

**Minutes of a meeting of the Senate Graduate Studies Committee  
held on Monday, February 11, 2008 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Jonathan Driver, Chair  
Barry Williamson  
Mary Ann Gillies  
Michel Joffres  
Fred Popowich  
Colleen Collins-Dodd  
Michael Letourneau  
Vivian Blaker, Secretary

George Agnes  
Gwen Bird  
Heesoon Bai  
Andrew Calvert  
Martin Hahn  
Bhuvinder Vaid  
Clea Moray

Regrets:

Wade Parkhouse  
Lannie Kanevsky

Ed Bukszar

**1. Approval of agenda**

The Chair added an item 4.2 to Chair's report. The agenda was approved as amended.

(M. Hahn / M. Letourneau)

**Motion carried**

**2. Approval of minutes**

Meeting minutes of January 14<sup>th</sup> 2008 were approved as presented.

(M.A. Gillies / M. Letourneau)

**Motion carried**

**3. Business arising from the minutes**

3.1. Revised SGSC forms for graduate courses [GS2008.04]

Revised versions of course forms were presented.

*Graduate Course Minor Change Form* – The committee suggested a phrase in the “Modified course” section, such as “only provide information different from above”.

*New Graduate Course Proposal Form* – The Library representative suggested adding “Campus” information to the Library resources section.

The approved revised forms would be posted on the dean of graduate studies website.

**4. Chair's report**

4.1. Calendar Committee

The Chair asked for a volunteer to serve on the Calendar Committee as SGSC representative for a two year term. He agreed to approach the newest committee members.

4.2. Graduate Student Society

The student representative announced that the “Graduate Student Society at SFU”, incorporated last year, received provincial cabinet approval for its official on May 1, 2008. The graduate issues officer position on SGSC would become a representative from the graduate student society.

5. **Graduate general regulation 1.8.4 – Application to go on Leave** [GS2008.05]

New language was proposed after consultation with the ombudsperson and graduate student society representative, to provide clarity, especially in cases of pregnancy or medical leave.

It was moved and seconded to recommend the language changes to Senate for approval.

(M. Letourneau / C. Moray)

**Motion carried**

6. **Faculty of Education: Calendar changes** [GS2008.06]

Educational Leadership program - Item withdrawn

7. **Faculty of Health Sciences: New course proposals** [GS2008.07]

HSCI 800-3 Fundamentals of biostatistics

HSCI 901-1 Practicum preparation seminar

It was moved and seconded to approve the new courses, subject to minor revisions, i.e., short title of 25 char., name of faculty teaching the course, a sentence to disallow re-take for credit, and add names on the form re: overlap issue, and forward the revised new course proposals to Senate for information.

(M. Joffres / M. Letourneau)

**Motion carried**

HSCI 895-0 Projection completion

HSCI 896-0 Thesis completion

It was moved and seconded to approve the new courses, subject to a minor editorial change, and forward to Senate for information.

(M. Joffres / M. Letourneau)

**Motion carried**

8. **Faculty of Applied Sciences: Calendar changes** [GS2008.08]

8.1. New course proposal

ENSC 893-3 Special topics I

8.2. Minor course changes (title)

ENSC 894-3 Special topics II

ENSC 895-3 Special topics III

It was moved and seconded to approve the new course and minor course changes, and forward to Senate for information.

(F. Popowich / M.A. Gillies)

**Motion carried**

9. **Adjournment**

The meeting was adjourned at 3:03 p.m.