is booked

5. Technical Coordinator - KATIE & ARCHITA
   a. Hack the Sem
      i. All workshops completed
      ii. Wanted to do industry people to judge
         1. Projects aren’t completed, final products will be more so prototypes
         2. Will get upper year CS students to judge instead
      iii. Two more check ins and demo day
      iv. $130 from WiCS side, would like to get more food, GDSC might not get their grant.
      v. Demo day would be open to everyone
      vi. Might need some volunteers for demo day
   b. Teck office tour
      i. 22 signups (combined from WiCS and WiE side), RSVP sent out
   c. Schneider electric
      i. Resume and cover letter workshop proposed
      ii. Will probably be postponed to next semester

6. Grad Coordinator - KIMIA
   a. Grad BierCraft
      i. Reservation has been made
      ii. 7 sign ups so far
      iii. Needs another socials push (post on Instagram)
   b. UBC Grad event
      i. They didn’t get back, might not happen

7. Mentorship Program Coordinator - KAITLYNN
   a. Booking room for year end mentorship social
   b. Gathered 5 pictures from mentor groups so far
   c. Groups are still communicating and chatting! Better than last year :D

8. Social Media Coordinators - GAHEE & JASMINE
   a. Posters upcoming - giveaway, movie night, care packages (after)
   b. Giveaway - April 2
      i. On movie night, so promotions can
      ii. Will run for 3 days
      iii. Requirements
         1. Comment something about WiCS (will be more specific)
         2. Be the last to comment
         3. Be a WiCS member
**UPCOMING EVENTS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>March 22, 2024</td>
<td>Mint Tech Talk Social with SFU Blueprint</td>
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<tr>
<td>March 26, 2024</td>
<td>Teck Office Tour</td>
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<tr>
<td>March 28, 2024</td>
<td>BierCraft Grad Social</td>
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<tr>
<td>April 2, 2024</td>
<td>End of Semester Social</td>
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<td>April 5, 2024</td>
<td>Mentorship Social</td>
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<td>May 15, 2024</td>
<td>AWS event (tentative)</td>
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<tr>
<td>ONGOING</td>
<td>GDSC x WiCS Hack The Sem</td>
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<td>March 18 - 29</td>
<td>WiCS Executive Nominations</td>
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<td>April 1 - 12</td>
<td>WiCS Executive Voting</td>
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**DISCUSSIONS**

1. Event Recaps
   a. Hack the Sem: Cloud Computing Workshop
      i. Good, lots of discussion. Mostly non hack the sem participants
      ii. “Successful!” - Emily
   b. FAS Formal
      i. Went well, just waiting on pictures
      ii. People had lots of fun

2. Summer 2024 - Spring 2025 Elections
   a. Nominations have started, 10 more days to go!
   b. 2 nominations

3. End of Semester Care Packages
   a. Meeting on Monday
   b. Getting their availability for handing out

4. CSDC Funding and CAN-CWiC Meeting
   a. CSDC Funding
      i. Harpreet and Denise met with Ouldooz to give an estimate for next year’s funding
      ii. Mabel did budget estimate and we will be requesting $5,775 from School of CS
      iii. Preparing a presentation for Ouldooz to propose to CS for funding for us
b. CAN-CWIC
   i. Looking for 3-5 volunteers, day commitment (5-10 hours)
   ii. Watch party at SFU’s Big Data room
   iii. Rooms around will be booked for industry professionals and sponsors
   iv. Expecting around 50-60 students from SFU, UBC, BCIT
   v. WICS members will be free!!!!
   vi. Volunteers will be recognized on the CAN-CWIC website
   vii. Mantaj, Emily and Isabelle are interested, will also open up to the volunteers channel

Announcements

1.

MOTIONS

1. Motion $75 for Instagram Giveaway
   a. Motioned by Gahee; Seconded by Sophia
   b. Motion: passed

2. Motion $100 for Grad BierCraft Social
   a. Motioned by Kimia; Seconded by Isabelle
   b. Motion: passed

OPEN FLOOR

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ACTION ITEMS

<p>| RACHEL          | • Update website + upload meeting minutes  |
|                | • Upload constitution                      |
| MABEL          | • Reimbursements                           |
|                | • Finalize finances for IWD, 20th, Networking Night |
| MANTAJ         | • Send out newsletter                      |
|                | • Check email and keep up with correspondence |
|                | • Add to #external-opportunities           |
| AYANA &amp; SOPHIA | • Mint Tech Talk Social with SFU Blueprint |
|                | • End of semester social planning          |
| KATIE &amp; ARCHITA| • Continue running hack the sem            |
|                | • Coordinate Teck office tour              |
|                | • Communicate with Schneider electric       |</p>
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<td><strong>Mentorship program group check ins</strong></td>
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<td><strong>Get photos for recap post</strong></td>
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<td><strong>GAHEE &amp; JASMINE</strong></td>
<td><strong>Posters: Contest giveaway, Mentorship social, Voting</strong></td>
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<td><strong>Recap: Mint Tech Talk, FAS Formal (?)</strong></td>
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<td><strong>Event reminders: Mint Tech Talk, Nominations</strong></td>
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<td><strong>Finalize giveaway details</strong></td>
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Meeting ADJOURNED at 7:44PM