Women in Computing Science
Feb 2024 General Meeting

Date: February 14, 2024
Facilitators: Harpreet Dubb, Denise Siu
Location: Discord/Hybrid
Meeting Minutes: Rachel Seong

Meeting STARTED at 7:02PM

ATTENDEES

EXECUTIVES

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<tbody>
<tr>
<td>Harpreet</td>
<td>Denise</td>
<td>Mantaj</td>
<td>Rachel</td>
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<tr>
<td>Sophia</td>
<td>Jasmine</td>
<td>Gahee</td>
<td>Ayana</td>
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<tr>
<td>Kaitlynn</td>
<td>Mabel</td>
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MEMBERS

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<tr>
<td>Felicia</td>
<td>sumo</td>
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MEETING AGENDA

🌞 EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded

2. Treasurer - MABEL
   a. Sent $100 to CSSS
   b. Will update budget estimate for next year to send to CSDC
   c. Will continue to update school year funding

3. Communications Coordinator - MANTAJK
   a. Sent out newsletter
   b. WiCS 20th anniversary planning is going well - 2 days left!
   c. Saturn technologies reached out showing interest in sponsorship for technical events
      i. Put Katie and Archita in contact

4. Event Coordinator - AYANA & SOPHIA
a. Bubble tea bingo social
   i. Thursday Feb 15th 3-4:30PM
   ii. 23 signups
   iii. Ordering 24 bubble teas
        1. Thank you Denise for helping with the bubble tea pick up :)
        2. Will be first-come first-serve

b. SFU blueprint x WiCS collab
   i. SFU blueprint suggested a more technical collab event
   ii. SFU blueprint will have a discussion in the near future and get back to us

5. Technical Coordinator - KATIE & ARCHITA
   a. Hack-the-sem
      i. Launch Day
         1. Good # of attendance
         2. had a presentation and a brainstorming session
      ii. PM Workshop
         1. Had presentation on Product Management done by Kiaan + couple of interactive sessions
         2. Used leftover snacks from WiCS and GDSC; no extra expenses
         3. Gave $10 starbucks gift card for PM workshop host
      iii. Upcoming: initial check-in
           1. virtual
           2. teams to give us a pitch on their confirmed idea
      iv. Amount spent for the first workshop?:
      v. Thinking of having a sponsor as a part of Demo Day as an incentive to keep participants interested throughout the semester
         1. will confirm by tomorrow

b. AWS
   i. Willing to do a WiCS solo event next semester

c. Schneider electric
   i. Waiting on confirmation on a hardware workshop

   d. Teck
   i. Will have 25-30 spaces for the event
   ii. Have shared event info with WiE

6. Grad Coordinator - KIMIA
   a. Planning the UBC WiCS x SFU WiCS grad collab social

7. Mentorship Program Coordinator - KAITLYNN
   a. Mentorship groups seem to be meeting
   b. Haven’t gotten any requests for the $5 reimbursements from groups

8. Social Media Coordinators - GAHEE & JASMINE
   a. Will continue to post promos for:
i. hack-the-sem workshops
ii. reminders for WiCS 20th anniversary ticket sales + bubble tea social

☀️ UPCOMING EVENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>February 14, 2024</td>
<td>FAS Hot Chocolate Social + Painting Valentines event</td>
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<tr>
<td>February 15, 2024</td>
<td>Bubble Tea Social</td>
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<tr>
<td>February 16, 2024</td>
<td>20th Anniversary</td>
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<tr>
<td>March 7, 2024</td>
<td>Lunch &amp; Learn with Parmit Chilana</td>
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<td>March 8, 2024</td>
<td>Women in STEM IWD</td>
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<td>March 11, 2024</td>
<td>Surrey collab event</td>
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<td>March 13, 2024</td>
<td>Lunch &amp; Learn with Ouldooz</td>
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<tr>
<td>March 15, 2024</td>
<td>FAS Formal</td>
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<tr>
<td>ONGOING</td>
<td>GDSC x WiCS Hack The Sem</td>
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🌟 DISCUSSIONS

1. WiCS 20th Anniversary
   a. Friday Feb 16th
   b. Have ~10 ticket left for sale
   c. Preparing the decorations for the event

2. Lunch & Learn
   a. Burnaby
      i. March 7th
      ii. Faculty: Parmit Chilana
      iii. Led by Shatavisha
      i. [https://docs.google.com/forms/d/e/1FAIpQLSdDcQ2EC2yRaT6Yh7A9yHy96gY87LXxHOJfwpFAiHXdGzUw/viewform?usp=pp_url](https://docs.google.com/forms/d/e/1FAIpQLSdDcQ2EC2yRaT6Yh7A9yHy96gY87LXxHOJfwpFAiHXdGzUw/viewform?usp=pp_url)
      ii. Promos will go out end of February
   b. Surrey
      i. March 13th
      ii. Faculty: Ouldooz
      iii. Led by Felicia
      i. [https://docs.google.com/forms/d/e/1FAIpQLSc4m0yZyHi6REIegPOo_CldwZiPN5IVK-XiclMiuBBFNLA/viewform?usp=sharing](https://docs.google.com/forms/d/e/1FAIpQLSc4m0yZyHi6REIegPOo_CldwZiPN5IVK-XiclMiuBBFNLA/viewform?usp=sharing)
b. Restaurant reservations are made for both lunches

3. Surrey Collaboration Event
   a. Currently submitting the grant for the event

4. Summer 2024 - Spring 2025 Elections
   a. Election officer: Harpreet
   b. Election schedule
      i. Nomination Period (10 days): March 18 - 29
      ii. Voting Preparation (2 days): March 30 - 31
      iii. Voting Period (10 days): April 1 - 12
      iv. Voting Results (7 days): April 13 - 19
      v. New Exec Handover (12 days): April 19 - 30

🌞 Announcements

1. Constitution Meeting - Friday Feb 23 @6pm in #general-meetings vcl

2. Exec Social!
   a. Saturday Feb 17th 12:30-3:00PM
   b. Bring a blanket!
   c. Will play games & watch a movie

3. FAS SAU Meeting -
   a. End of February
   b. Will work on the WiCS presentation

4. Update key access

🌟 MOTIONS

1. Motion $150 for Surrey Mentor lunch
   a. Motioned by Felicia; Seconded by Ayana
   b. Motion: passed

🌟 OPEN FLOOR

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<td><strong>RACHEL</strong></td>
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| ● Upload meeting minutes  
| ● Update website       |
| **MABEL**        |
| ● Complete budget estimate for next year (deadline: March)  
| ● Reimbursements: Bubble Tea Social |
| **MANTAJ**       |
| ● Send out newsletter  
| ● Add to external-opportunities  
| ● IWD slides  
| ● Run 20th! |
| **AYANA & SOPHIA**|
| ● Run Bubble Tea Social  
| ● Meet with Avni for SFU Blueprint collaboration  
| ● Brainstorm for next social event |
| **KATIE & ARCHITA**|
| ● Continue running GDSC hackathon  
| ● AWS event  
| ● Schneider Electric event  
| ● Saturn Technologies event |
| **KIMIA**        |
| ● UBC event planning |
| **KAITYLYNN**    |
| ● Continue mentorship program  
| ● Start thinking about year end social  
| ● Gift card reimbursements |
| **GAHEE & JASMINE**|
| ● Bubble Tea Social recap  
| ● 20th anniversary reminders  
| ● 20th anniversary recap  
| ● Start on Lunch & Learn promotions  
| ● GDSC x WiCS Hack The Sem  
| ● IWD collab event  
| ● Surrey collab planning |

Meeting ADJOURNED at 7:35PM