

Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)
held on Monday, April 16, 2012 at 2:30 p.m. in Maggie Benston Centre 2212

Present:

| | |
|----------------------------------|-------------------------------|
| Wade Parkhouse, Chair | Sheilagh MacDonald, Secretary |
| Mary-Ellen Kelm | |
| Peter Liljedahl | Regrets: |
| Mary Ann Pope, Director, Records | Duncan Knowler |
| Todd Mundle | Peter Ruben |
| Rob Cameron | |
| Paul Budra | Kamran Reayat |
| Colleen Collins | Mike Soron, GSS |
| Marek Hatala | |
| John Nesbit | |
| Margo Moore | |

1. Approval of agenda
2. Approval of the minutes of March 5, 2012 *attached*
3. Business arising from the minutes – (Senate SGSC items) – all items were cleared. There was follow up regarding the possibility of a GSWS program requirement change.
4. **Chair's report**
External Examiner Travel Support program-provides funding for travel – the details were just sent out to graduate program chairs (gps)

President's PHD Scholarship (PS) replaces the old PRS - the details were sent out to the gps earlier in the month
5. **For Discussion:**
 - 5.1 **GGR 1.3.13 Certificate Programs** [GS2012.04]
Motion: Move to approve
J. Nesbit/P. Budra **1 opposed** **Approved**
 - 5.2 **Faculty of Arts and Social Sciences** [GS2012.12]
Department of Gerontology (GERO)
PhD Program:
 - i) change to language re: comprehensive exams

The Dean suggested a friendly amendment: *A student who fails a comprehensive exam will have one chance for re-examination. Failure to pass a second time will result in immediate withdrawal from the program. On the first set of comprehensive examinations, the supervisory committee may require that the student orally defend their comprehensive examination if clarification or elaboration is*

required to determine a pass or fail based on the written material. All re-examinations will require that the student orally defend their comprehensive examination. When the exams are successfully completed, the student must successfully defend their dissertation proposal before being officially admitted to candidacy for the PhD degree.(Amendment approved by Gerontology after preparation of SGSC material for the meeting.)

Motion: Move to approve

P. Budra/R. Cameron

Unanimous

Approved

5.3 Beedie School of Business

[GS2012.13]

Masters of Business Administration (MBA)

Program requirements:

- i) Increase of total required units from 45 to 55
- ii) New courses:
 - BUS 719-3 Managing People (approved at the March SGSC)
 - BUS 723-2 Introduction to Managerial Thought

Motion: Move to approve

C. Collins/MEKelm

Unanimous

Approved

- BUS 724-2 Organizational Analysis (approved at the March SGSC)
- BUS 725-2 Cross Cultural Experience

Motion: Move to approve

C. Collins/P. Budra.

Unanimous

Approved

- BUS 726-2 Business Innovation and Creativity (approved at the March SGSC)
- BUS 729-2 Comprehensive Examination (approved at the March SGSC)

iii) Minor course changes:

- Change of title: BUS 707-2 Business Ethics
- Change of title: BUS 708-3 Financial Management
- Change of title: BUS 712-2 Managing a Globalized Workforce
- Change of units, course description, and deletion of comprehensive exam component:
 - BUS 718-3 Business Strategy
 - Approved at the March SGSC

Motion: to approve changes to the MBA program and to refer them to SCUP

C.Collins/P. Liljedahl

Unanimous

Approved

5.4 Faculty of Communication, Art and Technology

School of Communication (CMNS)

[GS2011.10]

- i) SFU-Communication University of China Master of Arts Double Degree Program in Global Communication (SFU-CUC)

New courses for new program approved by SCUP earlier in April 2012:

- CMNS 844-5 Communication and Global Power Shifts

Motion: Move to approve

M. Hatala/M. Moore

Unanimous

Approved

- CMNS 894-5 MA Extended Essay (for SFU-CUC double degree students)

Motion: Move to approve

M. Hatala/P. Budra

1 Abstention

Approved

- ii) Regular MA Program capstone courses:

- CMNS 896-10 MA Extended Essays

[GS2012.19]

Motion: Move to approve

M. Hatala/J. Nesbit
CMNS 897-10 MA Project

Unanimous

Approved

Motion: Move to approve

M. Hatala/P. Budra

Unanimous

Approved

5.5 Faculty of Education

[GS2012.20]

i) Minor course change:

Change of course description; variable grading per section: EDUC 811-5 Field Work I

It was suggested that a better option might be to continue to use s/u for EDUC 811-5 and create another course that would use letter grades. Discussion followed and the consensus was to refer this change back for further consideration.

Tabled. D. Pruner in the MEd in Surrey will work with MA. Pope, DGS Director of Records, to find a solution

5.6 Faculty of Science

[GS2012.21]

Department of Statistics and Actuarial Science

i) New courses:

STAT 645-3 Applied Multivariate Analysis

STAT 675-3 Applied Discrete Data Analysis

STAT 685-3 Applied Time Series Analysis

Concerns were raised re: combined undergraduate/graduate courses. SGSC indicated the process needs to be formalized and more consistent.

Tabled: To be sent back to the department for greater clarity re: the role of graduate students, the additional requirements and the grading scheme.

ii) Delete course:

STAT 602-3 (replaced by STAT 645-3)

Motion: to approve

M. Moore/P. Budra

Unanimous

Approved

6. Items for information - previously approved:

6.1 Faculty of Communication, Art and Technology

Publishing Program (PUB)

[GS2012.14]

i) Minor course change - Courses to run over two semesters; repeat will be allowed in SIMS:

PUB 602-4 Design and Production Management

PUB 800-4 Canada's Publishing Industries

DGS Director of Records, MA Pope, explained that this was a solution for a course that runs over two semesters in a credit hour program. Students will receive an IP after the first semester and will be graded after the second semester.

6.2 Faculty of Science

[GS2012.21]

Department of Molecular Biology and Biochemistry

i) Minor course changes:

Change of pre-requisites for MBB 505-3

Change of pre-requisites for MBB 659-3

Change of pre-requisites for MBB 679-3

Change of pre-requisites for MBB 727-3

7. Other Business
Visiting Research Student – in order not to be personally liable, faculty must ensure that their visiting students are officially registered. This covers insurance requirements and services such as a library card, a UPass, a gym tag to name a few. SGSC will review the policies surrounding visiting research students at a future meeting.
8. Next scheduled meeting **May 14, 2012** (*material deadline –April 30, 2012*)