The Office of Indigenous Education at SFU’s Faculty of Education invites applications for a Research Support appointment for a year-long part-time position. The position will begin June 2022.

The successful applicant will work under the direction of the Associate Dean, Indigeneity, with additional guidance and support from the Garden Sub-Committee of the Indigenous Education and Reconciliation Council (IERC).

**Research support responsibilities include:**

Supporting the Indigenous Education Reconciliation Council (IERC), the Associate Dean Indigeneity, and the Office of Indigenous Education in the operationalization of the Indigenous outdoor classroom and TRC memorial garden. The garden is a welcoming learning space for Faculty of Education students, faculty and staff, Simon Fraser University, as well as local Indigenous communities. Incorporating Indigenous place-based, pedagogical understandings of teaching and learning, it supports the development of inclusive creative ecologies for learning and facilitates transformative reconciliation and Indigenous resurgence. Project related duties may include:

- In consultation with various stakeholder groups, developing processes and guidelines for usage of the space, and documenting the organizational process.
- Drafting reports or materials for project team members, project stakeholders and/or partners, including creating and distributing communications materials.
- Working on the planting plan to support emerging Indigenous ethnobotany curriculum.
- Supporting the work of the OIE and the IERC Garden Committee in their work in collaborating with the Nations, and Indigenous artists on installations, and providing assistance as needed to the planning of the Ceremonial Opening.
- Creating an online archive of core documents, images, and other related materials pertaining to the project.
- Organizing and attending regular meetings with the project team in a virtual meeting environment (e.g. Zoom) and/or in-person. Recording meeting minutes and follow-up on action items/deliverables as necessary.
- Additional roles and responsibilities as required.

**Required qualifications and skills:**

- Familiarity with the field of Indigenous education (e.g. personal experience, coursework, experience working with Indigenous communities);
- Academic or other professional research and writing skills, as demonstrated by prior completion of projects involving qualitative and quantitative data;
- Excellent interpersonal skills, including strong oral and written communication skills;
- Ability to work independently, productively, and creatively; and
- Skilled in use of Microsoft Office suite.
Other relevant experience:

- Project management and communications experience; and
- Knowledge of Indigenous epistemologies and/or decolonizing approaches or theories.

**Training and on-going mentorship will be provided** to support the successful candidate in their development of knowledge and skills.

**Rate of pay:** $25-30/hr (including vacation and statutory holiday pay, no medical or dental benefits) - based on experience, qualifications and degree program (undergraduate or graduate studies). Position to work 10 hours/week.

**To Apply:** Applicants should submit: (1) a 1-page cover letter highlighting qualifications, skills, and role responsibilities as listed above, and (2) a 1–2-page resumé. These two items should be organized as one PDF attachment and addressed to Dr. Michelle Pidgeon, Associate Dean, Indigeneity, and emailed to Kristin Matheson at educproj@sfu.ca, with the subject header: IERC RS Position.

**Note:** References will only be requested from short-listed applicants.

**Application deadline:** Applications will be reviewed starting May 31st, but this position will remain open until filled. We appreciate all replies to this position posting; however, we will only contact short-listed applicants.