

**Minutes of a meeting of the Senate Graduate Studies Committee
held on Monday, March 14, 2005 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair	Valerie Ackroyd
Gwen Bird	
Alison Gill (for Mary Ann Gillies)	Tom O'Shea
Charmaine Dean	Peter Mustard
John Dickinson	Ken Kasa
Allan MacKinnon	Larry Dill
Julia MacKenzie	Camilla Sears
Vivian Blaker, Secretary	

Regrets:

Trude Heift	Wade Parkhouse
Carolyne Smart	Judy Zaichkowsky
Ruth Anne Keenan	

1. Approval of agenda

The agenda was approved as presented.
(A. MacKinnon/G. Bird)

Motion carried

2. Approval of minutes

A member's name was omitted. It was moved and seconded that the meeting minutes of February 14, 2005, be approved as amended.
(P. Mustard/C. Dean)

Motion carried

3. Business arising from the minutes

The Chair informed the committee that:

- a) A report on "integrated courses" was posted on the website <http://www.sfu.ca/dean-gradstudies/survey.htm>;
- b) Curriculum changes (GS 2005.07, GS 2005.08) were forwarded to Senate for information, and one course was pending revision by the department;
- c) Curriculum changes (GS 2005.09) were forwarded to SCUP;
- d) Cohort special arrangements proposal (GS 2005.10) was forwarded to SCUP;
- e) WD and WE notation (GS 2005.11) was forwarded to Senate;
- f) Supervisor – terminology (GS 2005.13) – after due consideration of the magnitude of work and time involved, the chair decided that it was not worthwhile to act on it at this time.
- g) Due to "privacy" issue, it would be inappropriate to have student representatives on departmental committees for graduate admissions. The chair agreed to follow up by sending the departments a message.

4. Faculty of Health Sciences: Course proposals (GS 2005.14)

It was noted that the proposals were core courses for the approved cohort program,

implemented in the Fall semester. After members' questions and satisfactory answers given by faculty representative, it was moved and seconded that the new course proposals be approved and forwarded to Senate for information.

(C. Dean/P. Mustard)

Motion carried

5. TOEFL committee (GS 2005.15)

The terms of reference for formation of the TOEFL committee, an adhoc committee, were presented. The chair asked faculty graduate chairs to provide names of representatives.

It was moved and seconded that the proposed terms of reference be approved.

(C. Sears/C. Dean)

Motion carried

6. Graduate diplomas and laddering of credentials – for discussion (GS 2005.16)

The chair presented some guidelines for handling and administration of course work credits for graduate diplomas and laddering credentials. After a lengthy discussion, it was concluded that there was a wide range of practices, and the consensus favored the flexibility of handling on a case-by-case basis, rather than adopting a rigid set of guidelines.

7. Cohort special arrangements (GS 2005.17)

The chair brought forward proposed guidelines and procedures for development and approval of cohort special arrangements programs, including calendar changes to the general graduate regulation 1.3.5.a.

It was moved and seconded that the proposed procedures for approval and administration, and calendar change to GGR 1.3.5a be approved and forwarded to SCUP.

(C. Sears/J. Dickinson)

Motion carried

8. Faculty of Education: MEd in Educational Practice (GS 2005.18)

A proposed master of education in educational practice was presented as a field and graduate program, comprised of course and field work, practicum and comprehensive examination. Students in the graduate diploma program can apply to transfer course credits to this program if the diploma is not conferred. Evaluation of field work was discussed.

It was moved and seconded that the proposed program be approved and forwarded to SCUP.

(T. O'Shea/V. Ackroyd)

Motion carried

9. Annual report to Senate – for information (GS 2005.19)

This report was forwarded to Senate. The chair noted that enrollment of doctoral students increased over the last two years, funding for master's was notably higher than doctoral students, and an overspending of \$70k due to an increased number of president's research stipends for doctoral students.

10. New business

Meeting was adjourned at 3:35 p.m. The next meeting will be held on April 11, 2005.