

## Approval Process for Graduate Curriculum

	New Courses, Course Changes, Program Changes	Program Suspension	Program Termination	New Cohort Special Arrangement Programs	New Programs*	
					Step 1 Notice of Intent	Step 2 Full Program Proposal
1	Academic Unit	Academic Unit	Academic Unit	Academic Unit	Academic unit	Academic Unit
2	FGSC**	FGSC	FGSC	FGSC	FGSC**	FGSC**
3	SGSC	SGSC	SGSC	SGSC	SGSC	SGSC
4	Senate (for info)	SCUP	SCUP	SCUP (for info)	SCUP	SCUP
5		Senate (for info)	Senate	Senate (for info)		Senate
6			BOG	BOG (for fees)		BOG
7						AVED***

\* New Certificates and Diplomas do not need a Notice of Intent (NOI) and are usually not submitted to BOG and AVED.

\*\* New course proposals are circulated to other faculties for an overlap check and to the library for a review before submission to SGSC. The NOI for a new program, or program proposal for a certificate or diploma, is circulated to other faculties for review and comments before submission to SGSC.

\*\*\* The Ministry of Advanced Education (AVED) posts the program proposal to the peer review website for 30 days. AVED provides a decision usually a month after the peer review is complete. If not approved, the proposal must then be reviewed by the Degree Quality Assessment Board (DQAB). The new program can be implemented by the academic unit once it has received the final approval.

FGSC – Faculty Graduate Studies Committee

SGSC – Senate Graduate Studies Committee

SCUP – Senate Committee on University Priorities

BOG – Board of Governors

NOI – Notice of Intent

AVED – Ministry of Advanced Education

DQAB – Degree Quality Assessment Board