Women in Computing Science  
Mar 2024 General Meeting

Date: March 13, 2024  
Facilitators: Harpreet Dubb, Denise Siu

Location: Discord  
Meeting Minutes: Rachel Seong

Meeting STARTED at 7:05PM

ATTENDEES

EXECUTIVES

Harpreet  
Mantaj  
Gahee  
Kimia

Rachel  
Kaitlynn  
Jasmine  
Denise

Sophia

MEMBERS

sumo

MEETING AGENDA

🌟 EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded
   b. Continuing to update photos on the website

2. Treasurer - MABEL
   a. Making reimbursements
   b. Updating funding
   c. Preparing budget for next year
   d. Finalizing expenses for NN 2024

3. Communications Coordinator - MANTAJ
   a. Newsletter sent out
   b. Finalizing WICS 20th anniversary post details with CS Blog Post

4. Event Coordinator - AYANA & SOPHIA
a. SFU Blueprint collab event  
   i. Meeting on Tuesday to discuss event  
   ii. Created and sent out registration form  

b. Will plan another event for this semester  

5. Technical Coordinator - KATIE & ARCHITA  
   a. Hack-the-sem  
      i. Data science workshop went well  
      ii. Upcoming cloud computing workshop (last workshop!)  
   b. AWS  
      i. Event date: May 16th  
      ii. Will continue to discuss details  
   c. Schneider Electric  
      i. No updates  

6. Grad Coordinator - KIMIA  
   a. Grad Beer craft social  
      i. March 28th 5-6PM  
      ii. Created registration form  
      iii. Giving out free item from Happy Hour menu to first 10 signups  

7. Mentorship Program Coordinator - KAITLYNN  
   a. Sent out reminder for FAS formal  
      i. Will send out one more the day-of  
   b. Mentorship program  
      i. Groups are doing well  
      ii. 2 people requested reimbursements ($5) for group activities  
      iii. Wrap social  
         1. April 5 (tentative)  
         2. Ice breakers + meet other groups :)  

8. Social Media Coordinators - GAHEE & JASMINE  
   a. Will continue to post promos for upcoming events  

<table>
<thead>
<tr>
<th>🌟 UPCOMING EVENTS</th>
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<tbody>
<tr>
<td><strong>Date</strong></td>
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<tr>
<td>March 15, 2024</td>
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<td>March 18, 2024</td>
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<td>March 22, 2024</td>
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<td>March 26, 2024</td>
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<td>April 5, 2024</td>
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<td>March 18 - 29</td>
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<td>April 1 - 12</td>
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<td>May 16, 2024</td>
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**DISCUSSIONS**

1. Event Recaps
   a. Lunch & Learn with Parmit Chilana in Burnaby
      i. Participants really enjoyed hearing Parmit’s perspective on WiCS!
      ii. Had a lot of signups (~14); 5 attendees
   b. Women in STEM IWD
      i. Event went well!
      ii. Lots of food & lots of attendees
      iii. Note for future: Kahoot has a limit of 20 participants
   c. Hack the Sem: Data Science Workshop
      i. Went well!
   d. FAS Girlies in Surrey
      i. Went well!
      ii. Will make a recap post
      iii. Spent ~$62 from WiCS’ contribution
      iv. Chloe from SSSS will drop off our paintbrushes borrowed for the event
   e. Lunch & Learn with Ouldooz in Surrey
      i. 4 signups; 3 attendees
      ii. Felicia will share receipt with Mabel soon

2. Summer 2024 - Spring 2025 Elections
   a. Promos are ready

3. End of Semester Care Packages
a. Arranged by 5 non-exec volunteers; thank you!
b. Continuing to purchase items for the packages
c. Packages will be assembled first week of April

**Announcements**

N/A

**MOTIONS**

1. Motion for updated constitution (Mar. 13, 2024)
   a. Motioned by Denise; Seconded by Gahee
   b. Motion: passed

**OPEN FLOOR**

1. Reimburse 1st & 2nd year WiCS members who are participating in the Mountain Madness hackathon?
   a. Initiative to encourage younger students to participate in hackathons 😊
   b. Reimburse 5 tickets ($7 each)
   c. Participants can apply for reimbursements through a prepared Google form
      i. Reimburse after they attend the hackathon
   d. Discuss idea with CSSS

2. WiCS Common room ideas
   a. Options
      i. chocolate fountain machine
      ii. pillows and blankets
      iii. wics swag
      iv. cart
      v. outdoor sports equipment (badminton, frisbee, etc.)
      vi. better kettle
      vii. snack bar
      viii. storage bins
   b. Suggestion: get an item that is low-maintenance
   c. Last time to discuss what to get; Harpreet & Denise will select if no other opinions
<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
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<tbody>
<tr>
<td>RACHEL</td>
<td>• Update website + upload meeting minutes</td>
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<tr>
<td>MABEL</td>
<td>• Complete budget estimate for next year (deadline: March 19)</td>
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<td>• Reimbursements - Felicia (Lunch &amp; Learn), FAS Girlies</td>
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<td>• Finalize finances for IWD, 20th, Networking Night</td>
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<td>MANTAJ</td>
<td>• Send out newsletter</td>
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<td>• Check email and keep up with correspondence</td>
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<td>• Add to #external-opportunities</td>
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<td>• Finalize 20th blog post</td>
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<td>AYANA &amp; SOPHIA</td>
<td>• Finalize details on Blueprint collab</td>
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<td>• Plan end of semester social</td>
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<td>KATIE &amp; ARCHITA</td>
<td>• Continue Hack the Sem</td>
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<td>• Teck Office tour</td>
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<td>• AWS event planning</td>
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<td>• Borealis AI office tour planning</td>
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<td>• Schneider Electric</td>
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<td>KIMIA</td>
<td>• Finalize Grad Biercraft social details</td>
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<td>• Brainstorm end of semester grad event</td>
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<tr>
<td>KAITLYNN</td>
<td>• Finalize End of Sem Mentorship social details</td>
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<td>• Mentorship program group check ins</td>
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<td>• Get photos for recap post</td>
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<td>• FAS Formal email reminder</td>
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<td>GAHEE &amp; JASMINE</td>
<td>• Posters: Biercraft Grad Social, Mentorship social, Elections</td>
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<td>• Recap: Surrey Girlies, Surrey Lunch &amp; Learn</td>
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<td>• Event reminders</td>
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Meeting ADJOURNEd at 7:38PM