Finance Program Phase Update to all Stakeholders

Date: October 3, 2017
Communication #005

We have made updates to the Phase Two Program website!

Click on the icon below

View our Overall Implementation Approach for Expenses and Requisitions

Click on the icon below

Have you accessed the Knowledge Center yet?.

Click on the icon below

View the Finance Programs New Structure

Click on the icon below

Please view using your web Browser to view images

You have received this email because you are a member of the Finance Program Stakeholder Communications mail list. We ask that you forward this email to those who may be interested in this information.

Reason for this email

We know everyone is busy this time of the year but we have a few updates on the Finance Program Phase 2 that we want the members of both the Comm Finance Department to be aware of.

When we launched Phase 2 of the program early in 2017, we described how the project management of the Finance Program would transition from Financ Services according to the One I.S. Strategy. That transition is well in progress and it impacts the project team, the timeline, the program leadership struct governance but many things remain the same. We wish to outline those for you in this communication.

What’s changing and what’s not?

New project structure

The Finance Program project team structure is illustrated below.

People who have left the program, and SFU, include:

Janet Backe, Program Manager
Cal Smith, Functional Team Lead
Luis Motolina, The Hackett Group

People who are on the project after August 31 include:

Hyperion Planning
Audrey Hamade, Finance
Sally Huang, Finance
Nancy Geng, Finance
Cindy Liu, Application Services
Felix Chan, Application Services
Dave Dutch, Application Services
Brett Williams, Project Manager, The Hackett Group
Javier SyQuia, The Hackett Group
Juan Alvarez, The Hackett Group

Automated Approval Workflows
Harjot Guram, Finance (part time)
Kari Sampson, Finance
Lesley Dougans, Finance
Jennifer Thibeault, Finance
Catherine Chui, Application Services
Carina Albrecht, Application Services

Project and Change Management
Henrik Agerskov, Application
Elizabeth Janssen, Finance
Sandra Price, Finance
If you have any questions regarding this communication or the Finance Program please email them to FPinfo@sfu.ca

**Impacts to Timeline**

With the transition, and changes in resources, the timeline and implementation dates are under review. Hyperion Planning is currently the program’s top priority followed by automating approval workflows. Hyperion Planning is on track and will open for budget planning and forecasting purposes on **November 22, 2017**.

Communications regarding User Acceptance Testing and initial training are in progress.

There are currently three automated workflow pilots in progress:

1. Requisition Approvals in Life Learning for three specific departments
2. Travel and Expense Approvals for Faculty Professional Development claims in Faculty Relations
3. Both Requisitions and Travel and Expense Approvals in two departments within the Faculty of Science.

The workflow for faculty Professional Development Reimbursements is fully operational.

Work is underway to complete the outstanding tasks to rollout Approval Workflows following the implementation of Hyperion Planning. To view a summary of the program to date, please click here to view the Finance Program Transition Report.

Once a revised timeline is available we will communicate it to all stakeholders.