

**Minutes of a meeting of the Senate Graduate Studies Committee
held on Monday, September 12, 2005 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair

Trude Heift

Gwen Bird

Mary Ann Gillies

Tom O'Shea

Peter Mustard

Chris Veld

Larry Dill

Mona Vajihollahi

Valerie Ackroyd

Wade Parkhouse

Carolyne Smart

Richard Lockhart

Ken Kasa

Charmaine Dean

Michael Caulkins

Vivian Blaker, Secretary

Regrets:

Ted Milner

Ariel Hornstein

Allan MacKinnon

Guests:

Kevin O'Neill

Phil Winne

Cheryl Amundsen

1. Approval of agenda

Following introduction of the members, the agenda was approved.

(R. Lockhart / M. Caulkins)

Motion carried

2. Approval of minutes

The minutes of July 11th 2005 were approved.

(M. A. Gillies / M. Caulkins)

Motion carried

3. Business arising from the minutes

J. Driver reported that:

- a) the request for opinions on a definition of course credit hours was re-sent, and responses were still pending;
- b) the proposal for a Ph.D. in Mathematics Education (GS2005.30) was forwarded to SCUP for approval;
- c) a task force on graduate student supervision was established, pending names of student representatives.

4. Master's projects (GS2005.31)

J. Driver presented the issue of differences of SFU master's projects from other universities, in the requirements of examinations and library deposits. It was suggested that these requirements should fall in line with other Canadian universities. After discussion at length, J. Driver agreed to draft definitions of applied projects and research projects for further discussion.

5. **Faculty of Applied Sciences: Calendar revisions, REM master's program (GS2005.32)**
Changes to the description of the planning stream of the master's program in the School of Resource and Environmental Management were submitted, which would clarify the course requirements and represented no actual changes to the program.

It was moved and seconded that the changes be approved and submitted to Senate for information.

(W. Parkhouse / P. Mustard)

Motion carried

6. **Faculty of Arts & Social Sciences: M.A. in International Leadership (GS2005.33)**
Changes to the Cohort M.A. program in International Leadership were submitted:

a) New course proposal – MIL 800-5 Research Methods
This was to substitute the previously approved list of other graduate research methods courses within the Faculty of Arts & Social Sciences.

(M. A. Gillies / T. O'Shea)

b) Waiver of course requirement MIL 807-3 Internship II
For the bulk of the cohort – graduates of a McRae Institute program – removal of the requirement.

(M. A. Gillies / M. Caulkins)

It was moved and seconded that the changes be approved and submitted to Senate for information.

Motions carried

7. **Faculty of Education: New program proposal (GS2005.36)**
- M.Ed., M.A. and Ph.D. in Educational Technology & Learning Design

J. Driver explained the process of a full program proposal, and this proposal has been recommended for approval by ACNGP – a subcommittee of SGSC. Guests, Kevin O'Neill, Cheryl Amundsen, and Phil Winne, were invited to meet the committee at 3:10 p.m.

The questions of course overlap and location were raised. K. O'Neill explained that the course proposals had been reviewed and approved by the relevant faculties, and SIAT students would be able to take the EDUC courses as electives, vice versa; students from other faculties would be able to take Ph.D. courses, EDUC 901 and 902, which would be offered in Burnaby. RA/TA ships and supervisors could be located in Surrey or Burnaby. The guests departed at 3:20 p.m.

It was moved and seconded that the proposed Masters and Ph.D. graduate programs in Educational Technology and Learning Design be approved and submitted to SCUP for approval, with the understanding that the existing Masters program in Curriculum and Instruction with a specialization in Education and Technology is replaced by the new Masters program.

(T. O'Shea / M. Caulkins)

Motion carried

8. **Faculty of Health Sciences: New program proposal (GS2005.35)**
- M.Sc. in Population & Public Health

This proposal was recommended for approval by ACNGP. Its Chair, T. Heift, noted that the

course proposals had been approved previously with the cohort program by SGSC. C. Dean stated that there were no substantial changes from the cohort program proposal.

It was moved and seconded that the proposed Master of Science program in Population & Public Health be approved and submitted to SCUP for approval, with minor changes – the list of electives be removed from the calendar entry, with notation “posted annually”; the list of elective courses be presented as an appendix.

(R. Lockhart / C. Dean)

Motion carried

9. ACNGP membership vacancies (GS2005.34)

ACNGP Chair, T. Heift, asked for two positions to be filled – a member to be elected by and from SGSC, and a faculty member to be elected by and from the Faculty of Applied Sciences, which were vacated by J. Zaichkowsky and P. Hell.

It was moved and seconded that C. Veld be elected as SGSC representative to serve on ACNGP for a term ending 31 May 2007.

(L. Dill / M. A. Gillies)

Motion carried

10. Faculty of Education: Calendar revisions (GS2005.38)

- Intermediate & Elementary Mathematics Education

T. O’Shea stated that this program had been offered to one cohort about ten years ago and recommended that it be discontinued.

It was moved and seconded that the program be discontinued and deleted from the calendar and submitted to Senate for information.

(T. O’Shea / R. Lockhart)

Motion carried

11. New business

- a) Strategic Research Plan - J. Driver noted that he had given feedback to the VP-Research. He added that credentials, resources, faculty supervision and funding support for students were issues of concern if enrollments increase.
- b) Graduate Health Plan – managed by SFSS - a one-time opt out was available to graduate students with existing health plan through employment. M. Caulkins would supply the Dean of Graduate Studies information to be communicated to all graduate students.

Meeting was adjourned at 4:02 p.m.