Videoconferencing with Bluejeans using FHS Videoconference Unit and Videoconferencing Service (BlueJeans)

What is BlueJeans

BlueJean's is a web meeting room bridging service that allows users to participate with video and/or audio. The BlueJeans bridge allows people to connect with various systems, including traditional videoconference and HD videoconference units, web browsers, mobile devices, telephone, etc between multiple sites.

To Book a Meeting with BlueJeans

A BlueJeans meeting ID needs to be requested/created. This should to be requested at least one week prior to your meeting. The request form is located here (note a SFU computing ID is needed to complete the form):

http://www.sfu.ca/itservices/technical/videoconferencing/bluejeans/request.html

Once created, the meeting ID needs to be distributed to all the participants

Connection Instructions for Powering up the Videoconferencing (LifeSize) Unit

1. Connect Power Cord of Videoconferencing Unit to the Wall Outlet
2. Connect Blue Ethernet Network Cable to the Wall network jack.
3. Remove lens cap from camera above the TVs
4. Ensure both TVs and Videoconference unit are powered on. The Lifesize logo should appear shortly. It will take a few minutes for the system to startup.
5. Once the menu appears, using the remote, highlight "Bluejeans Net" and click OK.
6. If Bluejeans Net is not there,
   a. Using the arrows on the remote, select the 'Video Call' image.
   b. Type in the IP address 199.48.152.152
   c. Press OK on the remote to select the IP address.
   d. Press the Call button at the top of the remote to place your call.
   e. The system will connect with the Bluejeans service

7. When prompted, enter the Bluejeans Meeting ID via the microphone pod. Click Pound (#) when completed
8. Click Pound (#) again to proceed to the meeting room.
9. To hang up, press the OK button again.

Presenter Instructions (Videoconferencing Unit)

1. Connect laptop to external VGA cable
2. Set laptop to output to both displays (built-in laptop and tv displays)
   a. On Windows, typically involves a Fn + Function key combination
   b. On Mac, plug in VGA display adapter and configure in Display under System Preferences to Mirror displays
3. Set camera up to show the presenter
4. Click on Presentation (Touchscreen on Lifesize Microphone) or GREEN button (LifeSize remote) to share your screen ("start presentation")
5. Participants will see both the presentation and the presenter/audience
6. Present
7. Click on Presentation (Touchscreen on Lifesize Microphone) or GREEN button (LifeSize remote) to un-share your screen ("end presentation")
8. Participants will now see just the presenter

- Volume /pan zoom camera control are on the LifeSize Controller`. Ensure that you have both set up prior to presenting.