

Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)
held on Monday, December 3, 2012 at 2:30 p.m. in Maggie Benston Centre 2212

Present:

Wade Parkhouse, Chair

Cindy Jiang for Julia Lane, GSS

Peter Liljedahl

Sylvia Gajdics

Mary Ann Pope, Director, Records

Sheilagh MacDonald, Secretary

Megan Crouch for Nicole White

Paul Budra

Regrets:

Rob Cameron

Mary-Ellen Kelm

Colleen Collins

Tom Calvert for FCAT

Angie Hall

John Nesbit

Daniella Sieukaran

Sean Markey

Craig Janes

Julian Guttman for Peter Ruben

1. Approval of agenda
2. Approval of the minutes of November 5, 2012
3. Business arising from the minutes – all SGSC items were forwarded to SCUP and Senate.
4. Chair's report
Learning Outcomes –the report went to SCUP for feedback and will go to Senate in January, 2013.

Canadian Association of Graduate Studies (CAGS)-leadership theme-administrators all across Canada are struggling with the concept of leadership.

Council of Graduate Schools (CGS) - graduate schools in the USA are years ahead of Canadian institutions, especially in terms of dealing with international students. The Dean and Associate Deans will be attending a CGS conference in Washington, DC during the coming week.

5. For Discussion:

5.1 Faculty of Applied Sciences

School of Engineering Science

[GS2012.40]

- a) Mechatronics Systems Engineering

1. Proposal for: MASc and PhD programs in MSE

School of Mechatronics Systems Engineering was approved by Senate (S.12-3) effective July 2012. Current graduate changes go to Senate once approved.

Move to approve the creation of a graduate program in Mechatronics: MASc and PhD

R. Cameron/P. Liljedahl

Unanimous

Carried

5.2 Faculty of Arts and Social Sciences

[GS2012.41]

a) Department of Gender, Sexuality and Women's Studies

1. Minor course change re units:

GSWS 898-10 MA Thesis

GSWS 899-10 Extended Essays

The department is adjusting the capstone courses in order to increase the Masters to a minimum total of 30 units.

Approved under delegated authority

b) School for International Studies

1. Proposal and initial discussion of a Concurrent Bachelor's-Master's Degree Program in International Studies

Former Graduate Chair Michael Howard appeared before SGSC and stated the purpose of the concurrent was to attract a small number of top undergraduate students who would otherwise go elsewhere.

Minor edits to the proposal:

1. Specific language that makes it clear that undergraduate core International Studies (IS) courses cannot be substituted by graduate offerings.

2. Add a timeline for expectation of degree length (12-18 months)

3. Ensure that undergraduate students do not have to wait until the fall to start their graduate program; they can link to the previous cohort and exceptions can be made.

The Dean and the DGS Director of Records drafted generic calendar language for a Concurrent BA/MA Degree Program. SGSC members were given a handout and asked for feedback.

The calendar language for a BA/MA Concurrent and the proposal will be amended as requested.

Move to approve once edits to the proposal language and edits to the generic calendar entry are made

P. Budra/S. Markey

Unanimous

Carried

c) School of Public Policy

1. New course: PLCY 899-5 Capstone Project Completion

This is for per-credit courses that run over two semesters (PLCY 809-5 and PLCY 899-5). This will be for the completion course in the second semester. Units must be the same for both courses.

Move to approve

Unanimous

Carried

P. Budra/C.Collins

5.3 Beedie School of Business

[GS2012.42]

a) Executive Master of Business Administration

1. Changes to admission requirements (removal of GMAT requirement)

Move to approve.

Unanimous

Carried

S. Markey/C. Collins

5.4 Faculty of Communication, Art and Technology

a) School for the Contemporary Arts

[GS2012.35]

1. Proposal for a Master in Comparative Media Arts by Cohort Special Arrangement

New courses:

FPA 821-4 Research Methods in Comparative Media Arts

FPA 822-4 Research Colloquium in Comparative Media Arts

FPA 823-4 New Approaches in Art and Visual Culture

FPA 824-4 New Approaches in Moving-Image Studies

FPA 825-4 New Approaches in Digital Art Studies

FPA 826-4 New Approaches in Performance Studies

FPA 827-4 Practicum in Comparative Media Arts

FPA 829-6 Extended Essay in Comparative Media Arts

Proposal was tabled at the last SGSC until course calendar entries were completed. The entries are now included. No further discussion is required.

Move to approve

Unanimous

Carried

T. Calvert/C. Janes

5.5 Faculty of Education

1. Proposal for Graduate Certificate in Educational Leadership

[GS2012.30]

Education provided an update to the initial proposal included with agenda package. SGSC members agreed to consider the update at the meeting.

Notice of Intent (NOI) is not required for graduate certificates but proposal goes to SCUP and Senate.

Changes must be made to the proposal to include language that deals with laddering to a Master's. Reference to GGR 1.7.6 should be made.

In order to meet the thematic nature and the 4 course minimum set out in GGR 1.3.13 Certificate Program, EDUC 714-3 will need to be linked to the other courses. A proposed solution would be to clarify that EDUC 714-3 will be used to re-familiarize students with scholarly standards in their field.

Move to approve GS2012.30 with editorial changes

Unanimous

Carried

J. Nebit/P. Budra

2. Proposal for Graduate Certificate in Curriculum and Instruction

[GS2012.31]

Approve in principle provided the package is re-formatted as per conditions set for GS2012.30 and a better rationale is provided

Deferred

5.6 Faculty of Science

a) Department of Earth Sciences

[GS2012.44]

1. New course: EASC 609-3 Interferometric Synthetic Aperture Radar Remote Sensing Applications

Move to approve.

Unanimous

Carried

S. Markey/R. Cameron

- b) Department of Physics

[GS2012.39]

MSc Program:

1. Admission Requirements
2. Program Requirements:

PHYS 898-18 MA Thesis

Changed from 6 to 18 units (versus 30 units); adjustment made following November meeting.

PhD Program:

1. Admission Requirements
2. Program Requirements
3. Language requirement

Program Requirements were changed to include demonstrated disciplinary knowledge because students with the specified background have a proven rate of success.

Move to approve once a friendly amendment re English language requirements is made.

J. Guttman/R. Cameron.

Unanimous

Carried

6. Items for information –previously approved:

6.1 Faculty of Education

[GS2012.43]

1. Course to be reinstated; were temporarily WD S.12-71
EDUC 859-5 Philosophy of Science and Perspectives on Education

6.2 Faculty of Science

- a) Department of Statistics and Actuarial Science

[GS2012.39]

1. Minor course change: STATS 895 (variable units 1-4)

- 7 Other Business

P. Liljedahl: addressed matters introduced at the October SGSC:

Minimum attendance at a Masters defence [dgs 12-8]

Clarification re faculty on sabbatical will be made. P. Liljedahl asked for feedback. If none, the document will come back to SGSC.

Thesis defined as a Collection of Documents [dgs 12-9]

There was no opposition to this proposal. This is part of process to craft a larger document.

Special Arrangements Program (SAR) [dgs 12-10]

-Changes to name: Individualized Graduate Studies under Special Arrangements

-Increase to the number of courses taken on campus: increased to 2 courses

-Limit to number of directed readings taught by the same individual: limited to 2 courses to formalized

P. Liljedahl asked for feedback from the SAR Steering Committee and senior supervisors who are avid supporters of the SAR program. The proposal will come back to SGSC for formal approval.

PDF fillable form for certificates – P. Liljedahl is working on the template. The form will be posted to the website.

W. Parkhouse:

Special Arrangements – Cohort Option

The Dean indicated that this was a way of mounting cohort certificate and diplomas in a timely fashion, especially for Business and Lifelong Learning. The Director of University Curriculum was supportive of the initiative.

GGR 1.3.5 a changes - A draft was provided. The Dean requested feedback.

Notice of Intent (NOI) re Changes to the Special Arrangements – Cohort Option will come to SGSC for approval.

Thank you to SGSC members

The Dean thanked members for all the effort they put into the committee work and wished everyone the best of the holiday season.

8. Next scheduled meeting **January 7, 2013**