

The Department of Global Humanities invites applications for the position of:
Sessional Instructor
Teaching Support Staff Union (TSSU) Summer
2023

*Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and **are subject to both sufficient enrollment in the course, and budgetary authorization.** The Humanities Department follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.*

COURSE: HUM 277 OL01: History of Greek Civilization

SCHEDULING: Online

DURATION: May 1, 2023 to August 25, 2023 (please note that course schedules are only tentative at this point in time)

RESERVE SESSIONAL POSITION: Yes No **X**

APPLICATION DEADLINE: Thursday, February 16, 2023. Please send applications to the attention of Lauren Gilbert, Acting Manager, Academic and Administrative Services, Department of Global Humanities at email address: human@sfu.ca

QUALIFICATIONS:

- Minimum MA in Humanities or cognate discipline relevant to the course topic, completion of PhD coursework preferred, evidenced by a current CV
- Demonstrable teaching experience in the field of humanities from a multi-disciplinary and interdisciplinary approach
- Knowledge of relevant teaching methods
- The ability to supervise Teaching Assistants in accordance with the TSSU-SFU Collective Agreement

DOCUMENTS REQUIRED:

- A current curriculum vitae
- A list of past courses taught at SFU and/or another University or College, and the teaching evaluations from these courses
- Three current letters of reference, including at least one from a department/school/program for which courses have been taught, unless the applicant has recently taught for the department
- A brief course outline for the specific course you are applying to teach

- Statement of applicant's teaching pedagogy

Evaluation of the adequacy of these qualifications is at the Chair's discretion.

REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:

- Works closely with the Undergraduate Chair/ Department Chair/ Department Manager, and with Teaching Assistants
- Delivers instruction of all course content
- Manages platforms for the effective delivery of instruction
- Oversees Teaching Assistants while adhering to TSSU guidelines
- Holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course
- Holds regular office hours for students
- Undertakes the grading of assignments and examinations per the grading policies/practices of the Humanities
- Compiles final examination and term marks, and submits the final grades for students in the course
- Assesses grade appeals and DE grades as needed

OTHER INFORMATION: Departments may interview a short list of candidates

EQUITY: The University is committed to the principle of equity in employment. (See [Policy GP 19.](#))

PRIVACY: The information submitted with an application is collected under the authority of the *University Act* (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements.

The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant's qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone [778-782- 3237](tel:778-782-3237).