

**Minutes of a meeting of the Senate Graduate Studies Committee  
held on Monday, January 14, 2008 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair  
Barry Williamson  
Wade Parkhouse  
Heesoon Bai  
Andrew Calvert  
Martin Hahn  
Bhuvinder Vaid  
Vivian Blaker, Secretary

George Agnes  
Gwen Bird  
Mary Ann Gillies  
Michel Joffres  
Fred Popowich  
Colleen Collins-Dodd  
Michael Letourneau

Regrets:

Ed Bukszar

Lannie Kanevsky

Guests:

Trina Isakson

David MacAlister

**1. Approval of agenda**

The Chair recommended that an item from Health Sciences be moved up to accommodate a member's teaching schedule. The agenda was approved as amended.

(M.A. Gillies / M. Joffres)

**Motion carried**

**2. Approval of minutes**

Item 7 – “a letter from the student society was distributed” should be changed to “a letter from the student representatives was distributed”. The minutes of December 10<sup>th</sup> 2007 were approved as amended.

(M. Letourneau / C. Collins-Dodd)

**Motion carried**

**3. Business arising from the minutes**

Nil.

**4. Chair's report**

Education representatives reached the end of their terms, and the Chair expressed thanks to Tom O'Shea and Allan MacKinnon via e-mail on behalf of SGSC. The Chair introduced Heesoon Bai, the new director of Education graduate programs.

**5. Faculty of Health Sciences: Calendar changes [GS2008.03]**

5.1. Renumbering courses

A table of HSCI, PPH and GLOH courses and respective graduate course minor change forms were proposed - renumbered to HSCI courses, as SGSC previously requested. A committee member noted that documentation for HSCI 826-3 (formerly GLOH 835) was omitted.

The committee asked that a note be added in the calendar that students cannot take the re-numbered course(s) again for credit, in addition to minor changes to conform to the requirements for calendar entries, e.g., fewer than 25 characters, shorter course descriptions.

It was moved and seconded to approve the renumbered courses, subject to minor changes, and to forward to Senate for information.

(M. Joffres / M.A. Gillies)

**Motion carried**

#### 5.2. Course title changes

A table of HSCI, PPH and GLOH courses and respective graduate course minor change forms, including courses for master's project and thesis, were proposed – title changes as SGSC previously requested. It was moved and seconded to approve the course title changes, and to forward to Senate for information.

(M. Joffres / M. Letourneau)

**Motion carried**

#### 5.3. New course proposals

HSCI 806-3, 899-6, 902-3 for a PhD program

HSCI 800-3, 805-3, 901-1

The committee noted the following: (a) PhD courses could not be proposed without an established PhD program, (b) course descriptions were too long for calendar entries, (c) query the validity of proposing a course credit not counted towards a degree – HSCI 800-3 biostatistics, and (d) overlap issue for HSCI 805-3 not addressed.

It was moved and seconded to approve these new course proposals, and to forward to Senate for approval. After discussion of expressed concerns, the motion was defeated.

(M. Joffres / M. Letourneau)

**Motion defeated**

#### 5.4. Course changes – revision [GS2007.32]

HSCI 880-0, 821-3, 824-3, 900-1 course changes were revised and resubmitted.

The committee noted that the courses have gone through numerous changes, and the Faculty was attempting to solve the clarity issue by renumbering their courses.

It was moved and seconded to approve these course changes, and to forward to Senate for approval.

(M. Letourneau / F. Popowich)

**Motion carried**

### 6. **Service Learning and Community**

Trina Isakson, Volunteer & Service Learning Coordinator, representative from Working Integrated Learning (WIL), was invited to talk to SGSC regarding a new initiative - service learning, its benefits and implications to graduate studies. After a brief presentation and a question and answer period, the guest invited the committee to participate in an upcoming survey and a dialogue of interest and/or implementation in their respective areas. The guest departed at 3:25 p.m.

**7. Faculty of Arts & Social Sciences: New program proposal [GS2008.01]  
M.A. in Applied Legal Studies: revision [GS2007.47]**

David MacAlister, LL.M, was invited to present a revised new program proposal. The committee, including student representatives, was satisfied with the revision,

It was moved and seconded to forward the SGSC recommendation to SCUP to approve the new program proposal.

(M.A. Gillies / M. Letourneau)

**Motion carried**

**8. Faculty of Business Administration: Calendar changes [GS2008.02]**

**8.1. MBA program**

Degree requirements

- Due to an oversight, BUS 701 should be deleted from the list of waiver of courses for students who completed the GDBA.
- Course substitutes from other BUS programs would be permitted with consent of the academic chair.

The Library representative noted that the proposed text omitted the designated courses for the asterisk and dagger notations. It was moved and seconded to approve the proposed calendar changes, subject to minor corrections, and to forward these to Senate for information.

(C. Dodd / M.A. Gillies)

**Motion carried**

**8.2. EMBA program**

Program description and minor course changes of credits, titles, and/or descriptions were proposed for BUS 691, 689, 670, 632, 681, 607, 606, and 602.

It was moved and seconded to approve the calendar and course changes, subject to minor edits of course descriptions of BUS 691, 632, 606, 602, and to forward these to Senate for information.

(C. Dodd / B. Vaid)

**Motion carried**

**8.3. PhD program**

BUS 990-4 Research project – course description

It was moved and seconded to approve the calendar and course description for BUS 990, and to forward this to Senate for information.

(C. Dodd / M. Letourneau)

**Motion carried**

**9. Adjournment**

The meeting was adjourned at 3:50 p.m.