

**Minutes of a meeting of the Senate Graduate Studies Committee
held on Monday, September 10, 2007 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair
Barry Williamson
Wade Parkhouse
Tom O'Shea
Fred Popowich
Colleen Collins
Michael Letourneau
Vivian Blaker, Secretary

George Agnes
Gwen Bird
Mary Ann Gillies
Michel Joffres
Phil Hanson for Martin Hahn
Allan MacKinnon
Sonja Boon

Regrets:

Ed Bukszar
Joel Blok

Bhuvinder Vaid

1. Approval of agenda

After a brief introduction of committee members, it was proposed to move the items from Health Sciences (Item 7) to after Chair's report (Item 4), and the agenda was approved as amended.

(F. Popowich / M. Letourneau)

Motion carried

2. Approval of minutes

The minutes of August 13th 2007 were approved as presented.

(M. Letourneau / T. O'Shea)

Motion carried

3. Business arising from the minutes

Nil

4. Chair's report

The Chair announced that a thesis defence room in the W.A.C. Bennett Library would be officially open in October. The room has a capacity for an audience of 24, with a roundtable style section for the committee. Room booking would be through the Dean of Graduate Studies Office, priorities given to thesis defences. Access keys to the room are obtained from Library staff.

The Chair reported that questions were raised regarding closed session of thesis examination for sensitive information and commercial or patent right. Such would require changes to the graduate general regulation, discussion by SGSC and approval by Senate.

5. Faculty of Health Sciences

5.1. Notice of Intent - New programs proposal [GS2007.31]

Ph.D. in Health Sciences

M. Joffres presented that program development was a natural extension of an existing program, currently by admitting Ph.D. students under Special Arrangements.

The committee suggested that Psychology, Public Policy and Economics be consulted to address overlap issue, clarifications on transfer from MPPH to PhD programs, what's being accredited, TA'ship support, and resources.

It was moved and seconded to approve the notice of intent, subject to changes of number of courses, course requirement, and clearer description of resources.

(M. Joffres / M. A. Gillies)

Motion carried

M.Sc. in Health Sciences

It was moved and seconded to approve the notice of intent, subject to discussion with FASS departments, clarifications of TA'ship support, language of resources, and coursework requirement.

(M. Joffres / A. MacKinnon)

Motion carried

5.2. Curriculum changes [GS2007.32]

Course Deletions:

GLOH 615-3 Health policy-making in global context
GLOH 635-3 Program planning and evaluation in global health
GLOH 698-14 Practicum / project in global health
GLOH 699-1 Capstone experience
GLOH 896-3 Directed readings in global health
GLOH 897-3 Directed readings in global health

It was moved and seconded to approve the course deletions, and forward to Senate for information.

(M. Joffres / W. Parkhouse)

Motion carried

PPH 898-0 Practicum completion

It was moved and seconded to approve the course deletion, and forward to Senate for information.

(M. Joffres / M. A. Gillies)

Motion carried

Course Changes: course number, description and prerequisites

PPH 880-0 Practicum
HSCI 691-0 Seminars in population & public health

It was moved and seconded to defer the course changes, pending addition to grading practices.

(M. Joffres / W. Parkhouse)

Motion carried

Calendar Changes

PPH 880 Practicum – prerequisites

New Course Proposals

HSCI 899-6 Thesis completion

PPH 898-3 Project completion

It was moved and seconded to defer the calendar changes and new course proposals, pending editorial changes and credit hours.

(M. Joffres / W. Parkhouse)

Motion carried

6. Faculty of Sciences: Earth Sciences - New course proposal [GS2007.33]

EASC 610-3 Advanced petroleum geology

It was moved and seconded to defer the new course proposal unless the overlap issue has been addressed by consulting Geography.

(A. MacKinnon / F. Popowich)

Motion carried

7. Graduate general regulation 1.5.1 – language change [GS2007.29]

The Chair proposed language change to GGR 1.5.1 regarding DE notations, to clarify that DE grade cannot be extended, and to deal with situations in which a student is given a DE grade and then is unable to complete the work due to illness, and in short-term medical situation.

It was moved and seconded to approve the language, subject to minor editorial changes, and to forward to Senate for approval.

(M. A. Gillies / M. Letourneau)

Motion carried

8. Clarification of withdrawals and refunds [GS2007.30]

For information, the chair provided a set of rules in a table format, to clarify internal policy when dealing with students seeking refunds when they withdraw from courses and programs. These are mostly covered by graduate general regulations.

Minor editorial changes were suggested. The Chair was asked to send the information to graduate program chairs and put it on the dean of graduate studies website.

9. Adjournment

Meeting was adjourned at 3:48 p.m.

