

Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)  
held on Monday, September 10, 2012 at 2:30 p.m. in Maggie Benston Centre 2212

Present:

Wade Parkhouse, Chair	Daniella Sieukaran
Mary-Ellen Kelm	Sylvia Gajdics
Mary Ann Pope, Director, Records	Julia Lane, GSS
Nicole White	
Richard Zhang for Rob Cameron	Sheilagh MacDonald, Secretary
Paul Budra	
Colleen Collins	Regrets:
John Nesbit	Peter Liljedahl
Sean Markey	Angie Hall
Craig Janes	
Peter Ruben	

1. Approval of agenda **Approved**
2. Approval of the minutes of July 3, 2012 **Approved**

3. Business arising from the minutes:  
All of the minor SGSC items from the July meeting were approved at the September Senate. The BUS EMBA Certificate was approved at SCUP and will go to the October Senate.

4. Chair's report

Introduction to the new academic year:

The Dean discussed the rights and responsibilities of the SGSC and emphasized the important roles of the members. The Associate Deans are a vital conduit to the graduate program chairs in the faculties and the graduate students have the opportunity to help decide matters that are important to graduate students as a whole.

Graduate General Regulations (GGRs) Changes - SGSC will continue to follow up on issues that were identified at the 2011 retreat. The Dean announced that more work will be done to update the general graduate regulations, especially those related to: continuation of enrollment, On Leave, maximum time to degree completion, supervision requirements related to capstones (thesis, project) and requirements for supervisory committee attendance at Master's defense.

Graduate Student Supervision and Exit Surveys – have been presented to the Deans and will be posted to the DGS website by the end of September.

Report from DGS Associate Dean/Students – Mary-Ellen Kelm:

- Supervisory practice group – work continues on best practices for senior supervisors.

- Indigenous support group-a graduate student support coordinator was hired to identify those factors that inhibit aboriginal student success. The project was funded for 8 months by the Office for Aboriginal Peoples and DGS. The findings will now be reviewed.

Report from DGS Associate Dean/Academic – Peter Liljedahl

P. Liljedahl is working on new standards for the examination of a Master's thesis.

5. For Discussion:

**5.1 Faculty of Education** [GS2012.31]

Master of Education Program

Graduate Certificate in Curriculum and Instruction

The Dean indicated that it would be best to create a certificate that can be used for all eventualities to allow for greater flexibility. The Dean will discuss matters further with J. Nesbit in Education. **Tabled**

**5.2 Faculty of Health Sciences** [GS2012.32]

Master of Public Health

Environmental and Occupational Health Stream

1. General Description: editorial change
2. Program Requirements - changes:
  - i) Removal of: HSCI 848-3 Toxicology, Susceptibility and Environmental Health
  - ii) Replace with: HSCI 776-3 Seminar in Molecular Basis of Drug Action and Environmental Exposure
  - iii) Increase to list of electives from SFU
  - iv) Increase to list of electives to include other institutions

**Motion: Move to approve**

C. Janes/P. Ruben

**Unanimous**

**Approved**

6. Items for information- previously approved:

**6.1 Faculty of Education** [GS2012.31]

Counselling Psychology (Master of Arts) Program

Minor Course Change -Addition of criminal record check requirement for:

EDUC 862-4 Individual Assessment in Counselling

EDUC 870-4 Theories of Counselling

**6.2 Faculty of Science** [GS2012.33]

Courses to be re-instated; were temporarily WD S.12-71

EASC 619-3 Environmental Geoscience

MATH 767-3 Dynamical Systems

7. Other Business

**7.1 Faculty of Arts and Social Sciences** [GS2012.34]

Courses to be re-instated; were temporarily WD S.12-71

LS 811-5 Tradition and Modernity

8. Next scheduled meeting **October 1, 2012** (*material deadline – September 17, 2012*)