

**Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)
held on Monday, February 6, 2012 at 2:30 p.m. in Maggie Benston Centre 2212**

Present:

Wade Parkhouse, Chair

Mike Soron, GSS

Mary-Ellen Kelm

Kamran Reayat

Peter Liljedahl

Sheilagh MacDonald, Secretary

Mary Ann Pope, Director, Records

Ivana Niseteo for Todd Mundle

Regrets:

Paul Budra

Rob Cameron

Colleen Collins

Margo Moore

Marek Hatala

John Nesbit

Duncan Knowler

Peter Ruben

1. Approval of agenda
2. Approval of the minutes of January 16, 2012-approved.
3. Chair's report
Dean's Retreat - plans to move towards a 5 Year versus 3 Year Plan
4. For Discussion:

4.1 Minimum Attendance at a PhD Defense

[dgs 12-2]

SGSC members agreed that the minimum include the chair, the senior supervisor, the candidate, the internal examiner. Discussion followed regarding conditions imposed on remote participation. P. Liljedahl and the Dean will re-visit the proposal and bring it back to a future SGSC meeting.

4.2 GGR 1.9.4 Preparation for Examination of Doctoral Thesis

[dgs 12-5]

DGS is moving to circulating an electronic copy of the thesis to External Examiners. Concerns were raised about the timeline. SGSC member indicated a preference to retain the 6 week deadline. Final wording will come back to the SGSC for approval.

4.3 GGR 1.3.6 Admission as a Qualifying Student

[GS2012.01]

Motion: Move to recommend to Senate the terms as outlined for the existing GGR

P. Liljedahl/J. Nesbit

Unanimous

Approved

4.4 GGR 1.3.8 Conditional Admission

[GS2012.02]

Motion: Move to recommend to Senate the terms as outlined for the existing GGR

M. Hatala/P. Budra

Unanimous

Approved

4.5 GGR 1.3.12 English Language Competence (ELC) [GS2012.03]

There was discussion regarding exemptions for the English Proficiency Tests and an ELC. The Dean will bring a revised GGR 1.3.12 to the March SGSC meeting for consideration.

4.6 GGR 1.3.13 Certificate Programs [GS2012.04]

There was general discussion re various issues including admission times and tuition fees. The Dean will revise as necessary and bring back to the SGSC.

4.7 Beedie School of Business [GS2012.08]

Global Asset and Wealth Management (GAWM) Program

- i) Proposal to Discontinue and Dissolve GAWM Program
Mismatch between Industry/BUS and students. Students have cleared.

Motion: Move to approve proposal

C. Dodd/M. Hatala **Unanimous** **Approved**

4.8 Faculty of Communication, Art and Technology [GS2012.09]

- i) Proposal for a Graduate Certificate in Visual Analytics
- ii) New course proposals:
 - IAT 854-3 Visually Enabled Reasoning
 - IAT 856-0 Visual Analytics Graduate Seminar

Regulations governing all certificates are yet to be finalized; the proposal can come back to the next SGSC. Discussion followed regarding the home department, recommendations for admissions procedures and enrollment. One of the courses has a 0 credit designation; broad co-requisites could be used for the course in order to deal with the tuition problems that might arise.

4.9 Faculty of Education [GS2012.10]

Secondary Mathematics Education (Master of Education) Program

- i) Change to program requirements: reduce the total units from 35 to 30 by reducing the additional requirements
- ii) Change to title and description: EDUC 844-5 Issues in Mathematics Education

Motion: Move to approve

M. Soron/M-E Kelm **Unanimous** **Approved**

- 5. Items for information - previously approved – none

5.1 Criminal Records check – generally applies to courses with counseling or practicum in the title, specifically applies to all work done with children and vulnerable adults

SGSC reviewed a memo from Kate Ross, Registrar, that listed all graduate courses that currently require students to successfully complete a Criminal Record Check.

- 6. Other Business

Learning outcomes document supplied by P. Budra. SGSC members are asked to take the document away and provide feedback to P. Budra or M-E Kelm within a week.

Academic English and Pre-Graduate Training Program

[dgs 11-1]

The Dean noted that this is a pilot program for students before they are admitted to the university; BUS and ECON have signed on. Students will take the IELTS at the end of the program. SGSC members are asked to provide feedback within the week on the program.

Mothballing graduate courses – the Dean reminded SGSC members to supply the list of courses they wish to retain before the deadline for the March meeting.

7. Next scheduled meeting **March 5, 2012** (*material deadline –February 20, 2012*). *Please note this is the last meeting to clear submissions for the Fall 2012 calendar.*