



**Job Title:** Community Engagement Manager

**Employer:** Chilliwack Division of Family Practice

**Location:** Chilliwack General Hospital and the Chilliwack and Fraser Rural Primary Care Centre

**Hybrid Work-Model:** Yes

**Duration:** Continuing Contract – 1-year minimum

**Hours:** 37.5 hours per week, flexible scheduling during business hours (7:00 am-5:00 pm)

---

**Background Information:**

The Chilliwack Division of Family Practice, a non-profit society, represents and supports family physicians and nurse practitioners in various communities. Collaborating with Fraser Health, we lead the Chilliwack and Fraser Health Rural Primary Care Network (PCN) to strengthen team-based, primary health care. Our vision is to ensure seamless and coordinated care for patients through access to primary care, interdisciplinary teams, community-based support, and culturally safe practices.

**Equal Employment Opportunity Statement:**

The Chilliwack Division of Family Practice is an equal opportunity employer and welcomes applications from individuals of all backgrounds, including those with Indigenous heritage.

**Key Responsibilities & Duties:** As the Community Engagement Manager, you will:

- Support the development of community advisory groups and emerging initiatives such as Community Health Centres and virtual care services.
- Foster community and organizational capacity building to facilitate collaborative health services planning.
- Develop and maintain strong connections with local government, community leaders, and healthcare sectors.
- Engage with diverse stakeholders, including those with lived healthcare experiences and Indigenous communities.
- Support integration of allied health services with primary care.





- Participate in staff recruitment, selection, orientation, and provide mentorship.
- Perform other duties as required.

**Qualifications and Skills:** Education, Training, and Experience:

- Master's degree or equivalent in a relevant field preferred.
- Minimum of three years' leadership experience.
- Demonstrated knowledge of primary health care principles, population health, and project management.
- Experience in program improvements, quality improvement, and facilitation.
- Excellent communication, supervisory, and listening skills.
- Ability to work independently and as part of a collaborative team.
- Experience in Indigenous Cultural Safety and Humility training preferred.
- Knowledge or experience with electronic health solutions preferred.

**Compensation and Benefits:**

- Annual pay ranging between \$75,270 to \$88,920, plus comprehensive benefits.
- Benefits include extended health and dental coverage, vacation days, statutory holidays, personal days, sick leave, time off in lieu of overtime, and a holiday cash bonus.

**Selection Process:**

Please send your cover letter and CV to [recruitment@adofp.ca](mailto:recruitment@adofp.ca). We thank all applicants for their interest; however, only selected candidates will be contacted for interviews.

