Women in Computing Science
Jan 2024 General Meeting

<table>
<thead>
<tr>
<th>Date: January 31, 2024</th>
<th>Facilitators: Harpreet Dubb, Denise Siu</th>
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<tbody>
<tr>
<td>Location: Discord/Hybrid</td>
<td>Meeting Minutes: Rachel Seong</td>
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Meeting STARTED at 7:04PM

ATTENDEES

EXECUTIVES

<table>
<thead>
<tr>
<th>Harpreet</th>
<th>Denise</th>
<th>Archita</th>
<th>Gahee</th>
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<tr>
<td>Mantaj</td>
<td>Rachel</td>
<td>Kimia</td>
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MEMBERS

sumo

MEETING AGENDA

☀ EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded
   b. Added announcement about grad coffee chat on website
   c. Will add NN 2024 photos to website once they are received

2. Treasurer - MABEL
   a. No updates

3. Communications Coordinator - MANTAJ
   a. Newsletter went out on Monday
   b. Will add NN thank-yous to the upcoming newsletter
   c. WiCS 20th anniversary promos to students will go out on Friday
   d. Will send out solo email for alumni coffee chat event

4. Event Coordinator - AYANA & SOPHIA
a. Clay Charm making event
   i. Went well; had ~10 showups
   ii. Have a lot of leftover clay
   iii. TASC key got locked in TASC cabinet
       1. Would be nice to get it by Feb 7th

5. Technical Coordinator - KATIE & ARCHITA
   a. Hack the Sem
      i. Have sent out confirmation emails to 54 selected participant; 7 people on waitlist
      ii. Teams are required to attend at least 2/4 workshops
      iii. GDSC wants 1 more team (currently 4)
           1. Katie & Archita believe it will be better to keep it 4 for better control
      iv. Each mentor is assigned to certain workshop topic
           1. Some mentors don’t want to do their assigned topic; will figure this out
           2. Looking for a mentor for web dev!
           3. Looking for a mentor with a Grad degree for cloud computing!
      v. Have created a discord server for mentors and attendees
     vi. Launch day coming up: Saturday, Feb 3rd 11am
     vii. WiCS & GDSC will each be contributing $180 for expenses
     viii. Posters will be created by event committee; only need WiCS to post the poster on Instagram
     ix. Planning to book TASC 9204 for all workshops
   b. Teck, Borealis AI
      i. Will meet to talk about collabs this semester

6. Grad Coordinator - KIMIA
   a. Alumni coffee chat
      i. Sign up form & promos released
      ii. Will reimburse up to $5 for the first 12 signups
          1. Will remind attendees to keep their receipts
      iii. 8 sign-ups so far
   b. SFU Grad WiCS x UBC Grad WiCS social
      i. Casual coffee social
      ii. Will reach out to UBC WiCS to coordinate the event

7. Mentorship Program Coordinator - KAITLYNN
   a. Mentorship program - following up with mentor groups by the end of the week
   b. FAS formal - 10 people paid for the tickets

8. Social Media Coordinators - GAHEE & JASMINE
   a. Will post clay charm social recap
   b. Surrey Girlyies event
      i. Tote bag painting
      ii. Late February or late March
      iii. Was thinking of booking a place in SFU Surrey Engineering building
1. Need a faculty supervisor to use this space (word of mouth) - sumo 😊

iv. Would WiCS want to collab?
   1. Expected to contribute $150~$200
   2. Will discuss again next meeting when event coordinators are present

**UPCOMING EVENTS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>February 5</td>
<td>Grad Coffee Chat</td>
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<tr>
<td>February 14, 2024</td>
<td>FAS Hot Chocolate Social + Painting Valentines event</td>
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<tr>
<td>February 16, 2024</td>
<td>20th Anniversary</td>
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<tr>
<td>March 7, 2024</td>
<td>Lunch &amp; Learn with Parmit Chilana</td>
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<tr>
<td>March 8, 2024</td>
<td>Women in STEM IWD</td>
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<td>March 13, 2024</td>
<td>Lunch &amp; Learn with Ouldooz</td>
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<td>March 15, 2024</td>
<td>FAS Formal</td>
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<td>ONGOING</td>
<td>GDSC x WiCS Hack The Sem</td>
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**DISCUSSIONS**

1. Networking Night 2024 RECAP
   a. Recap meeting happening tonight 8PM

2. WiCS 20th Anniversary
   a. 50 tickets bought by alumni
   b. Could increase capacity because SUB ballroom is a large space

3. Lunch & Learn (Mentor Lunch)
   a. Burnaby -
      i. March 7th
      ii. Faculty: Parmit Chilana
      iii. Led by Shatavisha
   b. Surrey
      i. March 13th
      ii. Faculty: Ouldooz
   c. Will create google forms for them soon
4. FAS Formal
   a. Selling tickets for $30 each
   b. Kaitlynn will reimburse $10 each for the 10 people who bought WiCS tickets

5. Email changes
   a. Sumo drafted an email explaining the new email limitations & sent it out to our alumni list
   b. Will make welcome post soon in the LinkedIn WiCS alumni group

6. FAS SAU Meeting
   a. Wants us to help out with their hot chocolate social
   b. Should go through Drew for TASC room bookings

7. Summer 2024 - Spring 2025 Elections
   a. Would like process to start mid-March
   b. Need to find an election officer first

8. WiCS Banner!
   a. Gahee is drafting a design

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**Announcements**

1. CSDC Meeting - Jan 30th at 11am
   a. Want to do CAN-CWIC ‘24 in Vancouver
   b. Want a WiCS finance summary/report; will let Mabel know
   c. Planning a CS research workshop
      i. Mantaj will add this to the newsletter

**MOTIONS**

1. Motion $180 for GDSC x WiCS Hack the Sem
   a. Motioned by Archita; Seconded by Gahee
   b. Motion: passed

2. Motion $80 for WiCS coffee chat coffee reimbursements ($60) and alumni gift card ($20)
   a. Motioned by Kimia; Seconded by Mantaj
   b. Motion: passed

**OPEN FLOOR**

1. Should always mention FAS and CS as sponsors at our events

2. SFU budget issues
   a. New cap on number of international students -> smaller budget
   b. Funding from FAS and CS may be less generous in the future
      i. CSDC asked us for an estimate of funding needed
3. Archita will buy the last WiCS hoodie!

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<tr>
<th>ACTION ITEMS</th>
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<tr>
<td>RACHEL</td>
<td>● Upload meeting minutes, update website</td>
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<tr>
<td>MABEL</td>
<td>● Continue updating budget, doing reimbursements</td>
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<td>● Send $100 to CSSS for fas formal</td>
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<td>MANTAJ</td>
<td>● IWD slides</td>
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<td>● Sent newsletter</td>
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<td>● Run 20th!</td>
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<td>AYANA &amp; SOPHIA</td>
<td>● Plan out feb social event (bubble tea)</td>
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<td>KATIE &amp; ARCHITA</td>
<td>● Continue running hack the sem</td>
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<td>● Meet with Teck + Schneider Electric</td>
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<td>● Mid feb - reconnect with Borealis AI</td>
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<td>● Plan for next grad event</td>
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<td>KAITLYNN</td>
<td>● Continue running mentorship program</td>
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<tr>
<td>GAHEE &amp; JASMINE</td>
<td>● Clay charms recap</td>
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<td>● Start on 20th Anniversary promotions</td>
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<td>● Reminder posts for grad coffee chat</td>
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<td>● Help FAS reposting with hot chocolate social and steps challenge</td>
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Meeting ADJOURNED at 8:03PM