**Women in Computing Science**  
**Apr 2024 General Meeting**

<table>
<thead>
<tr>
<th><strong>Date:</strong></th>
<th>April 10, 2024</th>
<th><strong>Facilitators:</strong></th>
<th>Harpreet Dubb, Denise Siu</th>
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</thead>
<tbody>
<tr>
<td><strong>Location:</strong></td>
<td>Discord, WiCS Common Room</td>
<td><strong>Meeting Minutes:</strong></td>
<td>Rachel Seong</td>
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Meeting STARTED at 7:07PM

### ATTENDEES

#### EXECUTIVES

<table>
<thead>
<tr>
<th>Denise</th>
<th>Archita</th>
<th>Mabel</th>
<th>Mantaj</th>
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<tr>
<td>Harpreet</td>
<td>Kimia</td>
<td>Kaitlynn</td>
<td>Gahee</td>
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#### MEMBERS

| sumo | Kelly | Dina |

### MEETING AGENDA

#### 🌟 EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded

2. Treasurer - MABEL
   a. No updates

3. Communications Coordinator - MANTAJ
   a. Newsletter was sent out
   b. Last newsletter will go out on April 15

4. Event Coordinator - AYANA & SOPHIA
   a. No updates

5. Technical Coordinator - KATIE & ARCHITA
   a. Demo Day happened!!
b. Recap posts will go out after exam season
c. Schneider electric will be moving their workshop to next semester
d. Stormhacks is finding judges and mentors
e. WiCS session for Stormhacks - Mabel is interested in planning!
f. AWS planning in progress

6. Grad Coordinator - KIMIA
   a. Finished the transfer guide

7. Mentorship Program Coordinator - KAITLYNN
   a. End of semester Mentorship social
      i. Low turnout :(
      ii. Made a poster for common room
   b. Will send out last call for group pictures and meetings
   c. Last week to submit for $5 reimbursements

8. Social Media Coordinators - GAHEE & JASMINE
   a. Recap posts have to go up for Grad Biercraft, Mentorship Program
   b. Contest giveaway ended, sent the gift cards
   c. Will post about grad coordinator by-election nomination
   d. Finished the transfer guide

☀️ UPCOMING EVENTS

<table>
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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>May 15, 2024</td>
<td>AWS event</td>
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<tr>
<td>(tentative)</td>
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☀️ DISCUSSIONS

1. Summer 2024 - Spring 2025 Elections
   a. Summer elections were run
      i. There were 97 votes
      ii. Results were sent out
   b. Grad by-election
      i. Ready to go, going out tomorrow

2. End of Semester Care Packages
   a. Everyone loved them
   b. Packages were all given out on the first day
   c. They kept track of all the people giving them out
   d. They took photos
3. End of semester + executive Year reflection
   a. 2023-2024 recap:
      https://jamboard.google.com/d/1oyidNRF4YLYCIxJOMHZuBJEdj5WW9L8bKN5HUHm5Ec1M/viewer?f=4

🌟 ANNOUNCEMENTS

1. No announcements

🌟 MOTIONS

1. Motion $100 for social
   a. Motioned by Mabel; Seconded by Archita, Jasmine objects
   b. Motion: passed

🌟 OPEN FLOOR

●

🌟 ACTION ITEMS

| RACHEL       | ● Upload meeting minutes  
|             | ● New website planning  
| MABEL       | ● Reimbursements  
|             | ● Final finance report (internal) - April 15  
|             | ● Stormhacks WICS Session planning  
| MANTAJ      | ● Send out final newsletter  
|             | ● Check email and keep up with correspondence  
|             | ● Add to #external-opportunities  
| AYANA & SOPHIA | ●  
| KATIE & ARCHITA | ● Demo Day blog post  
|             | ● Schneider Electric event planning  
|             | ● AWS event planning  
| KIMIA       | ●  
| KAITLYNN    | ● Final call for $5 reimbursements, meetings and group pictures  
| GAHEE & JASMINE | ● Recap: FAS Formal, Grad Biercraft, Mentorship Program Social, Demo Day (external)  
|             | ● Grad Coordinator by-election post  |
Meeting ADJOURNED at 8:00PM