

Engineering Graduate Student Association

August 27, 2020

Online via Zoom, 4:30 pm

Executive Attendees (10):

x	Vahideh Shirmohammadli	Co-President	vshirmoh@sfu.ca
x	Katie Tse	Co-President	katie_tse@sfu.ca
	Charles Duruaku	Treasurer (Surrey)/ GPC Rep (Surrey)	cduruaku@sfu.ca
	Hadi Mohandes	Treasurer (Burnaby)	mmohande@sfu.ca
	Parinaz Balkhi	Activity Coordinator	pbalkhi@sfu.ca
	Zayed Ahmed	GSS Rep (Surrey)/ TSSU (Surrey)	zayed_ahmed@sfu.ca
	Ghazal Mirab	GSS Rep/ GPC Rep (Burnaby)	ghazal_mirabnahrizam@sfu.ca
x	Sedigheh Razmpour	TSSU Rep (Burnaby)	sedigheh_razmpour@sfu.ca
	Ji Hoon Kwon	GPC Rep (Burnaby)	ji_hoon_kwon@sfu.ca
	Mike Hegedus	Member at Large	mhegedus@sfu.ca

Total Attendees: 3

Meeting commenced at 4:30 PM

1. **Call to Order**

4:30, Zoom Meeting

2. **Approval of Minutes**

Moved by: Katie Tse

Seconded by: Vahideh Shirmohammadli

Abstained:

Decision: (motion carries/**passes**, motion fails, motion carries/passes unanimously, motion carries/passes with the following objections/abstentions)

3. **Motion to revise the past financial motion from July 2020 meeting from “reimburse” to “award” Charles Duruaku \$30 from trust account for pizza prize from EGSA June Meeting**

Moved by: Vahideh Shirmohammadli

Seconded by: Katie Tse

Abstained:

Decision: (motion carries/**passes**, motion fails, motion carries/passes unanimously, motion carries/passes with the following objections/abstentions)

4. **TSSU Update**

- No updates currently other than ones previously reported on logging hours and overtime

5. **Reimbursement Initiatives**

- Yes Cycle

- Review activity and student engagement on reimbursement initiative
- No students signed up for the time period given

- Extend reimbursement until Sept 10 and included in the email
- Students have contacted us and want to extend the reimbursement to include gym membership
 - Same deal with receipts and \$10 again

6. Orientation

- a. Coordinating with MSE and ENSC secretaries on EGSA involvement of a 5 minute presentation on what is the EGSA and its purpose
 - i. ENSC
 1. New grad chair (Dr. Kamal Gupta) will be starting his position on Sept 1st and schedule will be defined then
 2. Approval for us to be involved in presenting
 - ii. MSE
 1. Declined to have EGSA present as TSSU has contacted them asking if they could present; their recommendation is to host a separate event including the EGSA
 - iii. Invitation to AGM on September 29
- b. Both TSSU and GSS have training and presentations they wish to provide for representatives to present to new students
 - i. Midst of contacting appropriate representatives to sign up for training
 - ii. MSE has replied that TSSU should have a separate orientation and would not be interested in a TSSU rep presenting
- c. Zayed is attending TSSU training meeting and will organize an event to relay the TSSU information to the students
 - i. Meeting will include the 5 minute welcome presentation to EGSA as well

7. Annual General Meeting

- a. Sept 29 - 3 pm
- b. Host: Katie Tse
- c. Secretary: Vahideh
- d. Timeline:
 - i. Overview of the last year
 1. Financial report
 2. Events
 3. Website update
 - ii. Elections
 1. Will be polling through Zoom
 2. Give 10 min for volunteering
 3. Give 10 min for voting
- e. Gift card incentive

8. Future Hopes/Projects

- Re-furnishing ASB Grad lounge - using trust funds to re-furnish the space
- Contacting GSS into a grad lounge at the Surrey campus
 - Sitting space for community and networking
- Outdoor event at Sept 25

- Concerns around COVID-19 restrictions (need to be less than 50 people)
- Deer Lake - large grass area or boat rental
 - Sept 25 - evening - 5 pm - bring your own picnic food

9. Next Meeting Time

- October

10. Adjournment

Meeting ended at 5:20 PM

GPC Representative Stipend Request

Thanks for volunteering with EGSA!

To receive your stipend, please:

- Complete all the requested information below.
- Make sure to indicate the period for which you're requesting a stipend. GPC stipends are granted semesterly.
- Provide a brief description of the work you performed, and indicate the number of meetings you attended.
- Have not missed three (3) consecutive scheduled GPC meetings without having an excuse for absence

Name: Charles Duruaku

Email: cduruaku@sfu.ca

Semester for which stipend requested (e.g. Summer 2020): Summer 2020

Pick up in the office, **mail your cheque,** or intercampus mail? (Highlight one)

Mailing address (if mailing requested), or department (if intercampus mail):

[redacted]

Amount requested: \$80

Number of GPC Meetings attended: 5

Please briefly describe the information you presented to the EGSA:

1. New MSE MEng program approved - MSE PMP in smart Manufacturing and systems(industry 4.0), to focus Internet of Things (IoT), robotics and automation, predictive maintenance, data analytics and AI
2. Updating the faculty referral websites - to enable and aid holistic reviews for grad entrance scholarships
3. Discussions about setting up a MSE grad admission committee - Grad school application process is currently faculty based and so we have applications lying dormant year-in year-out. It was said that having a process where we at least see these applicants helps utilize exceptional applicants and also helps spur new collaboration.
4. MSE 801 was scrapped and replaced with MSE 895 - this is the MSE grad english course, considerations were made as to making provisions for masters based students.
5. Discussions about limiting the number of TAs MSE grad students handle in a year.