

**Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)
held on Monday, March 5, 2012 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Wade Parkhouse, Chair

Mike Soron, GSS

Peter Liljedahl

Sheilagh MacDonald, Secretary

Mary Ann Pope, Director, Records

Todd Mundle

Regrets:

Paul Budra

Mary-Ellen Kelm

Rob Cameron

Kamran Reayat

Colleen Collins

Steve DiPaola for Marek Hatala

John Nesbit

Duncan Knowler

Margo Moore

Peter Ruben

1. Approval of agenda. Approved.
2. Approval of the minutes of February 6, 2012. Approved.
3. Business arising from the minutes – (Senate SGSC items). All items forwarded to Senate were approved.
4. Chair's report. None.

5. For Discussion:

5.1 Minimum Attendance at a PhD Defense

[dgs 12-2]

Approved. This submission is for internal use and does not go to Senate.

5.2 GGR 1.9.4 Preparation for Examination of Doctoral Thesis

[GS2012.11]

[Prev:dgs 12-5]

Motion: Move and recommend to Senate the terms as outlined in the revised GGR

J. Nesbit/P. Ruben

Unanimous

Approved

5.3 GGR 1.3.12 English Language Competence

[GS2012.03]

Motion: Move to approve and recommend changes to GGR to Senate

P. Budra/R. Cameron

Unanimous

Approved

5.4 GGR 1.3.13 Certificate Programs

[GS2012.04]

Tabled. SGSC to get back to the Dean as to whether or not a certificate requires a student to take extra credits in addition to those required for a degree.

5.5 Faculty of Arts and Social Sciences

[GS2012.12]

a. Department of Gender, Sexuality, and Women's Studies (GSWS)

- i) New courses:
 - GSWS 811-2 GSWS Graduate Professional Development Colloquium I
 - GSWS 812-2 GSWS Graduate Professional Development Colloquium II

Motion: Move to approve

P. Budra/M. Moore

Unanimous

Approved

If this is change is intended to increase the total units to 30, this must be clearly identified in the program requirements in the calendar. P. Budra to follow up.

b. Department of Gerontology (GERO)

PhD Program:

- i) change to language re comprehensive exams

Tabled. Calendar language is unclear. Procedures in the case of failure have to be well documented. P. Budra to get back. P. Liljedahl asked if this process should be addressed in the GGRs. SGSC to get back to the Dean.

c. Department of History (HIST)

- i) New course: HIST 801-5 Special Topics in History

Motion: Move to approve

P. Budra/P. Liljedahl

Unanimous

Approved

d. School of International Studies (IS)

- 1) Master of Arts Program
 - i) Changes to admission requirements:
 - Addition of statement of interest
 - Outline school's requirements for English language test scores
 - ii) Change to Program Requirements:
 - Change of Title for Stream B: Governance and Conflict
 - Deletion of course: IS 807-4 Complex Emergencies and Humanitarian Intervention
 - Replace with new course: IS 840-4 Perspectives in International Studies
 - Deletion of language re Extended Essays or Project

The Dean asked SGSC to deal with adjusting program requirements, changing a stream, and deleting a stream.

Changes to the existing stream:

Motion: Move to approve

P. Budra/M. Soron

Unanimous

Approved

Approval of a new stream:

Motion: Move to approve

P. Budra/C. Collins

Unanimous

Approved

Deletion of IS 807:

Motion: Move to approve

P. Budra/P. Liljedahl

Unanimous

Approved

Approval of new course:

Motion: Move to approve

P. Budra/M. Soron

Unanimous

Approved

Entrance requirements:

Withdrawn. The standards need to be revised to comply with the revisions recently made by SGSC. Any requirements, over and above the new language, will need to be made on the website. P. Budra to get back.

- 2) Master of Arts in International Leadership (MIL)
 - i) Discontinue program
 - ii) Deletion of courses associated with the program:
 - MIL 800-5 Research Methods
 - MIL 801-5 International Financial Policy
 - MIL 802-5 Regional Focus: Asia
 - MIL 803-5 Regional Focus: Latin America
 - MIL 804-5 Directed Readings I
 - MIL 805-5 Directed Readings II
 - MIL 806-3 Internship I
 - MIL 807-3 Internship II
 - MIL 808-6 Internship Project
 - MIL 809-3 Internship Project Completion

Motion: Move to approve

P. Budra/C. Collins

Unanimous

Approved

e. Urban Studies Program (URB)

- i) New course: URB 625-4 Sustainability Assessment for Cities

Motion: Move to approve

P. Budra/M. Soron

Unanimous

Approved

5.6 Beedie School of Business

[GS2012.13]

a. Graduate Diploma in Business Administration (GDBA)

- 1) Program Requirements:
 - i) Delete courses:
 - BUS 550-2 Financial Accounting
 - BUS 551-2 Managerial Accounting
 - ii) Replace with New course: BUS 510-4 Financial and Managerial Accounting

Motion: Move to approve

C. Collins/M. Moore

Unanimous

Approved

b. Masters of Business Administration (MBA)

- 1) Program requirements:
 - i) Increase of total required units from 45 to 55

Deferred to next meeting. The Ministry of Advanced Education will ultimately decide on the increased costs. SGSC to look at academic merit when issues with tabled courses are addressed. (see below)

- ii) New courses:
 - BUS 719-3 Managing People

Motion: Move to approve

C. Collins/P. Budra

Unanimous

Approved

BUS 723-2 Introduction to Managerial Thought

Tabled. Clean up evaluation and grading.

BUS 724-2 Organizational Analysis

Motion: Move to approve once course materials are revised to remove excessive detail
C. Collins/P. Budra **Unanimous** **Approved**

BUS 725-2 Cross Cultural Experience

Tabled. Outline needs work. Rationale needs to address the question of why students must travel to another country for this experience. SGSC is concerned regarding the additional cost to students.

BUS 726-2 Business Innovation and Creativity

Motion: Move to approve
C. Collins/J. Nesbit **Unanimous** **Approved**

BUS 729-2 Comprehensive Examination

Motion: Move to approve
C. Collins/P. Ruben **Unanimous** **Approved**

iii) Minor Course Changes:

Change of title: BUS 707-2 Business Ethics

Change of title: BUS 708-3 Financial Management

Change of title: BUS 712-2 Managing a Globalized Workforce

Change of units, course description, and deletion of comprehensive exam component : BUS 718-3 Business Strategy

Approved under delegated authority

5.7 Faculty of Communication, Art and Technology

a. School of Communication (CMNS)

[GS2011.10]

Full Program Proposal: SFU-Communication University of China Master of Arts Double Degree in Global Communications

(NOI: April 2011, GS2011.10/ May 2011 SCUP 11-19. Approved same meeting)

Motion: Move to approve once revisions are made

C. Collins/M. Soron **Unanimous** **Approved**

Issues related to consistency in units and a new course proposal must be addressed. Tuition and fees to be sent on to the Board of Governors (BOG) via the V/P Academic.

b. School of Interactive Arts and Technology (IAT)

[GS2012.09]

Proposal for a Graduate Certificate in Visual Analytics

Motion: Move to approve once revised to correct reference to fee structure and course units

S. DiPaola /M. Soron **Unanimous** **Approved**

i) New course proposals:

IAT 854-3 Visually Enabled Reasoning

Motion: Move to approve

S. DiPaola /J. Nesbit **Unanimous** **Approved**

IAT 856-0 Visual Analytics Graduate Seminar

Motion: Move to approve in principle once course units are assigned and grading is addressed

S. DiPaola /J. Nesbit **Unanimous** **Approved**

Credits or co-requisites must be included. There is no pass/fail at the graduate level.

Satisfactory/Unsatisfactory must be used.

c. Publishing Program (PUB) [GS2012.14]

- 1) Split courses into two to run over two semesters
- i) Revise existing courses:
 - Change units and description: PUB 602-0 Design and Production Management
 - Change units and description: PUB 800-0 Canada's Publishing Industries
- ii) Add extra component - New courses:
 - PUB 612-4 Design and Production Management – Completion
 - PUB 810-4 Canada's Publishing Industries – Completion

Tabled. The proposed changes are a logistical problem. PUB is to work with Mary Ann Pope, DGS Director of Records, to find a solution.

5.8 Faculty of Environment [GS2012.15]

School of Resource and Environmental Management (REM)

- i) New courses:
 - REM 681-5 Directed Studies
 - REM 682-5 Directed Studies

Tabled. A directed studies course must be graded. Satisfactory/unsatisfactory grading scheme is insufficient.

5.9 Faculty of Health Sciences [GS2012.16]

- 1) Cross-listing FHS courses with Molecular Biology and Biochemistry
- i) New courses:
 - HSCI 726-4 The Immune System I: Basis of Innate and Adaptive Immunity
 - HSCI 727-3 Immune System II: Immune Responses in Health and Disease

Motion: Move to approve

M. Moore/P. Ruben

Unanimous

Approved

5.10 Faculty of Science [GS2012.17]

Department of Physics

- i) New course:
 - PHYS 855-3 Modern Optics

Motion: Move to approve

P. Ruben/P. Budra

Unanimous

Approved

6. Items for information - previously approved:

6.1 Faculty of Arts and Social Sciences [GS2012.12]

a. Department of English

- 1) Master of Arts Program:
 - i) Change to programs: reverse Option A and B

2) PhD Program:

- i) Change to admission requirements: revision to required documents

b. School of International Studies (IS)

- i) Deletion of course:
 - IS 804-4 Historical Perspective on Diplomacy and International Security

6.2 Faculty of Health Sciences [GS2012.16]

- i) Change to prerequisites: HSCI 807-3 Researching Health Inequities

7. Other Business:

School of Public Policy- Acronym changed to PLCY

Motion: Move to approve

P. Ruben/M. Soron

Unanimous

Approved

Pass/Fail or Satisfactory/Unsatisfactory Grades and the Western Dean's agreements-allow courses graded p/f, or s/u, but students cannot use them towards the minimum course requirements for a degree.

GGR revisions-leaves, maximum time in the program, re-admission and extensions all interrelated. The Dean called for a two-hour meeting of the SGSC in April. SGSC will supply lunch. This will be an open discussion. Documents will be supplied prior to the meeting and all relevant GGRs will be discussed.

8. Courses to be temporarily withdrawn (materials to be distributed) **[GS2012.18]**

A list of courses will be distributed to all faculties by email. Please review the attachments; the courses will be temporarily withdrawn for one year.

9. Next scheduled meeting **April 16, 2012** (*material deadline –April 2, 2012*).