

**Minutes of a meeting of the Senate Graduate Studies Committee  
held on Monday, October 17, 2005 at 2:30 p.m. in Maggie Benston Centre 2212**

**Present:**

Jonathan Driver, Chair  
Trude Heift  
Gwen Bird  
Mary Ann Gillies  
Richard Lockhart  
Ken Kasa  
Michael Caulkins

Valerie Ackroyd  
Wade Parkhouse  
Tom O'Shea  
Peter Mustard  
Charmaine Dean  
Vivian Blaker, Secretary

**Regrets:**

Carolyne Smart  
Chris Veld  
Larry Dill  
Ariel Hornstein

Ted Milner  
Allan MacKinnon  
Mona Vajihollahi

**Guests:**

David MacLean

Allan Davison

**1. Approval of agenda**

The agenda was approved.

**2. Approval of minutes**

The minutes of September 12<sup>th</sup> 2005 were approved.  
(R. Lockhart/M. A. Gillies)

**Motion carried**

**3. Business arising from the minutes**

J. Driver reported that: he was still working on item 4 – policy paper on master's projects; Items 5 to 8 of the September 12<sup>th</sup> meeting have gone forward to the relevant committees. With regard to item 3a, M.A. Gillies reported that in FASS the general feeling is that credit hours should equal classroom hours. JD reported that Business had sent in a similar comment.

J. Driver also reported that the online graduate application would be going "live" at the end of October. T. Heift supplied more details of this.

**4. Faculty of Health Sciences: Proposals (GS2005.39)**

J. Driver outlined the process for proposals:

- a) Notice of Intent needs the approvals of SGSC and SCUP, prior to development of a full new program proposal;
- b) Diploma program proposal needs the approval of SGSC and SCUP, prior to submission to Senate, this does not require external reviews;
- c) New course proposals need the approval of SGSC, and submission to Senate for information.

Guests, David MacLean and Allan Davison were invited to meet with SGSC at 2:45 p.m.

a) **Master's program in global Health – Notice of Intent [GS2005.39(a)]**

D. MacLean described the uniqueness of the program within the province of B.C. and the country, the faculty's planning and consultation from experts in the field of global health, and from wider-scale organizations, e.g., World Health Organization. Forum was held in February which included invitees from this province and different countries. The reports have been positive and feedbacks have been incorporated into the program proposal. The program would be on a cost-recovery basis.

D. MacLean addressed the committee's questions regarding the professional degree designation, core faculty hire, student practicum, capstone experience in accordance with SFU policy, student supervision requirement, and the possibility of non-faculty supervision, tuition fee structures and market demand. Transferability of diploma students to the master's program, and conditional and qualifying admissions were discussed. Location of the program and library implication were also discussed.

It was moved and seconded that the Master's program in Global Health – Notice of Intent be approved and submitted to SCUP for approval.

(R. Lockhart / C. Dean)

**Motion carried**

a) **Graduate diploma in Foundations of Global Health Studies [GS2005.39(b)]**

The committee discussed with the guests the university minimum admission requirement of CGPA 2.5 for diploma program, issue of course credit transfer, and timing of program completion. The committee requested modifications be made to the proposal: clear course designation, remove course credit transfer and time to completion statements from Calendar description; change language re TOEFL requirements, and minor editorial changes.

It was moved and seconded that the program proposal be approved, subject to the above modifications, and submitted to SCUP for approval.

(C. Dean / R. Lockhart)

**Motions carried**

a) **Graduate courses in Global Health [GS2005.39(c)]**

The committee asked for clarification of course vectors, examinations, lecture, seminar, lab, and manageable timeframe, and S/U grade for GLOH 520. The committee requested minor revisions to the course proposals.

It was moved and seconded that the new course proposals be approved, subject to the above revisions, and submitted to Senate for information.

(R. Lockhart / C. Dean)

**Motions carried**

David MacLean and Allan Davison departed at 3:50 p.m.

4. **New business**

M. Caulkins reported that about 1,100 opted out and 2,500 were in the Graduate Health Plan, administration of the plan went smoothly and most students were happy to have health coverage.

Meeting was adjourned at 3:52 p.m.