Engineering Graduate Student Association

July 28, 2020
Online via Zoom, 3:30 pm

Executive Attendees (10):

	Vahideh Shirmohammadli	Co-President	vshirmoh@sfu.ca
	Katie Tse	Co-President	katie_tse@sfu.ca
x	Charles Duruaku	Treasurer (Surrey)/ GPC Rep (Surrey)	cduruaku@sfu.ca
	Hadi Mohandes	Treasurer (Burnaby)	mmohande@sfu.ca
	Parinaz Balkhi	Activity Coordinator	pbalkhi@sfu.ca
	Zayed Ahmed	GSS Rep (Surrey)/ TSSU (Surrey)	zayed_ahmed@sfu.ca
x	Ghazal Mirab	GSS Rep/ GPC Rep (Burnaby)	ghazal_mirabnahrazam@sfu.ca
	Sedigheh Razmpour	TSSU Rep (Burnaby)	sedigheh_razmpour@sfu.ca
	Ji Hoon Kwon	GPC Rep (Burnaby)	ji_hoon_kwon@sfu.ca
x	Mike Hegedus	Member at Large	mhegedus@sfu.ca

Total Attendees: Meeting commenced at 3:40 PM

1. **Call to Order**
   3:30, Zoom Meeting

2. **Approval of Minutes**
   Moved by: Charles Duruaku
   Seconded by: Katie Tse
   Abstained:
   Decision: (motion carries/passes, motion fails, motion carries/<mark>passes unanimously</mark>, motion carries/passes with the following objections/abstentions)

3. **Motion to disperse GPC stipend for Charles Duruaku as the GPC Representative (MSE) for Spring 2020 and Summer 2020 for $80 from trust funds**
   Description of involvement and attendance of meetings can be found in prior meeting minutes along in the Appendix for a draft of the GPC stipend form.
   Moved by: Katie Tse
   Seconded by: Ghazal Mirab
   Abstained: Charles Duruaku
   Decision: (motion carries/passes, motion fails, motion carries/<mark>passes unanimously,</mark> motion carries/passes with the following objections/abstentions)

4. **Financial motion to transfer all remaining core funds ($1418.05) to trust**
   Moved by: Charles Duruaku
   Seconded by: Mike Hegedus
   Abstained:
   Decision: (motion carries/passes, motion fails, motion carries/<mark>passes unanimously,</mark> motion carries/passes with the following objections/abstentions)

5. **Financial motion to reimburse Charles Duruaku $30 from trust account for pizza prize from EGSA June Meeting**
   Moved by: Katie Tse
   Seconded by: Mike Hegedus
   Abstained: Charles Duruaku
   Decision: (motion carries/passes, motion fails, motion carries/<mark>passes unanimously</mark>, motion carries/passes with the following objections/abstentions)

6. **TSSU Update - Sedi/Zayed**
   - TA worked review campaign

7. **GSS Update - Zayed/Ghazal**
   - New budget for the next year

8. **Update to EGSA Website**
   - Link to EGSA website has been added on the GSS page (https://sfugradsociety.ca/caucuses/caucus-websites/)
   - EGSA description has been updated on the following links:
       - https://www.sfu.ca/fas/current-student/student-life.html
       - http://www.sfu.ca/engineering/current-students/graduate-student/graduate-life.html
       - http://www.sfu.ca/mechatronics/current-students/graduate-students/graduate-life.html

   ## "Engineering Graduate Student Association (EGSA)

   The Engineering Graduate Student Association (EGSA) is involved in numerous events and activities that support both the social and academic aspects of graduate student life. The EGSA is composed of graduate students from the School of Engineering Science and School of Mechatronic Systems Engineering. All graduate students in these schools are members of the EGSA which exists to represent and promote their interests. Be sure to visit the graduate lounge in ASB 8842, a place for students to feel at home, and stay tuned for an announcement about the graduate lounge at SFU Surrey coming soon! EGSA Events are announced via email so watch for upcoming notices. For more information about the EGSA and how it can support you, visit our website at http://www.sfu.ca/egsa-online.html or send an email to one of our executives."
   - Email FAS communications in the future: fascomms@sfu.ca

9. **Reimbursement Initiatives**
- Yes Cycle
    - Stanley Parks takes 1hr ($10 single or $20 tandem) to bike around
    - Reimbursement for $10 e-transfers/grad student (I.e. first hour is free)
    - Form for reimbursement has been created: https://forms.gle/JtefPD7v6unxGu6a8

- Dates: Aug 7-14
- Budget: $400 - 500
- Mike is sending out notice

- Movie reimbursement
    - Same form and same amount for movie ticket
    - Proof of purchase and proof of booking
    - Dates: Aug 14-21
    - Budget: $400 - 500

- Need to be wary about loopholes
- Students are allowed to do both
- Acts as a trial week and we can touch base again at the next meeting
- Roll over on the next week if there's still more budget space
- Reimbursement load spread across 4 execs

10. **Orientation**
    a. MSE has asked for us to be present
        i. Charles and Katie
    b. Mike will send email to ENSC to see what their plans are
    c. AGM - pick a day and present it at orientation - Sept 29 (?)

11. **Next Meeting Time**
    - August?
12. **Adjournment**

Meeting ended at 4:30 PM

GPC Representative Stipend Request

Thanks for volunteering with EGSA!

To receive your stipend, please:
• Complete all the requested information below.
• Make sure to indicate the period for which you're requesting a stipend. GPC stipends are granted semesterly.
• Provide a brief description of the work you performed, and indicate the number of meetings you attended.
• Have not missed three (3) consecutive scheduled GPC meetings without having an excuse for absence

Name: Charles Duruaku   Email: cduruaku@sfu.ca

Semester for which stipend requested (e.g. Summer 2020): Summer 2020

Pick up in the office, ==mail your cheque,== or intercampus mail? (Highlight one)

Mailing address (if mailing requested), or department (if intercampus mail):

[redacted]

Amount requested: $80

Number of GPC Meetings attended: 5

Please briefly describe the information you presented to the EGSA:

1. New MSE MEng program approved - MSE PMP in smart Manufacturing and systems(industry 4.0), to focus Internet of Things (IoT), robotics and automation, predictive maintenance, data analytics and AI

2. Updating the faculty referral websites - to enable and aid holistic reviews for grad entrance scholarships

3. Discussions about setting up a MSE grad admission committee - Grad school application process is currently faculty based and so we have applications lying dormant year-in year-out. It was said that having a process where we at least see these applicants helps utilize exceptional applicants and also helps spur new collaboration.

4. MSE 801 was scrapped and replaced with MSE 895 - this is the MSE grad english course, considerations were made as to making provisions for masters based students.

5. Discussions about limiting the number of TAs MSE grad students handle in a year.