The Department of Linguistics invites applications for the position of

Sessional Instructor

SPRING 2020

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The Department of Linguistics follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

The Department of Linguistics at Simon Fraser University is inviting applications for the following First Nations Languages Program (FNLP) community academic temporary positions during the Spring 2020 Academic Term:

COURSES:

<table>
<thead>
<tr>
<th>Position #</th>
<th>Course / Language (All courses are 3 units.)</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>SI-13</td>
<td>FNLG 233/234 Discourse and Analysis of a First Nations Language I/II (Athapaskan and Tlingit)</td>
<td>A390</td>
</tr>
<tr>
<td>SI-14</td>
<td>FNLG 433/434 First Nations Language Mentoring I/II (Athapaskan and Tlingit)</td>
<td>A390</td>
</tr>
</tbody>
</table>

LOCATION: Whitehorse, Yukon

ACADEMIC TERM: SPRING 2020 (January 01– April 30)

RESERVE SESSIONAL INSTRUCTOR POSITION: Yes ☐ No ☑

While priority will be given to Graduate Students and Postdoctoral Fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event the position is not filled by a Graduate Student or Postdoctoral Fellow, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.

APPLICATION DEADLINE: 12 noon, Tuesday, December 3, 2019

Please send applications (quoting Position number) to the attention of the

Attn: Manager, Academic & Administrative Services
First Nations Languages Program, Room RCB 8118
Simon Fraser University, 8888 University Drive, Burnaby BC, V5A 1S6   Email: fnlp@sfu.ca

QUALIFICATIONS:

- Appropriate background in linguistics and teaching Aboriginal languages, as well as fluency in the language of the area in which the course is to be held with focus on conversational skills and oral proficiency.
- Able to work with linguist and other fluent speakers/elders in course delivery
- Knowledge of relevant teaching methods and practice.
- Master’s degree or equivalent in a relevant discipline. (See also Recommended Qualifications.)
- Experience working with First Nations language program of the community(-ties) offering the course(s)
- Professional experience working with and in First Nations communities preferred

DOCUMENTS REQUIRED:

- A current resume/curriculum vitae. A list of past courses taught at SFU and/or another University or College, and the teaching employment evaluations for those courses, or past courses as a Teaching Assistant/Tutor Marker.
- Three letters of reference, including at least one from a department/school/program for which courses have been taught.
- A course outline and a detailed syllabus (weekly topics, readings list) and finalized course text list (include ISBN).

Continued next page.
**Recommended Qualifications:** Candidates should have experience teaching the First Nations language (of the course being offered) and be sensitive to the needs of the First Nations students in small, individualized programs. Certificate and/or Diploma in First Nations Language Proficiency (in the language being offered) asset.

**Note:** Each position is subject to budgetary approval and contingent upon satisfactory enrollment. Preference will be given to applicants residing in the location area indicated for each position.

**REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:**
- Works closely with Academic/Language Coordinator and/or Associate Director, FNLP (and/or Designate)
- Delivers instruction, the content of which is approved by the Department.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- If relevant, oversees Teaching Assistants while adhering to TSSU guidelines.
- If relevant, holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the department and oversees the work of Teaching Assistants to ensure that grading standards are maintained and that marks are both appropriate and uniformly applied.
- Compiles final examination and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

**OTHER INFORMATION:** Departments may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU department in which they are applying to teach.

**NOTES:**
1. **We thank all applicants for their interest, however, only those selected for interviews will be contacted.**
2. Each position listed is subject to budgetary approval and contingent upon satisfactory enrollment.
3. Incomplete applications will not be considered. Preference will be given to candidates residing in the First Nations language’s community and nearby communities.
5. All instructor positions will include full responsibility for classroom instruction, grading, and related duties.
6. FNLG 233 with FNLG 234 is a combined section courses with same schedule and location (as are FNLG 433 with 434).
7. Sample course outlines may be viewed at: https://www.sfu.ca/outlines. Contact FNLP for department grading scale.
8. All positions (unless specified) are offered through and administered by the First Nations Languages Program (FNLP). Academic administration is in collaboration with the Department of Linguistics.
9. Each course to be taught is a 3-unit credit course.
10. Instructional duties are as per the Academic Policy A.12.01. Duties specific to teaching the advertised course(s) shall be advised by the academic department(s) and the FNLP Director(s) or designate.
11. The SFU Term Code: This four digit number denotes the century, year and term number (1 for Spring, 4 for Summer, and 7 for Fall). The term code 1201 is comprised of [21st Century, year 2020, and the last digit “1”] and denotes the “Spring 2020” Academic Term.
12. Course schedule and office hours will be determined with the First Nation community/-ties, course instructor, and cohort group.

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NOTES: (cont’d)

13. Salary rate, Sessional Instructor hiring conditions, and overall instructional duties are as per the SFU-TSSU Collective Bargaining Agreement (Article XIV). Duties specific to teaching the advertised course(s) shall be advised by the department. See also First Nations Languages Program’s Employment website for additional information: www.sfu.ca/fnlp.

14. In accordance with Canadian Immigration requirements, this advertisement is directed to people who are eligible for employment in Canada at the time of application.

15. SFU-TSSU Collective Agreement: To view the current online version of the Collective Agreement or additional information on hiring and duties as well as salary scales, please visit the SFU Human Resources webpage: http://www.sfu.ca/human-resources/tssu.html

EQUITY: The University is committed to the principle of equity in employment. (See Policy GP 19.)

PRIVACY: The information submitted with an application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University’s non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant’s qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.

Posted: 28 NOV 2019