

Date: April 28, 2016
Communication# 008

Announcing Hyperion Planning - Phase 1 Scope and Milestones

The Hyperion Planning Project, which will implement a new budget planning and forecasting tool, has completed the Fit/Gap phase of the project and a detailed project plan to implement the solution has been created. With the help of our implementation partner, The Hackett Group, we have defined the scope of Phase 1 and the project milestones.

Key Milestone Dates	Fit/Gap, Design and Build Phases	Feb to August 2016
	Testing Phase	Late Aug to mid-Sept
	End User Training	Sept to Oct (TBD)
	2017/2018 Planning Cycle	Oct/Nov 2016 to early Jan 2017 (TBD)

Phase 1 Scope	Phase 1 will deliver the new system and will provide SFU with new and enhanced functionalities, including the ability to: <ul style="list-style-type: none">• Capture Planned Use of Carry Forward detailed submissions• Create multiple versions (e.g. what-if scenarios)• Capture Ministry quarterly forecast reporting submissions (Central)• Provide monthly budget amounts that users may opt to easily adjust• Update the current year forecast on a monthly basis (optional)
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Phase 2	The second phase of the Hyperion Planning Project will be implemented following a stabilization period of Phase 1 and after the completion of the 2017/18 Budgeting cycle.
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Possible Changes to Business Process	Hyperion Planning may impact existing business processes in the following way: <ul style="list-style-type: none">• Capture new "To Be Hired" positions in Hyperion Planning. Approved positions would be created in the HR System (HAP) at the time of hire.• Departments will be able to forecast on a monthly basis, if desired.• Timing of planned use of carry forward processes
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Contact Us	If you have concerns or questions, please: <ul style="list-style-type: none">• Email FPInfo@sfu.ca• Email Janet Backe, Program Manager, at jbacke@sfu.ca• Call Janet at 604-209-4687
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