

PROVINCIAL COORDINATOR, DEMENTIA-FRIENDLY COMMUNITIES

Contract (1-year with possibility of extension)

The Alzheimer Society of B.C.'s ultimate vision is a world without dementia. Until this day comes, the Society is committed to building a world where people living with dementia, their caregivers, families and friends are included, acknowledged and supported – a truly dementia-friendly B.C. The Society's Dementia-Friendly Communities initiative is an important element of the movement we are creating. By providing tools and education, and by forging strategic partnerships, we are enabling local governments, the professional sector, community groups and the general public to become dementia friendly.

The Society is looking for a passionate and innovative team member to join our Advocacy & Education department, as the **Provincial Coordinator, Dementia-Friendly Communities**. If you're committed to creating inclusive and supportive communities for people affected by dementia, we want to meet you!

Key responsibilities

- Lead the implementation of the Society's provincial *Dementia-Friendly Communities* initiative
- Collaborate with key internal and external partners on the design and delivery of relevant, accurate and evidence-based resources and educational presentations for a variety of audiences.
- Contribute to the Society's publications, website and other communication channels.
- Collaborate with the Dementia-Friendly Canada initiative to find opportunities for synergy.
- Assess, build and sustain a network of strategic relationships including grassroots advocates, key stakeholders in local government, community partners, influencers and decision makers.
- Build awareness of the Society's Dementia-Friendly Communities initiative, including representing the Society at conferences and events.
- Represent the Society on advisory committees, consultations, working groups and other engagement opportunities.
- Other duties as required to meet the Society's organizational goals.

Qualifications and skills

- Post-secondary degree in a relevant discipline preferred (e.g. Gerontology, Sociology, Public Health or Community Planning).
- Working knowledge of dementia, caregiving, living with dementia, impact on individuals & communities.
- Working knowledge & interest in local, provincial and federal political processes and decision-making.
- Demonstrated understanding of project development and implementation within community-building frameworks.
- Excellent interpersonal communication and relationship-building skills.
- Ability to present effectively to different audiences with varying degrees of subject matter knowledge.
- Experience in facilitating focus groups/stakeholder groups.
- Advanced writing skills, including knowledge of web-based writing.
- Proficiency in MS Office, including Word, Excel and Outlook. Ability to effectively learn and use additional systems, including website content management systems, client database software (Raiser's Edge experience an asset), and webinar technologies.

Note: Must be able to travel occasionally. Some evening and weekend work is required. Flexibility with regards to scheduling is expected.

APPLY: Please email your resume with a cover letter that details how your qualifications match this position and an indication of your salary expectation

Closes: Monday, November 25, 2019

Thank you for your interest in the work of the Society. Please note only shortlisted candidates will be contacted directly.

To find out more about our organization:
www.alzheimerbc.org

Human Resources
Alzheimer Society of B.C.
300 - 828 West 8th Avenue
Vancouver, BC V5Z 1E2
humanresources@alzheimerbc.org



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