

**Minutes of a meeting of the Senate Graduate Studies Committee
held on Monday, September 8, 2008 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Wade Parkhouse, Chair
Barry Williamson
Fred Popowich
Heesoon Bai
Martin Hahn
Eli Gibson
Vivian Blaker, Secretary

George Agnes
Natalie Gick
Paul Budra
Steven Robinovitch
Ursula Arndt
Clea Moray

Regrets:

Ed Bukszar
Andrew Calvert
Lannie Kanevsky

Michel Joffres
George Blazenko

1. Approval of agenda

The Chair welcomed members, and after a brief introduction, the agenda was approved as amended with an item added under other business. **Motion carried**

2. Approval of minutes

Minor edits were noted by G. Agnes; meeting minutes of June 9th 2008 were approved as amended. **Motion carried**

3. Business arising from the minutes

3.1. The Chair reported that Item 6.2 – Master of Science program [GS2008.30] was presented at Senate Committee on University Priorities (SCUP), and the question of whether it was a new program was raised. This item was tabled.

4. Chair's report

4.1. Announcements:

New NSERC scholarships with an October 15 deadline, and details pending BC Innovation Council awards www.bcic.ca

4.2. External review

The Chair discussed the report on the external review of Graduate Studies at SFU, and the reviewers' recommendations for:
Structure of the graduate office; Position of dean of graduate studies; Services and operations within graduate studies; Funding of graduate students; Institutes and centres; and Other issues

The Chair also outlined his mandate as dean of graduate studies.

5. Faculty of Business Administration: Curriculum changes [GS2008.32]

5.1. PhD Program – calendar changes

Language changes to the description of the oral thesis proposal defence were presented.

(M. Hahn / F. Popowich)

Motion carried

5.2. Minor course changes

BUS 991-0 PhD comprehensive exam

BUS 662-2 Negotiations

BUS 727-0 MBA internship

BUS 713-3 Essays

(P. Budra / S. Robinovitch)

Motion carried

6. Faculty of Science: Minor course changes [GS2008.33]

6.1. Physics

PHYS 821-3 Electromagnetic theory

Earth Sciences

EASC 600-0 Introduction to graduate studies

EASC 900-1 PhD research seminar

EASC 901-1 PhD research seminar

Motion carried

7. Faculty of Applied Sciences: Minor course changes [GS2008.34]

7.1. Communication

CMNS 845-5 CMNS and development

Motion carried

8. Other Business

8.1. Special meeting

SGSC members were encouraged to attend a special meeting on September 15, 2008 – a consultation meeting with software vendors for development of paperless curriculum management.

8.2. Streamline process

The Chair proposed changes which are consistent with SGSC policy, to streamline approval process for curriculum changes: Dean of Graduate Studies under delegated power, consider and approve minor editorial changes, and forward the approved changes to SGSC and Senate for information.

(M. Hahn / F. Popowich)

Motion carried

8.3. Order of business

The Chair proposed changes to the order of business into categories: For discussion, items requiring approval en masse without discussion, and items for information only.

9. Adjournment

Meeting was adjourned at 3:20 p.m.