

**Minutes of a meeting of the Senate Graduate Studies Committee
held on Monday, March 13, 2006 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair
Trude Heift
Wade Parkhouse
Tom O'Shea
Ted Milner
Michel Joffres
Vivian Blaker, Secretary

Valerie Ackroyd
Mary Ann Gillies
Richard Lockhart
Ken Kasa
Mona Vajihollahi

Regrets:

Gwen Bird
Peter Mustard
Allan MacKinnon
Michael Caulkins

Carolyn Smart
Chris Veld
Larry Dill
Ariel Hornstein

1. Approval of agenda

The agenda was approved with a couple of items added under new business.
(R. Lockhart / T. Milner)

Motion carried

2. Approval of minutes

The minutes of February 13th 2006 were approved.
(R. Lockhart / M. Joffres)

Motion carried

3. Business arising from the minutes

Item 4 – Student Learning Commons, the Chair reported that there has not been any progress on a room for thesis defence.

3.1. GGR 1.12.4 Readmission - time limits (GS2006.09)

J. Driver revised a proposal (previous document - GS2006.05), in response to the committee's feedback, recommending that a maximum time limit of 9 semesters from the time of program withdrawal, be set for readmission to defend and complete degree requirements.

There was a brief discussion regarding a relevant time limit for record management of student records by academic departments. The chair commented that a student could request that records be kept longer if there was intent to appeal the time limit.

It was moved to approve the proposed changes to readmission under GGR 1.12.4, and forward to Senate for approval.

(R. Lockhart / W. Parkhouse)

Motion carried

4. Faculty of Applied Sciences: Curriculum changes (GS2006.10)

4.1. REM Ph.D. coursework

Minor calendar change - deletion of a sentence in the course requirement of the doctoral program - effectively allowing students to take REM 601-5 and directed

studies courses for credit.

It was moved to approve the proposed changes, and forward to Senate for information.

(W. Parkhouse / M. A. Gillies)

Motion carried

4.2. **KIN M.Sc. (coursework) program**

Calendar changes including a new course proposal for KIN 809-1.5 Project completion – a provision for part-time students to complete KIN 804-3 Project in more than one semester, for the purpose of registration and fees.

It was moved to approve the proposed changes, and forward to Senate for information.

(T. Milner / W. Parkhouse)

Motion carried

5. **Annual report to Senate (GS2006.11)**

J. Driver submitted an annual report of SGSC to Senate – distributed for information.

6. **New business**

J. Driver reported that Trude Heift would be chairing SGSC during his research leave, in the months of April, May, June and August, 2006.

6.1. **GRE, TOEFL**

V. Ackroyd reported that GRE - **Graduate Record Examinations** – would launch a new testing system in September 2007, towards the same direction as TOEFL - Test of English as a Foreign Language – essay writing and less multiple choices. She also reported that the deans of the Western Association of Graduate Schools were concerned about the communication skills of foreign students, and were adamant about requirements of a minimum TOEFL score.

6.2. **Election**

J. Driver informed the committee of the election result of student representatives, terms beginning June 1, 2006. He thanked Mona Vajihollahi and Michael Caulkins for their service to the committee.

Meeting was adjourned at 3:07 p.m.